

Minute of virtual meeting of the Health & Social Care Partnership Board held on
Thursday, 18 November 2021.

Voting Members Present: EDC Councillors **GOODALL, MECHAN & MOIR**

NHSGGC Non-Executive Directors **FORBES, MILES &
RITCHIE**

Non-Voting Members present:

| | |
|---------------------|---|
| C. Sinclair | Interim Chief Officer and Chief Social Work Officer- East Dunbartonshire HSCP |
| C. Bell | Trades Union Representative |
| J. Campbell | Chief Finance and Resource Officer |
| L. Connell | Interim Chief Nurse |
| G. Cox | Service User Representative |
| A. Meikle | Third Sector Representative |
| J. Proctor | Carers Representative |
| A. Robertson | Trades Union Representative |
| P. Treon | Clinical Director |

Jacquie Forbes (Chair) presiding

| | |
|--------------------------------|--|
| Also Present: D. Aitken | Interim Head of Adult Services |
| A. Cairns | Planning, Performance & Quality Manager |
| C. Carthy | Interim Head of Children's Services & Criminal Justice |
| M. Cunningham | Corporate Governance Manager – EDC |
| G. McConnachie | Audit & Risk Manager - EDC |
| L. McKenzie | Democratic Services Team Leader – EDC |
| D. Pearce | Head of Community Health and Care Services |
| T. Quinn | Head of Human Resources - ED HSCP |

SEMINAR – HSCP STRATEGIC PLAN 2022-2025

The Planning, Performance & Quality Manager provided a presentation on the HSCP Strategic Plan 2022 - 2025 which supplemented the report on the Board's agenda (Item 4 below refers), followed by questions from the Board.

The Board noted the information and thanked Mr Cairns for an informative presentation.

OPENING REMARKS

The Chair welcomed everyone to the meeting. The Chair led the Board in paying tribute to Provost Alan Brown who had passed away, suddenly at home and intimated the Board's condolences to the Provost's family at this sad time.

**HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
18 NOVEMBER 2021**

APOLOGIES FOR ABSENCE

None

ANY OTHER URGENT BUSINESS

None

1. DECLARATION OF INTEREST

The Chair sought intimations of declarations of interest in the agenda business. There being none, the Board proceeded with the business as published.

2. MINUTE OF MEETING – 16 SEPTEMBER 2021

There was submitted and approved a minute of the meeting of the Health & Social Care Partnership (HSCP) Board held on 16 September 2021.

3. INTERIM CHIEF OFFICER'S REPORT

The Interim Chief Officer addressed the Board and summarised the national and local developments since the last meeting of the Partnership Board. Details included:-

- The continued response to the ongoing pandemic
- COP26 – commended the planning and preparation which resulted in very little impact on business as usual for service users and employees
- HSCP newsletter – showcasing the range of services and performance excellence across the whole HSCP.

Following questions the Board noted the information.

4. HSCP STRATEGIC PLAN

A Report by the Planning, Performance and Quality Manager, copies of which had previously been circulated, brought forward for approval an outline programme of action in support of the agreed Strategic Priorities and Enablers that would form the framework of the new Strategic Plan 2022-25. Full details were contained within the Report and attached Appendices.

The Board commended the report and following consideration agreed as follows:

- a) to note the content of the Report;
- b) to approve the outline programme of action at Appendix 1 of the Report, which would be further developed in line with SMART (Specific, Measurable, Achievable, Realistic and Timebound) methodology and included in a substantive draft Strategic Plan 2022-25 for consideration at the January 2022 HSCP Board meeting, ahead of a second phase of public consultation; and

HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
18 NOVEMBER 2021

- c) to note the “Plan on a Page” at Appendix 2 of the Report, which would also be further developed for inclusion in the draft Strategic Plan 2022-25.

5. WINTER PLANNING FOR HEALTH AND SOCIAL CARE – NATIONAL FUNDING £300M

A Report by the Head of Community Health & Care Services, copies of which had previously been circulated, updated the Board on a range of measures and new investment being put into place nationally to help sustain health and social care services over the winter period, and to provide longer term improvement in service capacity across health and social care systems. The Report set out what this would mean for East Dunbartonshire HSCP and sought approval to these proposals. Full details were contained within the Report and attached Appendices.

