

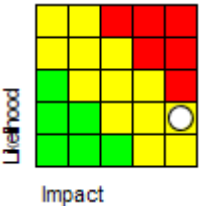
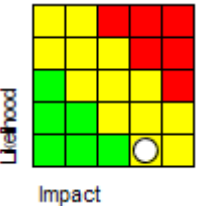
## Legal and Democratic Services - Section 6 - Sustainability

Service activity	Impacts on climate change mitigation	Impacts on climate change adaptation	Impacts on biodiversity	Impacts on greenspace	Other sustainability impacts
Print reduction strategy	Reduce the local and global environmental impact of the Council's consumption and production	Validation of Council activities to reduce carbon emissions.	Validation and assurance over carbon emissions and impact on wider environment.	Reduction in reliance on printed materials will minimise consumption of paper and minimise the Council's carbon footprint.	Reduce the local and global environmental impact of the Council's consumption and production
Hybrid Mail	Reduce the local and global environmental impact of the Council's consumption and production. (Digital v Physical mail)	Validation of Council activities to reduce carbon emissions.	Validation and assurance over carbon emissions and impact on wider environment.	Reduction in reliance on printed materials and physical transportation will minimise consumption of paper and minimise the Council's carbon footprint.	Reduce the local and global environmental impact of the Council's consumption and production
Information Management strategy will make scanning & digital storage	Reduction in the local and global environmental impact of the Council's	Validation of Council activities to reduce carbon emissions.	Validation and assurance over carbon emissions	Information Management strategy will make scanning & digital storage	Reduce the local and global environmental impact of the Council's

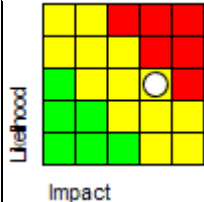
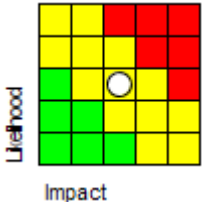
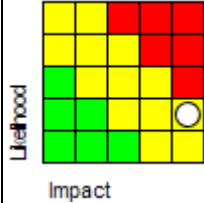
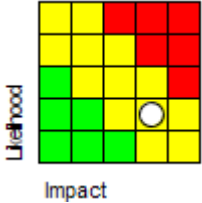
a default arrangement; minimising carbon footprint.	consumption and production			a default arrangement; minimising carbon footprint.	consumption and production
Procurement Governance & Annual Strategy Actions	<p>Scottish Model of Procurement to support a Sustainable Economic Environment</p> <p>Scottish Model of Procurement Objectives-</p> <ul style="list-style-type: none"> <li>-Reducing Waste</li> <li>-Reducing material usage</li> <li>-Use of sustainable materials</li> <li>-Supporting local businesses</li> <li>-Net Zero greenhouse gas emissions</li> <li>-Social impact</li> <li>- Supporting Circular Economy</li> <li>-Supporting Net Zero</li> <li>- Supporting Community Wealth Building</li> </ul>				



## Section 7- Risk Management

Description	Treatment Strategy	Internal Controls Title	Category(s)	LOIP Outcome(s)	Current Risk Matrix	Target Risk Matrix	Linked Actions
Governance failure in relation to major decisions.	Treat	Administrative Scheme Committee Report Scrutiny Procurement Procedures Legal Document Scrutiny	Economic Legal/Compliance	All			Regular review of Administrative Scheme to ensure it remains up to date. Compliance with requirement to consult with CSMO and CFO Continuation and enhancement of existing arrangements

Description	Treatment Strategy	Internal Controls Title	Category(s)	LOIP Outcome(s)	Current Risk Matrix	Target Risk Matrix	Linked Actions
Inability to pay creditors	Treat	Manual Processing	Technological	All			Build assurance in current system. Develop knowledge across services. Revert to manual process.
Financial constraints and impact on resources across services	Treat	Delivery Model Reviews Review of ways of working Task Reviews	Economic	All			Review service structures. Expanding skills and knowledge of individual team members. Introduction of self-service arrangements, where appropriate to target expertise. Appropriate allocation of resources based on priorities and risk.

Description	Treatment Strategy	Internal Controls Title	Category(s)	LOIP Outcome(s)	Current Risk Matrix	Target Risk Matrix	Linked Actions
Legislation changes impacting on Resource Priorities	Treat	Ongoing awareness of potential changes	Legal/Compliance	All			<p>Keep aware of potential change to identify Appropriate resources at an early stage.</p> <p>Participation in groups such as SOLAR which may influence changes.</p>
Occurrence of significant Civil contingency incident at the same time as an electoral event	Treat	Contingency Planning	Social Legal/Compliance	All			<p>Continually review plans to ensure they remain up to date.</p> <p>Train officers not involved in election administration to support civic contingency response.</p>