

Appendix 5 Impact Assessment Checklist

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| 1. Title of proposal¹ |
| Active Travel Strategy (ATS) |
| 2. Accountable Executive Officer |
| Heather Holland – Executive Officer, Land Planning and Development |
| 3. Designated Officers (Names and Job Titles) for developing proposal |
| Christopher McGeough Land Planning Policy Officer, Transport |
| 4. What is the nature of the proposal? |
| <input checked="" type="checkbox"/> Update or introduction of a new policy, plan, strategy etc. <input type="checkbox"/> Review existing or introduction of new service or function <input type="checkbox"/> Reduction or removal of an existing service or function <input type="checkbox"/> Budget proposal <input type="checkbox"/> Other (e.g. technical note, decision). Please provide details: Click or tap here to enter text. |
| 5. What are the main implications from this proposal? Select all that apply |
| <input type="checkbox"/> Introduction/removal or increase/decrease of charging <input type="checkbox"/> Increase or addition of a service <input type="checkbox"/> Reduction or removal of a service <input type="checkbox"/> New ways of working or updates to procedures <input type="checkbox"/> Different location, format or time of a service <input checked="" type="checkbox"/> New/changed options or entitlements <input checked="" type="checkbox"/> New/changed priorities or criteria <input type="checkbox"/> Other. Please provide details: Click or tap here to enter text. |
| 6. What is the purpose of the proposal? |
| <p>The Council currently has an Active Travel Strategy 2015-2020. There are many projects within this that have been completed or are underway, while there are also projects which haven't progressed. The purpose of creating a new Active Travel Strategy is to carry on the work progressed through the first ATS and to identify new projects which can deliver on the Transport Planning Objectives (TPOs) of the Local Transport Strategy (LTS) and action 7 within the LTS action plan. This action centred on creating a new ATS to ensure a consistent approach was taken to increase levels of walking and cycling and plan further improvements to connections in East Dunbartonshire and onwards to neighbouring authorities.</p> <p>It is also now a key requirement of funding partners that projects for which funds are sought are linked to a strategy which is based on evidence and strategic aims. A main purpose of this project is therefore to provide the Council's delivery teams with clear plans for the future for projects based on an evidence base to allow them to access funds to continue to deliver high quality active travel projects within our communities.</p> |

¹ This includes policies, plans, procedures, programmes, frameworks, strategies, strategic decisions, service changes, masterplans etc.

Therefore, production of a successful strategy which meets this purpose will be achieved through the completion of the following key tasks:

- Engaging and wide-ranging community and stakeholder input from a variety of demographics at key stages
- Establishing an evidence base through reviews of policy, statistics and public attitudes
- Review of previous Active Travel Strategy 2015-2020 content, process and progress
- Robust network audit and review
- Setting out a Council priority hierarchy for path delivery and maintenance

7. What are the proposed vision, aims and objectives, if applicable?

The objectives of the new ATS will closely align with the Transport Planning Objectives of the Local Transport Strategy. However, the table below outlines specific priorities for active travel based on a review of policy that will help give this strategy its own specific focus while keeping with the Council's agreed objectives.

| Local Transport Strategy Transport Planning Objectives | Active Travel Strategy Priorities |
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| Increase modal shift towards more sustainable modes of travel for both travel to work/study and leisure trips | <ul style="list-style-type: none"> • Everyday walking and cycling • Link in walking and cycling with public transport - both of the above for climate change • Enable access for walking and cycling as part of culture, leisure and sport |
| Reduce inequality by providing high quality access for all | <ul style="list-style-type: none"> • Gender inequalities • Transport poverty and access to bikes • Disabled people • Young and older people • Access to jobs |
| Reduce emissions through reduced vehicle mileage in East Dunbartonshire | <ul style="list-style-type: none"> • Focus on air quality areas and town centres • Increasing trips to and through these areas by walking and cycling |
| Facilitate sustainable economic growth by improving connections across our boundaries and between our communities | <ul style="list-style-type: none"> • Visitor economy • Accessing local shops and business by walking and cycling |
| Improve health by increasing walking and cycling rates | <ul style="list-style-type: none"> • Access to green network and open space • Physical and mental health • Preventative health benefits |
| Improve safety on all modes of transport | <ul style="list-style-type: none"> • Vulnerable road users • Links with equalities |