Following discussion during which the Board heard the Head of Community Health & Care Services in response to members’ questions, the Board agreed as follows:

- a) to note the investment and priorities for funding from Scottish Government over the winter period;
- b) to note that a detailed plan was in development, to be brought to a future meeting of the IJB, for East Dunbartonshire to invest the allocated funding to meet the priorities set out in response to the winter pressures as set out from Paragraph 3.8 of the Report onwards;
- c) to delegate authority to the Interim Chief Officer and the Chief Finance & Resources Officer to refine and progress the detailed plan as the funding allocations and priorities for investment were confirmed, within the financial framework available; and
- d) to approve the proposed pay uplift of 5.47% for workers in Adult Social Care commissioned services as outlined in Paragraph 3.11 of the Report, within the financial envelope available to deliver on this proposal.

6. THIRD SECTOR RESPONSE TO PANDEMIC AND MOVING FORWARD

The Third Sector Representative / Chief Officer, East Dunbartonshire Voluntary Action (EDVA), provided a Report to the Board, copies of which had previously been circulated, informing the IJB members of the results of a recent survey on how third sector organisations in East Dunbartonshire had responded to the Pandemic along with developments going forward. Full details were contained within the Report.

Following consideration, the Board noted the content of the Report.

7. NHSGGC SPECIALIST CHILDREN’S SERVICES MENTAL HEALTH RECOVERY AND RENEWAL CAMHS FUNDING

HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
18 NOVEMBER 2021

The Interim Head of Children's Services & Criminal Justice provided a Report to the Board, copies of which had previously been circulated, which updated the Integration Joint Board on proposals for the planned use of the first and second tranche of the new Scottish Government Mental Health Recovery and Renewal Fund 2021/22 and 2022/23, specifically in relation to Specialist Children's Services (SCS) and Child and Adolescent Mental Health Services (CAMHS). Full details were contained within the Report and attached Appendices.

Following questions and further discussion, the Board agreed as follows:-

- a) to note the priorities and funding made available by the Scottish Government for Phase 1 and Phase 2 Mental Health Recovery & Renewal priorities for CAMHS;
- b) to approved a centralised whole GGC approach to increasing the workforce, undertaken in the initial stages, the approach similar to that which was used for Action 15 monies in Adult Mental Health with budget delegated thereafter. Recruitment decisions would follow governance arrangements within each IJB;
- c) to approve the proposed spending priorities identified for Phase 1 funding as outlined in Appendix 2 of the Report for Glasgow City as part of the wider plan;
- d) to approve the allocation of East Dunbartonshire funding (£509,312 for Phase 1 as set out in Paragraph 3.6 of the Report) to Glasgow City HSCP to progress the recruitment of staff to Tier 3 CAMHs services for the purposes intended for the funding; and
- e) to note that funding proposals for Phase 2 funding would be the subject of a future report.

8. DRUG RELATED DEATHS – EAST DUNBARTONSHIRE 2020

A Report by the Interim Head of Adult Services, copies of which had previously been circulated, provided a summary of drug related deaths (DRD's) in East Dunbartonshire for the year 2020, including additional analysis broken down by age, sex, substances implicated in death and location. Additional information at a national and Greater Glasgow and Clyde board wide level would also be utilised in the Report where appropriate.

Information contained in the Report had been prepared from the 'Drug-related deaths in Scotland in 2020' report and associated papers which could be accessed utilising the link within the Agenda. Full details were contained within the Report.

Following discussion, the Board commended the work of officer in this field and in particular the service alterations made to accommodate the pandemic and thereafter noted the contents of the Report.

HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
18 NOVEMBER 2021

9. NATIONAL CARE SERVICE CONSULTATION – EDHSCP IJB RESPONSE

A Report by the Interim Chief Officer, copies of which had previously been circulated, enabled Members to formally ratify the East Dunbartonshire Integration Joint Board's response to the National Care Service – Consultation. Full details were contained within the Report and the Draft Response was contained within Appendix 1.

Following consideration, the Board considered and approved the content of the Report and attached Response.

10. CHIEF SOCIAL WORK OFFICER ANNUAL REPORT 2020 - 21

A Report by the Interim Chief Officer, copies of which had previously been circulated, presented the Chief Social Work Officer's (CSWO) Annual Report for the period 2020 – 2021. Full details were contained within the Report and Appendix.

Following consideration and questions to officers, the Board noted the content of the Report.

11. FINANCIAL MONITORING REPORT – MONTH 6

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, updated the Board on the financial performance of the partnership as at month 6 of 2021/22. Full details were contained within the Report and attached Appendices.

