

**NEW DEPARTMENT CODE SET UP FROM APRIL 2021**

Primary / Nursery / Special: DEPARTMENT CODES	
DEPART. CODE	TITLE
000000	Employee Costs & Income
P00001	Class Resources / Stationery
P00002	Confucious Funding
P00003	Food for Thought Funding
P00004	Gaelic
P00005	Geography
P00006	History
P00007	IT
P00008	Language 3 Funding
P00009	Library
P00010	Literacy
P00011	Music
P00012	Numeracy
P00013	Office
P00014	Other agencies
P00015	Outdoor Education
P00016	Playground Resources
P00017	Resources
P00018	Running Cost's General
P00019	Science
P00020	Specific grant in service
P00021	Support for Learning
P00022	Training
P00023	Wellbeing
P00024	Art Resources
P00025	Home Economics
P00026	Available 3
P00027	Available 4
P00028	Available 5
P00029	Available 6
P00030	Available 7
P00031	Available 8
P00032	Available 9
P00033	Available 10

MATERIALS LEDGER LINES	
THIS SECTION: All Department Codes can be used; However, listed below are the most frequently used combinations	
P00001	Class Resources / Stationery
P00007	IT
P00010	Literacy
P00012	Numeracy
P00024	Art Resources
261601	CLASS MATERIALS
310114	STAFF CURRICULUM DEVELOPMENT
310138	SCHOOL ACTIVITIES

P00007	IT
261903	SCHOOLS ICT EQUIPMENT

P00009	LIBRARY
261502	LIBRARY/RESOURCE CENTRE MATS.

P00013	OFFICE
250301	OFFICE EQUIPMENT AND MATERIALS
400101	PRINTING AND STATIONERY
400301	POSTAGES
400442	TELEPHONE-COSTS
402001	MEMBERSHIP FEES/SUBSCRIPTIONS
402901	TELEVISION LICENCES
470100	CATERING FOR MEETINGS

P00014	OTHER AGENCIES
310117	CARE EXPERIENCE CHILDREN
310118	PUPIL EQUITY FUNDING
310134	SQA EXAMINATION FEES
310148	PAYMENTS OTHER AGENCIES/BODIES
310178	PARENT COUNCIL -CLERK FEES
310179	PARENT COUNCIL-TRAVEL/SUBSIST.
310180	PARENT COUNCIL - ADMIN

P00020	SPECIFIC GRANT IN-SERVICE
180040	TRAINING - STAFF DEVELOPMENT
310108	SPECIFIC GRANT IN-SERVICE TRN.
310114	STAFF & CURRICULUM DEVELOPMENT

NON MATERIALS LEDGER LINES	
000000	EMPLOYEE COST'S
100119	TEACHERS OPI
100191	TEACHERS-NATIONAL INSURANCE
102201	COVER SCHOOL FUNDED
102211	COVER-HQ/DIV FUNDED
102212	COVER - PUPIL EQUITY FUNDING PEF
109996	SQA EXAMINATION DUTIES
109999	EFFICIENCY SAVINGS
110119	APT&C OPI
160060	CAR ALLOWANCES - CASUAL
170010	OTHER ALLOWANCES - TRAVEL
170030	OTHER ALLOWANCES - SUBSISTENCE
180090	OTHER EMPLOYEE COSTS
181001	TEACHERS CAR ALLOW. LUMP SUM
181003	TEACHERS CAR MILEAGE - CASUAL
189000	APPRENTICESHIP LEVY
190000	STAFF TURNOVER SAVINGS

000000	INCOME
506002	OTHER LOCAL AUTHORITIES
506005	INCOME FROM OTHER AGENCIES
506008	NURSERY CLASS FEES - CASH
506010	OTHER & MISCELLANEOUS INCOME

P00018	RUNNING COST'S GENERAL
201301	FURNITURE AND FITTINGS
204913	HEALTH AND SAFETY
250801	MEDICAL EQUIPMENT
261602	RENTAL OF EDUCATION EQUIPMENT
261621	EDUC.EQUIPMENT MAINTENANCE
267777	VAT FREE PURCHASES
267778	VAT FREE TRIPS
269990	SUPPLIES & SERVICES
299125	CONTRACTORS -REFUSE COLLECTION
303404	DISCLOSURE SCOTLAND
309313	PE FACILITIES USE/TRANSPORT
310110	SUPPORTED STUDY (ALL COSTS)
310118	PUPIL EQUITY FUNDING
310138	SCHOOL ACTIVITIES