

| LENZIE COMMUNITY HALL LIMITED PLAN | | | | | | |
|------------------------------------------------------------------------------|-------------------|---------------------|--------------------|--------------------|--------------------|---------------------|
| | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 | Total |
| PROFIT AND LOSS CASH BASIS | £ | £ | £ | £ | £ | £ |
| EDC Community Grants | 5,000.00 | 5,000.00 | 5,000.00 | 15,000.00 | 15,000.00 | 45,000.00 |
| Income from hosting postage lockers | 800.00 | 800.00 | 800.00 | 800.00 | 800.00 | 4,000.00 |
| National Lottery Community Fund - Awards for All programme | 20,000.00 | - | - | - | - | 20,000.00 |
| National Lottery Community Fund - Community Action programme | - | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 | 200,000.00 |
| Other donations (in money) | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 25,000.00 |
| Grants and other Revenue funding | 30,800.00 | 60,800.00 | 60,800.00 | 70,800.00 | 70,800.00 | 294,000.00 |
| Hall Hire | 17,062.50 | 95,062.50 | 123,500.00 | 140,562.50 | 172,250.00 | 548,437.50 |
| Income from use of external area - for markets, fairs etc. | 3,150.00 | 4,200.00 | 4,200.00 | 4,500.00 | 4,500.00 | 20,550.00 |
| Income from operating activities | 20,212.50 | 99,262.50 | 127,700.00 | 145,062.50 | 176,750.00 | 568,987.50 |
| Total Income | 51,012.50 | 160,062.50 | 188,500.00 | 215,862.50 | 247,550.00 | 862,987.50 |
| Salary Costs | 14,461.20 | 42,671.76 | 50,548.81 | 66,864.86 | 69,651.99 | 244,198.61 |
| Utilities | 10,200.00 | 20,000.00 | 25,000.00 | 36,000.00 | 39,600.00 | 130,800.00 |
| Telephone/Broadband | 1,500.00 | 900.00 | 1,250.00 | 1,300.00 | 1,100.00 | 6,050.00 |
| Professional fees including bookkeeping and payroll | 3,400.00 | 3,550.00 | 3,700.00 | 3,850.00 | 4,000.00 | 18,500.00 |
| Insurance | 2,000.00 | 2,100.00 | 2,180.00 | 2,275.00 | 2,350.00 | 10,905.00 |
| Marketing & publicity including website costs | 1,800.00 | 1,000.00 | 1,000.00 | 4,000.00 | 2,000.00 | 9,800.00 |
| Security | 1,500.00 | 1,000.00 | 1,000.00 | 2,500.00 | 2,000.00 | 8,000.00 |
| Consumables & IT software | 1,800.00 | 1,200.00 | 1,500.00 | 2,000.00 | 3,000.00 | 9,500.00 |
| Waste Removal | 1,800.00 | 1,872.00 | 1,872.00 | 1,872.00 | 1,872.00 | 9,288.00 |
| Maintenance | 4,500.00 | 4,500.00 | 7,500.00 | 4,500.00 | 20,000.00 | 41,000.00 |
| Travel & subsistence | 100.00 | 155.00 | 200.00 | 250.00 | 250.00 | 955.00 |
| Data Protection registration fee | 52.00 | 52.00 | 52.00 | 52.00 | 52.00 | 260.00 |