8. What prompted the development of the proposal? (e.g. new legislation, administrative)

The current ATS was in place for the period of 2015-2020. A new ATS is required to continue to provide delivery teams with projects based on the latest policy and

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| evidence. This will assist the Council in securing external funding to deliver such projects. | |
| 9. What is the subject of the proposal (e.g. transport, land use, health)? | |
| Transport – active travel | |
| 10. What are the intended outcomes and functions of the proposal? | |
| To provide an updated action plan for improved active travel infrastructure and behavior change initiatives to be delivered by the Council and partners. Overall, this is intended to increase participation levels of walking and cycling in East Dunbartonshire contributing to improved personal health and wellbeing, reduced greenhouse gas emissions and improved local air quality. | |
| 11. Will the proposal be driven by, influence or be influenced by any other existing or emerging proposals? | |
| Action 7 of the Local Transport Strategy 2020-2025 – “Produce a new Active Travel Strategy” commits the Council to deliver this proposal. The associated delivery plan for this action sets out the Council's ambition to "deliver an ambitious approach, committing to delivering safe and accessible walking and cycling connections to town centres, areas of employment and public transport links, as well as projects to facilitate behaviour change." | |
| 12. Has a previous version, or parts (e.g. objectives, actions) of this proposal been considered by any assessment before this? | |
| <input type="checkbox"/> Equality Impact Assessment <input type="checkbox"/> Risk Assessment <input type="checkbox"/> Strategic Environmental Assessment <input type="checkbox"/> Data Protection Impact Assessment | If yes for 1 or more assessment, please provide details: Click or tap here to enter text. |
| 13. What is the period covered by the proposal and/or implementation date | |
| Anticipated implementation date is early 2023, however this is dependent on Council Committee structures following 2022 local elections. | |
| 14. What is the frequency of updates/reviews (e.g. annual)? Please include dates if possible | |
| There will be an annual review against monitoring indicators and action progress once the strategy is in place. It is anticipated this will be done internally with a mid-term report to PNCA Committee, or as elected members see fit. | |
| 15. Identify how the proposal supports the Local Outcomes Improvement Plan (LOIP)² select all that apply | <input checked="" type="checkbox"/> Outcome 1: East Dunbartonshire has a sustainable and resilient economy with busy town and village centers, a growing business base, and is an attractive place in which to visit and invest <input type="checkbox"/> Outcome 2: Our people are equipped with knowledge and skills for learning, life and work <input checked="" type="checkbox"/> Outcome 3: Our children and young people are safe, healthy and ready to learn <input checked="" type="checkbox"/> Outcome 4: East Dunbartonshire is a safe place in which to live, work and visit |

² The Hub > Home > Council > Plans, Policies And Strategies > Strategic Plans and Policies > Local Outcomes Improvement Plan 2017-2027

