

Minute of meeting of the Health & Social Care Partnership Board held within the Committee Room, 12 Strathkelvin Place, Kirkintilloch on **Thursday, 11 January 2018.**

Voting Members Present: EDC Councillors **MECHAN, MOIR & MURRAY**

NHSGGC Non-Executive Directors **FRASER, FORBES & RITCHIE**

Non-Voting Members present:

**S. Manion** Chief Officer - East Dunbartonshire HSCP

**W. Hepburn** Chief Nurse

**A. Jamieson** Carer Rep - Substitute

**A. McCready** Trades Union Representative

**P. Mazzoncini** Chief Social Work Officer and Head of Children's Services

**J. Proctor** Carers Representative

**I. Twaddle** Service User – Substitute Representative

**L. Williams** Clinical Director for HSCP

**J. Campbell** Chief Finance and Resource Officer

**Ian Fraser (Chair) presiding**

Also Present: **D. Aitken** Joint Adult Services Manager / Dep CSWO

**S. Cairney** Head of Strategy, Planning & Health Improvement

**A. Cairns** Service Re-design Officer

**M. Cunningham** Corporate Governance Manager

**F. McCulloch** Planning Performance & Quality Manager

**F.P. McLinden** General Manager, Oral Health Lead Officer Dentistry GG&C

**T. Quinn** Head of People & Change

## **APOLOGY FOR ABSENCE**

An apology for absence was submitted on behalf of Martin Brickley and Adam Bowman.

## **DECLARATION OF INTEREST**

The Chair sought intimations of declarations of interest in the agenda business, there being none received the Board proceeded with the business as published.

**SEMINAR – DUTY of CANDOUR – Kirsty Kennedy**

The Board invited Kirsty Kennedy to outline the requirements on public bodies arising from the Duty of Candour. The presentation covered:-

- The timeline -from 2013 (Francis report into West Staffordshire NHS) to Implementation scheduled for 1 April 2018.
- The Key Principles of the Duty of Candour.
- The Legal Provisions
- The Procedures
- The Annual Reporting duties
- Actions for Partners prior to 1 April 2018.

The Board heard from Kirsty in response to questions and thereafter thanked her for an informative presentation.

### **1. MINUTE OF MEETING – 9 NOVEMBER 2017**

There was submitted minute of the meeting of the HSCP Board held on 9 November 2017. The Board agreed a correction intimated by the Chief Social Work Officer and thereafter the minute was approved.

### **2. CHIEF OFFICER'S REPORT**

The Chief Officer addressed the Board and summarised the national and local developments in relation to the implementation of the Public Bodies (Joint Working) (Scotland) Act 2014 since the last meeting of the Partnership Board. Details included:-

- Update on discussions with GP practices, the NHS and East Dunbartonshire Council with regard to our facilities in the West of the Partnership area.
- NHS – “Moving Forward Together” – local events and future seminar to HSCP Board members
- West of Scotland Delivery Group – An update on the discussions in the West Region in the lead up to a Regional Plan to be completed by the end of March 2018. This included an update on discussions with and the inclusion of Local Authorities in the planning and process. of Scotland Operational Issues – reflecting the significant pressures on the whole system over the Christmas and New Year period ,all staff of the ED HSCP were commended for their significant efforts, including extended hours and their general help and support .This was a particular issue for front line home care, social care and nursing staff . In response Councillor Moir, who also commended staff for their performance over the festive period., Councillor Moir also took the opportunity to commend the work being done with GPs in Bearsden & Milngavie.
- Management Arrangements – Tribute was paid and thanks

given to Sandra Cairney – Head of Strategy, Planning & Health Improvement who, on the 9<sup>th</sup> March is leaving the HSCP to join NHS Highland – Public Health. It was also noted that Derrick Pearce, Head of Community Health and Care will take up post in early March. Caroline Sinclair, Head of Mental Health, Learning Disabilities and Addiction services is likely to take up post in April.

Following consideration the Board noted the Report.

### **3. FINANCIAL PERFORMANCE BUDGET 2017/18**

The Chief Finance and Resources Officer submitted a Report, copies of which had previously been circulated, which provided the Board with an update of the financial performance of the partnership as at period 8 of 2017/18.

Following discussion and questions, the Board:-

- a. Noted the performance of the budget including a projected overspend for the year as at period 8 of 2017/18.
- b. Noted the position in relation to the achievement of savings identified to as part of the budget settlement to the partnership for 2017/18.
- c. Noted the management actions being taken to mitigate pressures and the potential use of partnership reserves to achieve financial balance for 2017/18
- d. Noted the risks associated with the delivery of a balanced budget as detailed in 1.25 of the report.