| Total Revenue related expenditure | 43,113.20 | 79,000.76 | 95,802.81 | 125,463.86 | 145,875.99 | 489,256.61 |
| Total Revenue related Profit / (Loss) | 7,899.30 | 81,061.74 | 92,697.19 | 90,398.64 | 101,674.01 | 373,730.89 |
| CAPITAL | £ | £ | £ | £ | £ | £ |
| EDC Community Grants | 10,000.00 | 10,000.00 | 10,000.00 | - | - | 30,000.00 |
| Coop Local Community Fund | 1,000.00 | - | - | - | - | 1,000.00 |
| Crowdfunding | 50,000.00 | - | - | - | - | 50,000.00 |
| National Lottery Community Fund - Awards for All programme | 5,000.00 | - | - | - | - | 5,000.00 |
| National Lottery Heritage Fund | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 | 250,000.00 |
| Architectural Heritage Fund - Project Development Grants | 15,000.00 | 15,000.00 | 15,000.00 | - | - | 45,000.00 |
| Architectural Heritage Fund - William Grant Foundation Tailored Support Fund | 10,000.00 | - | - | - | - | 10,000.00 |
| Historic Environment Scotland Repairs | 50,000.00 | 50,000.00 | - | 50,000.00 | 50,000.00 | 200,000.00 |
| People's Postcode Trust | - | 16,666.67 | 16,666.67 | 16,666.67 | - | 50,000.00 |
| Wolfson Foundation (Disability Access) | - | 60,000.00 | - | - | - | 60,000.00 |
| Business Energy Scotland SME Loan Scheme | - | - | 36,900.00 | - | - | 36,900.00 |
| Loan repayments | - | - | (4,612.50) | (4,612.50) | (4,612.50) | (13,837.50) |
| Community Benefit Association (BenCom) - Community Shares | 50,000.00 | - | 50,000.00 | - | - | 100,000.00 |
| Other donations (in kind) | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 25,000.00 |
| Grants and other Capital funding | 246,000.00 | 206,666.67 | 178,954.17 | 117,054.17 | 100,387.50 | 849,062.50 |
| Renovation costs | 183,638.40 | 300,067.68 | 173,397.18 | 176,208.78 | 176,208.78 | 1,009,520.83 |
| Additional costs - improved accessibility | - | 16,000.00 | 80,000.00 | 40,000.00 | - | 136,000.00 |
| Furniture and Equipment | 3,000.00 | 15,000.00 | 2,000.00 | - | - | 20,000.00 |
| IT | 350.00 | - | 400.00 | - | - | 750.00 |
| Total Capital expenditure | 186,988.40 | 331,067.68 | 255,797.18 | 216,208.78 | 176,208.78 | 1,166,270.83 |
| NET Capital (Cost) | 59,011.60 | (124,401.02) | (76,843.02) | (99,154.62) | (75,821.28) | (317,208.33) |
| CASH (SHORTFALL) / (EXCESS) | £ | £ | £ | £ | £ | £ |
| Annual | 66,910.90 | (43,339.28) | 15,854.18 | (8,755.97) | 25,852.73 | 56,522.56 |
| Cumulative | 66,910.90 | 23,571.62 | 39,425.80 | 30,669.83 | 56,522.56 | |
| Total Grants Capital and Revenue | 276,800.00 | 267,466.67 | 239,754.17 | 187,854.17 | 171,187.50 | 1,143,062.50 |

