



# RETURN TO WORK FOLLOWING MATERNITY LEAVE

This application should be submitted to employee services at least 8 weeks before the date on which you intend to return to work

East Dunbartonshire Council processes personal data in accordance with the General Data Protection Regulations (EU 2016/679), the Data Protection Act 2018 and all other relevant national data protection laws.

Your personal data will be processed in accordance with the council's privacy notice for employees which is available at:  
<https://www.eastdunbarton.gov.uk/council/privacy-notice>.

## Section A - Employee details

Full name	<input type="text"/>
Post title	<input type="text"/>
National Insurance Number	<input type="text"/>
Email	<input type="text"/>
Telephone	<input type="text"/>
Address	<input type="text"/>

## Section B - Return to work details

Date to return to payroll: (prior to taking annual leave)	<input type="text"/>
Will flexible working apply: (For Permanent Employees Only)	Yes <input type="checkbox"/> (If yes, please complete flexible working application form) No <input type="checkbox"/>
Will career break apply: (For Permanent Employees Only)	Yes <input type="checkbox"/> (If yes, please complete career break application form) No <input type="checkbox"/>
Baby Born Date:	<input type="text"/>

## Section C - Declaration

With reference to the requirements of the maternity leave scheme, I hereby give 8 weeks notice of the date on which I intend to return to work.

I declare that, in my opinion, I am fit to return to work.

Name	<input type="text"/>
Date	<input type="text"/>

Please forward this form to Employee Services: [employeeservices@eastdunbarton.gov.uk](mailto:employeeservices@eastdunbarton.gov.uk)