### **4. FINANCIAL PLAN 2018 / 19**

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, updated the Board on the financial planning for the partnership for 2018/19.

The Chief Finance & Resources Officer was heard in response to members' questions and agreed to circulate an Appendix of Reserves and thereafter the Board:-

- a. Noted the position on the financial planning assumptions for the partnership based on the latest known position for both the Council and the NHS Board for 2018/19.
- b. Approved the areas for consideration identified to date to meet the financial challenge for the HSCP Board and agreed to progress the detail of these for further consideration by the HSCP Board.

### **5. PERFORMANCE REPORT –QUARTER 2 – 2017/18**

A Report by the Head of Strategy, Planning & Health Improvement, copies of which had previously been circulated, informed the Board of the progress made against an agreed suite of performance targets and measures, relating to the delivery of the HSCP strategic priorities, for the period July - September 2017 (Quarter 2).

Following further consideration, the Board noted the Quarter 2 Performance Report.

## **6. AMENDMENTS TO HSCP INTEGRATION SCHEME**

A Report by the Chief Officer, copies of which had previously been circulated, advised the HSCP Board of the current actions and process in place to amend the East Dunbartonshire Integration Scheme.

In order to implement the Carers (Scotland) Act 2016, the Scottish Government must incorporate provisions stemming from the Carers Act into regulations that support the Public Bodies (Joint Working)(Scotland) Act 2014. The changes in regulations require the Health Boards and Local Authorities to amend their Integration Schemes, working with Integration Authorities, to take account of the new provisions.

Following further consideration, the Board noted the general view expressed at other GG&C HSCPs regarding the benefits and difficulties of consolidating 3 complaints processes into 1 to ensure transparency of purpose and process for the general public.

Thereafter the Board noted the report.

## **7. ORAL HEALTH REPORT**

A Report, by the General Manager – Oral Health and Lead Officer for Dentistry GG&C, copies of which had previously been circulated, provide an overview of the activities carried out by the Oral Health Directorate across the East Dunbartonshire HSCP area.

The General Manager pointed out the general trend across a variety of indicators and she further highlighted the areas where concerns had been expressed which included the comparatively low registration rate of 0-2 year old children with dentists and the perceived higher percentage for P7 school children requiring dental extractions in East Dunbartonshire. The Board, having heard the experiences of Councillor Mehan, suggested that a future report could possibly identify any cases where non-engagement by parents regarding the oral health of their children, combined with other factors, as early indicators of neglect resulting in referrals to the Children's Panel.

The Chief Social Work Officer indicated that while this was not a

category where data was specifically available at present, he would investigate what data was available for inclusion in a future report to the Board.

Thereafter the Board noted the Report.

## **8. ANNUAL REPORT - CHIEF SOCIAL WORK OFFICER (CSWO)**

The Board considered the Annual Report by the Chief Social Work Officer / Head of Children & Criminal Justice Services, which summarised performance in relation to the discharge of statutory duties and responsibilities, as well as the functions of the CSWO.

Key matters such as child protection, adult protection, corporate parenting and the management of high risk offenders were covered in the report which also provided information relating to the following:

- Summary of Performance – Key Challenges, Developments and Improvements;
- Partnership Working - Governance and Accountability Arrangements;
- Social Services Delivery Landscape;
- Resources;
- Service Quality, Performance and Delivery of Statutory Functions;
- Workforce Planning and Development; and
- Improvement Approaches

Following discussion and having acknowledged the significant volume and content of the information provided the Board noted the Report.

## **9. PUBLIC SERVICE USER & CARER REPRESENTATIVE SUPPORT GROUP**

A Joint Report by the Service User Representative and the Carers Representative, copies of which had previously been circulated, outlined the processes and actions undertaken in the development of the Public, Service User & Carer Representatives Support Group (PSUCRSG)

Following discussion, and having heard the Service User and Carer Representatives in response to questions, the Board noted the report.

## **10. ED HSCP – CLINICAL & CARE GOVERNANCE GROUP – 5 SEPTEMBER & 27 NOVEMBER 2017 - MINUTES**

The Board noted the Minutes of the Clinical Care & Governance Group meeting of 5 September and 27 November 2017.

## **11. ED HSCP STAFF PARTNERSHIP FORUM – 27 NOVEMBER 2017 - MINUTES**

The Board noted the Minutes of the ED HSCP Audit Committee meeting of 26 September 2017. The Board also ratified the decision

to nominate the Chair of the Audit Committee and the Vice Chair of the HSCP Board to sign off the Final Audited Annual Accounts.

## **12. ED HSCP DRAFT STRATEGIC PLAN**

A Report by the Head of Strategy, Planning & Health Improvement, copies of which had previously been circulated, sought approval of the HSCP Strategic Plan 2018-21 Draft Consultative Document which would be subject to a wide ranging consultation to inform the final Strategic Plan 2018/21.

