

Minute of meeting of the Health & Social Care Partnership Board held within the Committee Room, 12 Strathkelvin Place, Kirkintilloch on **Tuesday, 28 May 2019.**

Voting Members Present: EDC Councillors **MECHAN, MOIR & MURRAY**

NHSGGC Non-Executive Directors **FORBES & MONAGHAN**

Non-Voting Members present:

S. Manion	Chief Officer - East Dunbartonshire HSCP
M. Brickley	Service Users Representative
J. Campbell	Chief Finance and Resource Officer
A. McCready	Trades Union Representative
A. Meikle	Third Sector Representative
J. Proctor	Carers Representative
V. Tierney	Chief Nurse

Jacqueline Forbes (Chair) presiding

Also Present:

D. Aitken	Joint Adult Services Manager / Depute CSWO
C. Carthy	Interim Head of Children, Families & Criminal Justice
M. Cunningham	EDC - Corporate Governance Manager
L. Johnston	Interim General Manager – Oral Health Directorate
G. McConnachie	Internal Auditor
D. Pearce	Head of Community Health & Care Services
L. Tindall	Organisational Development Lead

APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Margaret McGuire, Ian Ritchie, Lisa Williams, Adam Bowman, and Caroline Sinclair.

The Chair welcomed Annemarie Monaghan who was a substitute Non-Exec Director from NHSGG&C

ANY OTHER BUSINESS WHICH THE CHAIR DECIDES IS URGENT

The Chair advised that there was no urgent business.

DECLARATION OF INTEREST

The Chair sought intimations of declarations of interest in the agenda business. There being none received the Board proceeded with the business as published.

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SEMINAR – CHILDREN’S SERVICES

Claire Carthy and Val Tierney provided a presentation on Children’s Services in East Dunbartonshire followed by questions from the Board. The Board thanked them for an informative presentation on the progress of Children’s Services in the area.

1. MINUTE OF MEETING – 21 MARCH 2019

There was submitted minute of the meeting of the HSCP Board held on 21 March 2019.

The minute was approved subject to a correction to paragraph 5 where an update had been provided at the meeting in relation to an increased offer of NHS funding for 2019/20 which had been accepted by the HSCP.

2. CHIEF OFFICER’S REPORT

The Chief Officer addressed the Board and summarised the national and local developments since the last meeting of the Partnership Board. Details included:-

- Statutory Inspection of Adult Services – Feedback has been provided and officers were progressing towards agreement of the final position which would be reported to a future meeting.
- Safe Staffing Levels – Introduced in May 2019 – legal requirement national and local impacts on clinical and nursing services. There will be further feedback to the Board when the implications become clearer
- Visit by Scottish Government re Joint Children’s Plan - updates will be provided to the DCYPP and Community Planning Board
- Accommodation Refurbishments – KHCC and Southbank House – the timescales were noted

Following consideration, the Board noted the information.

3. MINISTERIAL STEERING GROUP REVIEW OF INTEGRATION – SELF ASSESSMENT

A Report by the Interim Chief Social Work Officer, Head of Mental Health, Learning Disability, Addiction & Health Improvement Services, copies of which had previously been circulated, advised Members that the self-evaluation of progress under integration had been completed which had subsequently been submitted to the Scottish Government for consideration by the Ministerial Strategic Group for Health and Community Care, in line with required timescales.

Following discussion and questions regarding some of the terms and phraseology used the Board agreed as follows:-

- a) To note the contents of the Report; and
- b) To note that an action plan outlining how identified improvement areas would be taken forward would be reported to a future meeting of the HSCP Board.

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4. TRANSFORMATIONAL BOARD BUSINESS PLAN 2019/20

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, updated the Board on the development of the Transformation Plan for the HSCP for 2019/20.

Officers were heard in response to members' questions particularly regarding the ongoing Homecare Review and in particular the new service delivery model and the increased level of demand for the service.

Following discussion the Board agreed as follows:-

- a) To note and approve the HSCP Transformation Plan for 2019/20; and
- b) To remit the performance, Audit and Risk Committee to oversee and monitor the delivery of the Plan with regular updates to the HSCP Board.

