

Long/Short-Leeting Assessment Summary

This form should be used for all long- and short-leeting exercises.

LONG/SHORT* LEETING ASSESSMENT SUMMARY	
Post:	
Candidate:	
Date of Review:	
Reviewers:	

** (Delete as appropriate)*

Assessment Criteria

Criteria	Meets Essential	Meets Desirable
1. Knowledge		
2. Skills		
3. Experience (occupational min)		
4. Education & Training		
5. Personal Qualities		
6. Special Aptitude		
Recommendation:		
Summary Comments Supporting Recommendation		