



East Dunbartonshire Parental Employment Support programme Voluntary Sector Employer Application Form

Please return to: learningandskills@eastdunbarton.gov.uk

Organisation Name

Organisation Address

Organisation Contact Name

Position

Contact email

Contact Telephone

Company Status

Sole Trader

Limited Company

LLP

Social Enterprise/Voluntary Sector

Main aims and activities of
organisation

Total No of Employees: (Including Partners/Directors)

Full Time

Part Time

Total

Candidate Name

Candidate Address

Candidate Contact email

Candidate Contact
Telephone

Long Term Unemployed (6 months or more)	Yes	No
Living in a jobless household	Yes	No
Lone Parent	Yes	No
Disabled and or disabled/deaf person	Yes	No
Mental Health issues	Yes	No
Long term physical illness/health condition	Yes	No
People from Ethnic Minority backgrounds and racial groups	Yes	No
Homeless or affected by housing exclusion	Yes	No
Gypsy/travelling community	Yes	No
Armed Forces veteran/early leavers from services	Yes	No
From Rural Area ¹	Yes	No
From Remote Rural Area ²	Yes	No
Partner of current or ex services personnel	Yes	No
From SIMD Area – 15% most employment deprived ³	Yes	No
Person aged over 50 years	Yes	No
Person requiring support with language, literacy or numeracy, including those for whom English is an additional language	Yes	No
Primary carer of a child/children (under 18) or adult	Yes	No
Parent living with dependent children ⁴	Yes	No
Refugee or other granted leave to stay in UK	Yes	No
No or limited work experience	Yes	No
Low skilled ⁵	Yes	No
Person who has failed their ESA Work Capability Assessment	Yes	No

Young person who was receiving additional support for learning in school	Yes	No
Living in a household with children in poverty	Yes	No
Care experienced young person	Yes	No
Criminal convictions (including CPO's)	Yes	No
Substance related conditions	Yes	No

¹ A person residing in thinly populated areas according to the Degree of urbanisation (DEGURBA category 3) classification. Thinly populated areas means that more than 50 % of the population lives in rural grid cells

² In the Scottish Government 8-Fold Urban Rural Classification (see 'Rural Area Rating' column on ESF Scottish Local Authority Rural Area Postcodes list

³ www.gov.scot/publications/scottish-index-of-multiple-deprivation-2020v2-postcode-look-up/

⁴ A dependent child is a person aged 0 – 15, or a person aged 16 – 19 and: not married nor in a Civil Partnership nor living with a partner, and living with their parents, and in full time non – advanced education or in unwaged government training.

⁵ Individual's highest level of qualification is at SCQF Level 4 or below.

What is the job title and brief job description:
(Please attach full job description with application)

Hours Per Week:

Hourly rate:

Length of Employment:
(if a fixed term post) start date and end date if applicable

Start Date:

End Date:

Confirmation that this post is additional to the existing workforce:	Yes	No
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Confirmation that this post will not replace a redundant employee:	Yes	No
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Details of holiday entitlement:

Details of sickness entitlement:

Payroll method:

BACS

Cheque

Other

Payroll frequency:

Weekly

Monthly

Fortnightly

Other

Employee eligibility

Please note that only individuals who are eligible will be able to attract the Employer Recruitment Incentive. A list of eligibility criteria is attached to this application form.

Training

A range of training opportunities will be available to the named employee.

Future employment prospects for the employee

The main aim of the PEP programme is to support participants access further employment within either your organisation or in the wider labour market. Please outline how the placement will support his process.

Employer Declaration

We confirm that we have read over and understood Sections 28 and 31 (inclusive) of the Criminal Justice and Licensing (Scotland) Act 2010.

We hereby declare that we have nothing to report in relation to this legislation at this time. We can confirm that no director, shareholder, office bearer, partner, trustee or other persons who have power of representation, decision or control over or in respect of:

or otherwise connected to it are engaged in serious organised crime, as defined in the Criminal Justice and Licensing (Scotland) Act 2010.

In making this declaration, we confirm that we have taken all the necessary steps to ensure the accuracy of our attestation and understand that the wilful provision of misleading or inaccurate information may constitute a criminal offence.

All information outlined in the above application meets eligibility requirements as outlined in the Eligibility Criteria.

This project is part-funded by the Scottish Government. As such, applicants should note that the grant for which they are applying is being granted as Minimum Financial Assistance (MFA) subsidy under the Subsidy Control Act (2022). Before making the grant award, written confirmation is required that receipt of the award will not exceed the Subsidy Control Statutory Guidance 96 MFA threshold of £315,000 cumulated over this and the previous two financial years as specified in Section 36(1) of the Subsidy Control Act (2022).

This support is awarded in conformity with the provisions of aid scheme 159/2008 (Scottish Local Authorities Support for Regional Investment, SME Investment and Employment Aid) under the terms of the European Commission General Block Exemption Regulation (No 800/2008 of 6 August 2008). We have been informed that the Programme is funded by the Scottish Government and is delivered by East Dunbartonshire Council.

East Dunbartonshire Council holds, uses and processes information in accordance with the General Data Protection Regulations and all other relevant national data protection laws. Your information may be shared with other departments within East Dunbartonshire Council or other organisations for the purposes stated on this form; checking the information we hold is accurate; preventing and/or detecting crime and protecting public funds.

Other organisations may include bodies responsible for auditing or administering public funds or conducting data checks, other councils, public sector agencies, governmental departments, regulatory and law enforcement bodies and other private companies or entities (such as the Council's contractors and/or partner bodies). Further information detailing how East Dunbartonshire holds and uses personal information and copies of privacy notices used throughout the Council are available on our website: www.eastdunbarton.gov.uk/council/privacy-notices. The Council's Data Protection Officer can be contacted at DPO@eastdunbarton.gov.uk or on Tel: 0300 123 4510 if you have any concerns.

Signed:

Position:

Date:

Office Use Only

I have checked the above information and confirm that the employer and the post meet the ERI eligibility requirements and as such will be offered the recruitment incentive, which will be detailed in the Offer of Financial Support.

Staff Signature:

Position:

Date:

Other formats

This document can be provided in large print, Braille or in audio format and can be translated into other community languages.

Please contact the Council on 0300 123 4510

本文件可按要求翻譯成中文，如有此需要，請電 0300 123 4510。

اس دستاویز کا ترجمہ اسٹیت گزٹ (2019) کے مطابق کیا جاسکتا ہے۔ براہ کرم اپنی فون نمبر 0300 123 4510 پر رابطہ کریں۔

ਇਸ ਦਸਤਾਵੇਜ਼ ਦਾ ਮੰਗ ਕਰਨ ਤੇ ਪੰਜਾਬੀ ਵਿੱਚ ਅਨੁਵਾਦ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ। ਕਿਰਪਾ ਕਰਕੇ 0300 123 4510 ਵੱਲ ਕਰੋ।

Gabhadh an sgrìobhainn seo air gu Gàidhlig ma tha sin a dhìth oirbh. Cuiribh fòn gu 0300 123 4510

अनुवाद करने पर यह दस्तावेज हिन्दी में भाषांतरित किया जा सकता है। कृपया 0300 123 4510 पर सैन कलिंग।