Following questions comments and consideration, the Board agreed as follows:-

- a) to note the projected Out turn position was reporting a year end under spend of £1.9m as at month 6 of 2021/22. This assumed a drawdown of earmarked reserves and full funding from Scottish Government (SG) to support Covid expenditure for the year over and above that held within HSCP reserves for this purpose;
- b) to note and approve the budget adjustments outlined within Paragraph 3.2 (Appendix 1) of the Report;
- c) to note the HSCP financial performance as detailed in (Appendix 2) of the Report;
- d) to note the progress to date on the achievement of the current, approved savings plan for 2021/22 as detailed in (Appendix 4) of the Report;
- e) to note the impact of Covid related expenditure during 2021/22; and
- f) to note the summary of directions set out within (Appendix 5) of the Report.

12. WORKFORCE PLAN 2022 -2025

HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
18 NOVEMBER 2021

A Report by the Head of Human Resources, copies of which had previously been circulated, provided re-assurance to the Board that work was progressing to ensure that the HSCP could submit a Workforce Plan for 2022-25 on time to Scottish Government. Full details were contained within the Report and Appendices 1 and 2.

Following consideration, the Board noted the contents of the Report.

13. STAFF WELLBEING PLAN 2021-22

A Report by the Head of Human Resources, copies of which had previously been circulated, provided re-assurance to the Board that work was on-going to support and promote a positive wellbeing culture within East Dunbartonshire HSCP. Full details were contained within the Report and Appendix 1 – Letter ‘Additional Funding for Primary Care and Social Care Workforce Wellbeing – Winter Pressures’

Following consideration, the Board noted the contents of the Report.

14 CORPORATE RISK REGISTER

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, provided the Board with an update on the Corporate Risks and how they were mitigated and managed within the HSCP. Full details were contained within the Report and appended was a copy of the Corporate Risk Register (Appendix 1).

Following consideration, the Board approved the Corporate Risk Register.

15 DRAFT PERFORMANCE AUDIT AND RISK MINUTES HELD ON 28 OCTOBER 2021

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, updated the Board on the HSCP Performance, Audit and Risk Committee meeting held on 28 October 2021. A copy of the Minute was appended.

Following consideration, the Board noted the contents of the minute of the HSCP Performance, Audit and Risk Committee meeting held on 28 October 2021.

16. CLINICAL AND CARE GOVERNANCE GROUP MEETING HELD ON 11 AUGUST 2021

HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
18 NOVEMBER 2021

A Report by the Clinical Director, copies of which had previously been circulated, enclosed the minutes of the Clinical & Care Governance Group meeting held on 11 October 2021.

Following consideration, the Board noted the minutes.

17. HSCP STRATEGIC PLANNING GROUP MINUTES HELD OF 19 AUGUST 2021

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, enclosed the minutes of the HSCP Strategic Planning Group held on 19 August 2021.

Following consideration, the Board noted the improvement in the transparency of the minutes and governance arrangements and thereafter noted the contents of the HSCP Strategic Planning Group held on 19 August 2021.

18. STAFF PARTNERSHIP FORUM MINUTES HELD OF 13 SEPTEMBER 2021

A Report by the Head of Human Resources, copies of which had previously been circulated, provided re-assurance to the Board that Staff Governance was an integral part of the governance activity within the HSCP. A copy of the minute was attached as Appendix 1.

Following consideration, the Board noted the contents of the Staff Forum meeting minute of 13 September 2021

19. PUBLIC SERVICE USER & CARER (PSUC) MINUTES HELD ON 7 OCTOBER 2021

A Report by the Health Improvement & Inequalities Manager, copies of which had previously been circulated, outlined the processes and actions undertaken in the development of the Public, Service User & Carer Representatives Support Group (PSUC). Full details were contained within the Report and Appendix 1: Public Service User and Carer Support Group of 7 October 2021; Appendix 2: PSUC Newsletter September 2021; and Appendix 3: PSUC Power of Attorney leaflet September 2021

The Service User Group representative highlighted various aspects of their work including the development of a Power of Attorney information leaflet. Following consideration, the Board commended the work of the Group and acknowledged their recent award as Volunteer of the Year and thereafter noted the report.

20. EAST DUNBARTONSHIRE HSCP BOARD AGENDA PLANNER

The Board noted the updated schedule of topics for HSCP Board meetings 2021/22.

21. ANY OTHER COMPETENT BUSINESS

None.

**HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
18 NOVEMBER 2021**

22. DATE OF NEXT MEETING

The HSCP Board noted the next scheduled meeting for 2020/21 was as follows:

- Thursday, 20th January 2022 at 9.30 am.

Members noted that the meeting would be held within the Council Committee Room, 12 Strathkelvin Place, Kirkintilloch, G66 1XT or via remote access during COVID Pandemic restriction arrangements. If a seminar was scheduled, this would start at 9.00 am prior to Board business commencing at 9.30 am.

DRAFT