

OFFERS TO PROVIDE OR ARRANGE TRANSPORT BETWEEN SCHOOLS AND SPORTS CENTRES, SWIMMING POOLS, ETC.

On occasion an offer may be made by a parents' group or other body to arrange or to pay for transport in order that pupils may be able to utilise playing fields, swimming pools, sports centres and other facilities during school hours which are available but at a distance from the school. This would allow an extension of provision beyond that which might already be supported through the Council's budgetary arrangements for the school.

Heads of establishments would no doubt generally wish to accept such offers of assistance, and acceptance is subject only to certain safeguards being incorporated in any agreement reached with the group offering the assistance.

The following guidelines should be followed in negotiating arrangements:

- Heads of establishments should ensure that the vehicle complies with legislation in respect of seatbelts and that a seat is available for each child. Further clarification can be sought from the School Provision & Transport Section.
- No charge should be levied on pupils individually.
- The scheme devised should not be such that individual children might be debarred from taking part in the activity.
- Bearing in mind that activities may have to be cancelled at short notice due to unforeseen events or other reasons, no contract should be arranged which would cause costs to fall on the Council.

Details of all proposed arrangements should be submitted to the Head of Education for final checking and approval before they are put into operation.