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| | <p><input checked="" type="checkbox"/> Outcome 5: Our people experience good physical and mental health and wellbeing with access to a quality built and natural environment in which to lead healthier and more active lifestyles</p> <p><input checked="" type="checkbox"/> Outcome 6: Our older population and more vulnerable citizens are supported to maintain their independence and enjoy a high quality of life, and they, their families and carers benefit from effect care and support services</p> <p><input checked="" type="checkbox"/> Guiding Principle 1: Coproduction and engagement</p> <p><input type="checkbox"/> Guiding Principle 2: Best Value</p> <p><input checked="" type="checkbox"/> Guiding Principle 3: Evidence based planning</p> <p><input checked="" type="checkbox"/> Guiding Principle 4: Fair and equitable services</p> <p><input checked="" type="checkbox"/> Guiding Principle 5: Planning for place</p> <p><input checked="" type="checkbox"/> Guiding Principle 6: Prevention and early intervention</p> <p><input checked="" type="checkbox"/> Guiding Principle 7: Sustainability</p> |
| <p>16. Who is the main audience for this proposal? Select all that apply</p> | <p><input checked="" type="checkbox"/> East Dunbartonshire Council employees</p> <p><input type="checkbox"/> Contractors or organisations/individuals carrying out a service on behalf of the Council</p> <p><input checked="" type="checkbox"/> Voluntary sector groups/organisations</p> <p><input type="checkbox"/> People living in a specific area of East Dunbartonshire. Please detail: Click or tap here to enter text.</p> <p><input checked="" type="checkbox"/> Everyone living in East Dunbartonshire</p> <p><input checked="" type="checkbox"/> People working, studying or volunteering in East Dunbartonshire</p> <p><input checked="" type="checkbox"/> Visitors to East Dunbartonshire</p> <p><input checked="" type="checkbox"/> Specific group(s) of people with a shared interest.</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Experiencing socioeconomic disadvantage (this includes low/no wealth, low income, area deprivation, material deprivation) <input checked="" type="checkbox"/> Being in a particular age category <input checked="" type="checkbox"/> Being from a black or ethnic minority group e.g. Gypsy/Travellers <input type="checkbox"/> Speaking a language other than English <input checked="" type="checkbox"/> Women or girls <input type="checkbox"/> Identifying as Lesbian, Gay Bisexual or Transgender <input type="checkbox"/> Belonging to a particular religion or faith <input type="checkbox"/> Pregnant women or those on maternity/paternity leave <input checked="" type="checkbox"/> Having a long term limiting health condition or disability <input type="checkbox"/> Another marginalised group e.g. those experiencing homelessness, offenders/ex-offenders. Please detail: Click or tap here to enter text. |

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| | <input type="checkbox"/> None of the above | | |
| 17. Strategic Environmental Assessment (SEA) | | | |
| <p>Stage 1: On completion and submission of the Impact Assessment Checklist to the relevant assessment officer(s) the level of SEA required will be determined.</p> <p>Stage 2: To be completed after Stage 1 and receipt of SEA Letter of Determination to identify relevant stages of SEA needed and completed.</p> <p> <input type="checkbox"/> SEA Letter of Determination <input type="checkbox"/> Pre-Screening Notification </p> <p> <input type="checkbox"/> Screening Report </p> <p> <input type="checkbox"/> Screening Determination </p> <p> <input type="checkbox"/> Scoping Report </p> <p> <input type="checkbox"/> Environmental Report OR <input type="checkbox"/> SEA Letter of Determination stated SEA not required </p> | | | |
| 18. Risk Management | <p>Please tick boxes to confirm completion of each stage.</p> <p><input checked="" type="checkbox"/> Conduct Risk Assessment</p> <p><input type="checkbox"/> Risks Assessment document reviewed by Corporate Risk Adviser</p> <p><input type="checkbox"/> Risks Assessment document attached to Committee/Council papers along with Impact Assessment Checklist</p> | | |
| 19. Data Protection Impact Assessment | <p>Please tick boxes to confirm completion of each stage.</p> <p><input checked="" type="checkbox"/> DPIA Screening Questions</p> <p>Is a full DPIA required? Yes</p> <p>If yes:</p> <p><input type="checkbox"/> Full DPIA carried out</p> <p>If no:</p> <p>DPIA Screening complete & no further DPIA required</p> | | |
| <table border="1"> <tr> <td>Signed: Christopher McGeough</td> <td>Date: 08/02/2021</td> </tr> </table> | | Signed: Christopher McGeough | Date: 08/02/2021 |
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