

Privacy Notice- Cashless Catering

Who will process the personal information?

The Council's cashless catering system uses a scan of the pupil's finger to generate a unique number. To pay for a school meal, a machine will scan the pupil's finger and match it to that unique number. This will process the payment using the personal information already provided for the purpose of providing school meals. No image of the fingerprint is retained by the Council. The personal information is solely the unique number which will be processed by East Dunbartonshire Council.

Why will the personal information processed?

The unique number will be used to allow for the payment of school meals.
The personal information will only be accessed by those Council employees carrying out this purpose.

Lawful Basis for processing the personal information

The use of the personal data is processed on the basis of the consent you have given to the Council.

How long will the personal information be kept?

The unique number will be retained for the period of time that you choose to use the cashless catering service.

Rights over the personal information.

Right to revoke Consent

You are entitled to revoke consent and require that the Council stop processing your personal information.

Right of Access

You have the right to access the personal information the Council holds about you. This right is called a Subject Access Request, often referred to as a SAR.

You can receive a copy of your personal data held by the Council, details on why it is being used, who it has been/will be shared with, how long it will be held for, the source of the information and if the Council uses computer systems profile or take decisions about you. Details on how to submit a Subject Access Request can be found here. <https://www.eastdunbarton.gov.uk/council/data-protection/subject-access-request>

Right to rectification

You have the right to request the Council correct any information held about you that is inaccurate.

Right to erasure

You have the right to request that the Council delete the personal information about you. This right is known as the right to be forgotten.

Right to restrict processing

You have the right to request that the Council stops using your personal information, while retaining a copy of it.

Details on how to
complain to the ICO

You have the right to complain to the Information Commissioner's Office should you be unhappy with the way the Council has processed your personal data.

Details on how to report a concern can be found here

<https://ico.org.uk/concerns/>

Details of the Council's
DPO

Should you have any questions or concerns about the Council's handling of your personal data you can contact the Council's Data Protection Officer.

Karen Donnelly
Data Protection Officer
East Dunbartonshire Council
12 Strathkelvin Place
Kirkintilloch
G66 1TJ
Tel: 0300 123 4510
dpo@eastdunbarton.gov.uk