Following discussion the Board approved both the HSCP Strategic Plan 2018-21 Draft Consultative document and commencement of a formal consultation process to inform the final Strategic Plan, which will be considered by the Board in March 2018.

## **14. LEARNING DISABILITY STRATEGY & IMPLEMENTATION**

A Report by the Chief Officer, copies of which had previously been circulated, updated on the preparation of an Adult Learning Disability Strategy and Implementation Plan, with reference also to the Learning Disability Review and Redesign Project.

The Board heard from the Service Re-design officer and discussed various details, particularly in relation to supported employment opportunities and consultation with local groups such as the Friends of Kelvinbank.

Following further consideration the Board noted the Report and requested regular progress updates.

## **15. EAST DUNBARTONSHIRE LOCAL OUTCOMES IMPROVEMENT PLAN (LOIP) 2017 - 2027**

A Report by the Head of Strategy, Planning & Health Improvement informed the Board of the Community Planning Partnership Local Outcomes Improvement Plan, 2017-2027 (LOIP) approved by the Community Planning Partnership Board on the 7th December 2017; and the ongoing development of PLACE Plans within the targeted PLACE communities of Hillhead & Harestanes, Lennoxton, Auchinairn and Twechar

Following further consideration the Board noted the information.

## **16. CARERS (SCOTLAND) ACT 2016 - IMPLEMENTATION**

A Report by the Planning Performance and Quality Manager, copies of which had previously been circulated, updated the Board on the range and provisions to be delivered under the Act and the preparations underway including Local governance arrangements in

place and implementation approach; Draft Local Eligibility Criteria and the management of the key risks identified.

Following further consideration the Board noted the Report.

## **17. OVERVIEW OF NEW GP CONTRACT**

A Report by the Clinical Director, copies of which had previously been circulated, updated the Board on the local impact of the new Scottish GP contract, as a draft was agreed between Scottish Government and the BMA and published on 13 November 2017. This contract is in response to the significant pressures being experienced across GP Practices and proposes a refocusing of the GP role as the expert medical generalist, building on the core strengths and values of general practice whilst enabling the GP to do the job they trained to do and thereby improve patient care.

The Board heard from the Clinical Director who confirmed that the results of the ballot of GPs was not concluded as yet. She confirmed that if approved this would be a 3 year contract with staging of key phases - Phase 1(commencing 1 April 2018) and following a further vote Phase 2 (2019). She commented on the challenges and opportunities for GPs, the pros and cons arising from the Inverclyde pilot and the perceived positive benefits for service users, while noting that the proposed level of funding was less than that of the pilot project.

Following further consideration the Board noted the potential impact on the delivery of HSCP services in East Dunbartonshire and thereafter noted the report.

It was noted that the Board would be updated with regard to the local arrangements to support implementation.

## **18. ADULT MENTAL HEALTH SERVICES - TRANSFORMATION**

A Report by the Chief Social Officer / Head of Children and Criminal Justice, copies of which had previously been circulated, summarised the Draft 5 Year Strategy for Adult Mental Health Services in Greater Glasgow & Clyde

The Board heard from the Joint Adult Services Manager who provided background details and outlined the strategy drivers designed to develop a whole system 5-year strategy for mental health. He emphasised the key principles of the whole-system approach and the 7 strands of work identified to address the challenges identified, these included:- unscheduled care, recovery-oriented care, productivity, prevention, bed-modelling and shifting the balance of Care.

It was noted that Dr Michael Smith the Clinical lead for the Strategy would be asked to attend the next HSCP Board to present the key themes.

Following discussion and questions, the Board noted the information.

**19. ED HSCP STRATEGIC PLANNING GROUP – MINUTES OF MEETING – 14 NOVEMBER 2017**

The Board noted the Minutes of the Strategic Planning Group meeting of 14 November 2017

**20. HSCP BUSINESS PLAN / SCHEDULE OF TOPICS 2017/18**

A Report by the Chief Officer, copies of which had previously been circulated, outlined the operational management and governance arrangements, which were in place for all the functions delegated to the Integration Joint Board. The assurance that these were in place was required to be provided by the Chief Officer as outlined in the HSCP Integration Scheme.

Following discussion the Board noted the updated management arrangements.

**21. DATE OF NEXT MEETING – 11 JANUARY 2018**

The HSCP Board noted that the next meeting would be held on Thursday 15 March 2018 in the Council Chambers.

Future dates were also provided as under:-

10th May 2018 28th June 2018

The Board noted that Seminars would be held on 10 May18 - commencing at 9am before the main agenda business.