We have made the following assumptions in the creation of this projection:

- 1 We have reviewed a wide number of Grants and funding which we understand that we would likely qualify for and be able to obtain. At this time, these have not been granted or approved but are indicative of the funds that could be obtained.
- 2 The costs noted within this document are based on our current understanding of the assessment of repairs needed for the hall. The exact cost may change with time.
- 3 All other income and costs are estimated through review of similar engagements and published costs at the time of reporting

| SALARY COSTS | | | | | |
|-------------------------------|--------|--------|--------|--------|--------|
| Community Development Officer | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
| Hours per week | 14 | 21 | 21 | 21 | 21 |
| Months employed in the year | 9 | 12 | 12 | 12 | 12 |
| NI | 1,012 | 2,525 | 2,656 | 2,793 | 2,934 |
| Pension | 175 | 468 | 494 | 521 | 550 |

| Cleaning / Facilities Management | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
|----------------------------------|--------|--------|--------|--------|--------|
| Hours per week | 14 | 21 | 24 | 28 | 28 |
| Months employed in the year | 3 | 12 | 12 | 12 | 12 |
| NI | 195 | 1,636 | 2,086 | 2,691 | 2,829 |
| Pension | 30 | 290 | 380 | 501 | 529 |

| Second Development Officer / Bookings | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
|---------------------------------------|--------|--------|--------------|---------------|---------------|
| Annual salary | - | - | 30,000 | 31,200 | 32,448 |
| Hours per week | - | - | 14 | 14 | 14 |
| Months employed in the year | - | - | 3 | 12 | 12 |
| Pro rated annual salary | - | - | 3,000 | 12,480 | 12,979 |
| NI | - | - | 262 | 1,121 | 1,196 |
| Pension | - | - | 43 | 187 | 202 |
| Annual Cost | - | - | 3,306 | 13,789 | 14,378 |

| TOTAL COST | 14,461 | 42,672 | 50,549 | 66,865 | 69,652 |
|------------|--------|--------|--------|--------|--------|
|------------|--------|--------|--------|--------|--------|

| Assumptions | |
|-------------------------------------------------------------------------------------|------|
| Annual inflation | 4% |
| Second threshold per month (for | £417 |
| Employer's NI rate | 15% |
| E'ers Pension Contributions (on qualifying earning = between £520-£4,189 per month) | 3% |

| HALL HIRE ANNUAL ESTIMATED REVENUE | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 | Total |
|-------------------------------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| HALL | £ | £ | £ | £ | £ | £ |
| Ground Floor - Central Hall | - | 7,312.50 | 29,250.00 | 29,250.00 | 29,250.00 | 95,062.50 |
| Ground Floor - Consultation Room | - | 12,187.50 | 16,250.00 | 16,250.00 | 16,250.00 | 60,937.50 |
| Ground floor - Café/Bar | - | 7,312.50 | 9,750.00 | 9,750.00 | 9,750.00 | 36,562.50 |
| First Floor - Upper Hall | - | - | - | 11,375.00 | 32,500.00 | 43,875.00 |
| First Floor - Kitchen | - | - | - | 5,687.50 | 16,250.00 | 21,937.50 |
| Lower Ground Floor - Lower Hall | 8,125.00 | 32,500.00 | 32,500.00 | 32,500.00 | 32,500.00 | 138,125.00 |
| Lower Ground Floor - Committee Room | 6,500.00 | 26,000.00 | 26,000.00 | 26,000.00 | 26,000.00 | 110,500.00 |
| Lower Ground Floor - Kitchen | 2,437.50 | 9,750.00 | 9,750.00 | 9,750.00 | 9,750.00 | 41,437.50 |
| TOTAL | 17,062.50 | 95,062.50 | 123,500.00 | 140,562.50 | 172,250.00 | 548,437.50 |

