HOW TO APPLY

If you wish to apply to Lift-Off please complete the following details:

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Personal Details			
Name:			
Address:			
	Post Code:		
Telephone:	Mobile No:		
Date of birth:		Age:	
Male	Female		
National Insurance No:			
How long have you been unemployed?			
Start date of unemployment:			
Have you received grant assistance from (e.g Job Centre.)	any other body? Yes		No
OFFICE USE ONLY:-			
Awarded: £ Date:			
Database Ref:			
Signed by EDC Official:-			
Date sent to Finance:	Applicant notified:		

Bank Details

Name of Bank:	
Bank address:	
	Post code:
Name: (As appears on bank account)	
Sort Code: (Six Digits)	
Account Number: (Eight Digits)	

If you have any questions about this request or the completion of this form please contact 0141 777 3082. Quoting Lift-Off application.

Data Protection Statement

We will use your data to provide the following service: Lift Off Grant. For full details of how we will use your data, please consult Skills for Learning, Life and Work Service Privacy Notice.



Other formats

This document can be provided in large print, Braille or on CD and can be translated into other community languages. Please contact the Council's Communications team by email on corpcommunications@eastdunbarton.gov.uk or by calling

0300 123 4510

East Dunbartonshire Council Skills for Learning, Life and Work New College Lanarkshire - Kirkintilloch Campus, 50 Southbank Road, Kirkintilloch, G66 INH Please contact: 0141 777 3082 Quoting Lift-Off application



Lift-Off - - What is it?

East Dunbartonshire Council's Lift-Off Grant has been introduced to help remove those last barriers to employment.

Lift-Off – How it may help

Grants may be used to help pay for:

Short training courses which allow individuals to acquire new skills or up-grade/maintain existing skills.

Personal protective clothing or work clothing to allow the uptake of training/work.

Tools or necessary equipment to allow the uptake of training/ work.

Travel costs to allow individuals to cover the initial cost involved in accepting a new job or work.

Eligible applicants

Applicants must;

reside within East Dunbartonshire,

be registered unemployed for a minimum of three months or currently engaging with an East Dunbartonshire Council Employability Programme.











What do you need the grant for?

(Please be specific and include estimates of cost?)	

New Employment Details
Employer Name/Company Name:
Address:
Job Title:
Same Date:
Start Date:

Are you currently linked in with any programmes or services?
Yes No No
Name of organisation:
Address:
Telephone No:
Case Worker Name:
lease note that you will be required to reimburse any costs should you fail to use the grant or its intended purpose.
Where did you hear about Lift-Off?

East Dunbartonshire Council	Jobcentre	Poster/leaflet
Other: (please specify)		
Signature:		Date:

Eligibility

Applicants must be registered unemployed for a minimum of three months or currently engaging with an East Dunbartonshire Council Employability Programme.

- Awards will be to a maximum of £50
- · Applicants may only submit one application per year
- Applicants will be required to provide confirmation of employment/training opportunity
- Applicants will be required to provide proof of eligibility.

Information will be checked and verified for all applicants. Should you require assistance to complete this application then please contact: Skills for Learning, Life and Work Team at East Dunbartonshire Council, New College Lanarkshire -Kirkintilloch Campus, 50 Southbank Road, Kirkintilloch, G66 INH, Tel: 0141 777 3082