5. EAST DUNBARTONSHIRE – HSCP PRIMARY CARE IMPROVEMENT PLAN - IMPLEMENTATION

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, requested that the Board approve the second year of East Dunbartonshire's Primary Care Improvement Plan (PCIP) associated with the new General Medical Services Contract, pending approval from the Local Medical Committee (LMC) and within the context of financial allocation to the HSCP.

Councillor Murray sought clarification that the level of service delivery would equal the level of funding available (which differed from the level of demand) and that the recommendations if approved would not represent a commitment to budgetary over spending.

The Chief Officer confirmed that all services were provided against the backdrop of limited resources and that the recommendations intimated the "direction of travel" in relation to the progress through the 3 year plan. Furthermore she intimated that the Executive Group considered the competing demands across all services and these would be reflected in revisions to the Primary Care Improvement Plan which would be reported back to future Board meetings. In addition she confirmed that the report would be amended to reflect the direction given to the NHS.

Following further discussions the Board agreed as follows:-

- a) That the Primary Care Improvement Plan (currently in draft) outlined the progress achieved in the first year (2018-2019) of the plan with the expected progress for the second year (2019-2020);
- b) To note the attached PCIP was draft due to it being subject to further discussion with the HSCP's Local Medical Committee (LMC) representative. This, at the moment, was the position across all GGC Partnerships;

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- c) To note that there would be ongoing engagement with key stakeholders to support the transformational changes required to implement the contractual Memorandum of Understanding (MOU); and
- d) To note that regular updates would be provided to the HSCP Board on implementation progress and funding usage.

6. REVIEW OF THE EAST DUNBARTONSHIRE WINTER PLAN 2018/19

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, allowed the Board to reflect on the East Dunbartonshire HSCP Winter Plan 2018/19 to determine areas of good practice and areas for improvement to inform the Winter Plan 2019/20. The Report included, at Appendix 1, the full NHS Greater Glasgow and Clyde Review of Winter 2018/19, which was submitted to the Scottish Government and reflected the whole system experience.

Following the Board agreed as follows:-

- a) To note the HSCP's reflection on the 2018/19 Winter Plan; and
- b) To note the outcome of the NHSGG&C Board-wide reflection on the 2018/19 winter.

7. OUT OF HOURS REVIEW

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, informed the Board on the progress to date of the Review of the Health and Social Care Out of Hours Services and sought HSCP Board approval on the proposals outlined. The Board noted that the review was inclusive of Emergency Social Work Services in addition to Social Care and Health Services.

Following discussion the Board agreed as follows:-

- a) To note progress to date; and
- b) To approve the agreed outcome and actions identified by the Programme Board and HSCP Chief Officers.

8. CHAIRING ARRANGEMENTS

The Chief Officer confirmed that as outlined by the Integration Scheme, the Chair of the HSCP Board would rotate back to the local authority and Councillor Murray would Chair the Board commencing 27 June 2019 for a period of 2 years. Jacqueline Forbes would continue as Depute Chair for this period.

9. HSCP AGENDA PLANNER

The Chief Officer provided an updated schedule of topics for HSCP Board meetings 2019/20 which was duly noted by the Board. The Chief Officer intimated that the

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Transformation Plan and Financial Planning would be added to the schedule as intimated previously.

10. ANY OTHER COMPETENT BUSINESS

Alex Meikle updated the Board in relation to a pilot scheme involving volunteering opportunities at the new GP surgery in Lenzie. The Board noted the information.

11. DATES OF NEXT MEETINGS

The HSCP Board noted that the scheduled meetings for 2019/20 were as follows:

- Thursday 27 June 2019;
- Thursday 5 September 2019;
- Thursday 14 November 2019;
- Thursday 23 January 2020; and
- Thursday 26 March 2020.

Members noted meetings would be held within the Council Committee Room, 12 Strathkelvin Place, Kirkintilloch, G66 1XT, starting at 9.30am, unless a seminar was scheduled, and as such, meetings would start at 9am.