| Cat No | Category | Sub Cat | Detail of works required | £ COSTS INCURRED IN YEAR | | | | | Total |
|--------------|---------------------------|------------|------------------------------------------------------------------------------------------|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | | | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 | |
| 1.0 | Roof | 1.1 | Allow for overhaul to existing roof coverings (50%allowance) | - | - | - | 55,687.50 | 55,687.50 | 55,687.50 |
| | | 1.2 | Renew leadwork to roof - valleys, flashings, etc. | 1,980.00 | - | - | 8,910.00 | 8,910.00 | 10,890.00 |
| | | 1.3 | Chimney repairs | 1,584.00 | - | - | 7,128.00 | 7,128.00 | 8,712.00 |
| 2.0 | Rainwater Goods | 2.1 | Strip and replace gutters. | - | - | 15,840.00 | - | - | 15,840.00 |
| | | 2.2 | Strip and replace downpipes. | - | - | 8,712.00 | - | - | 8,712.00 |
| | | 2.3 | Provide lead undercloak below gutter. | - | - | 19,800.00 | - | - | 19,800.00 |
| 3.0 | External Walls | 3.1 | Clean down stonework to remove staining, moss,algae, vegetation growth etc. | - | - | - | 11,550.00 | 11,550.00 | 11,550.00 |
| | | 3.2 | Rake out and repoint stonework in lime mortar. | 5,610.00 | - | - | 25,245.00 | 25,245.00 | 30,855.00 |
| | | 3.3 | PROVISIONAL - Allow for isolated stone repairs /replacement. | - | - | - | 19,800.00 | 19,800.00 | 19,800.00 |
| 4.0 | Windows | 4.1 | General overhaul of windows including repairs, redecoration, timber replacement etc. | 29,700.00 | 29,700.00 | - | - | - | 59,400.00 |
| | | 5.1 | Hack of damaged plaster finishes and renew. | 14,520.00 | 14,520.00 | - | - | - | 29,040.00 |
| 5.0 | Ceilings | 5.2 | Redecoration following repairs. | 3,300.00 | 3,300.00 | - | - | - | 6,600.00 |
| | | 5.3 | PROVISIONAL - Allow for timber repairs / replacement to ceilings following strip out. | 13,200.00 | 13,200.00 | - | - | - | 26,400.00 |
| | | 6.1 | Hack of damaged plaster finishes and renew. | 22,275.00 | 66,825.00 | - | - | - | 89,100.00 |
| 6.0 | Walls | 6.2 | Redecoration following repairs | 3,712.50 | 11,137.50 | - | - | - | 14,850.00 |
| | | | PROVISIONAL - Allow for timber repairs / replacement to walls following strip out. | 6,600.00 | 19,800.00 | - | - | - | 26,400.00 |
| 7.0 | Floors | 7.1 | Allow for stripping existing floor linings and renew. | 14,520.00 | 43,560.00 | - | - | - | 58,080.00 |
| | | 7.2 | PROVISIONAL - Allow for treatment / repair of timberrelated defects to floor structures. | 3,300.00 | 6,600.00 | 3,300.00 | - | - | 13,200.00 |
| 8.0 | Doors | 8.1 | Overhaul doors throughout building - ease, adjust,redecorate etc. | 1,650.00 | 3,300.00 | 1,650.00 | - | - | 6,600.00 |
| | | 8.2 | Replace external escape doors. | - | 4,950.00 | - | - | - | 4,950.00 |
| 9.0 | Fixtures & Fittings | 9.1 | Strip out existing kitchen and fit new. | 19,800.00 | 9,900.00 | 9,900.00 | - | - | 39,600.00 |
| | | 9.2 | Strip out existing accessible WC and fit new. | - | 7,920.00 | - | - | - | 7,920.00 |
| | | 10.1 | Asbestos survey / report. | 3,300.00 | - | - | - | - | 3,300.00 |
| 10.0 | General | 10.2 | PROVISIONAL – Electrical installation repairs. | 6,600.00 | 6,600.00 | - | - | - | 13,200.00 |
| | | 10.3 | PROVISIONAL - New heating and hot water system. | - | - | 39,600.00 | - | - | 39,600.00 |
| | | 10.4 | Provisional sum - scaffolding. | 5,280.00 | - | 15,840.00 | 15,840.00 | 15,840.00 | 36,960.00 |
| 11.0 | Main Contractor & Prelims | | Prelims/profit/management/overheads etc | - | 30,045.26 | 30,045.26 | 30,045.26 | 30,045.26 | 90,135.79 |
| 12.0 | Professional Fees | | Project Management / Contract Admin | 26,706.90 | 26,706.90 | 26,706.90 | - | - | 80,120.70 |
| | | | CDM Principal Designer | - | 2,003.02 | 2,003.02 | 2,003.02 | 2,003.02 | 6,009.06 |
| TOTAL | | | | 183,638.40 | 300,067.68 | 173,397.18 | 176,208.78 | 176,208.78 | 833,312.05 |