

Elected Member Technical Note

Report by: **Jamie Robertson, Depute Chief Executive – Education People & Business**

TN Number **TN-001-21**

Date: **6 April 2021**

Subject: **Financial Monitoring Reports as at Period 10**

Responsible Officer: **Jamie Robertson, Chief Finance Officer, Finance & Audit**

Publication

This Technical Note will be published on the Council's website following circulation to Member. Its contents may be disclosed or shared outwith the Council.

Details:

1. The purpose of this technical note is to provide Members with all Financial Monitoring Reports for Period 10 ending 24 January 2020.
2. These Reports would otherwise be reported through the Policy & Resources Committee or Place, Neighbourhood and Corporate Assets Committee however are being discharged via technical note due to current circumstances.
3. Recommendations are for Members to Note the contents of the Reports which will be the final monitoring reports prior to the financial year end position.

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Via Technical Note

TECHNICAL NOTE

TN-001-21

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SUBJECT TITLE:

**GENERAL FUND REVENUE MONITORING AS AT
PERIOD 10 OF THE 2020/21 FINANCIAL YEAR**

1.0 PURPOSE

- 1.1.** The purpose of this Report is to provide Members of the Council's Policy and Resources Committee with the Council's consolidated revenue monitoring position as at the end of accounting Period 10. This represents general fund expenditure from the 1 April 2020 to the 24 January 2021.

2.0	RECOMMENDATIONS
2.1.	<p>It is recommended that Members of the Policy and Resources Committee;</p> <ul style="list-style-type: none">• Consider the financial position within the Council's general fund revenue budget;• Notes the updated savings position for 2020/21;• Notes the potential impact as a result of COVID-19; and• Notes that Officers will continue to submit future financial monitoring reports in line with the Council's Financial Regulations.

**JAMIE ROBERTSON
CHIEF FINANCE OFFICER**

3.0 BACKGROUND/ MAIN ISSUES

- 3.1.** The Council's Financial Regulations set out the relative requirements of Officers to monitor and control revenue expenditure within budgeted allocations. The Council's Chief Finance Officer provides access to the Council's Financial Management System to ensure that income and expenditure can be accurately captured and controlled. These regular statements of income and expenditure discharge the requirement to monitor and analyse the Council's financial performance. In order to support this work narrative explanations of variances are provided following engagement with all Executive Officers and their managers.
- 3.2.** On the 20 February 2020 the Council set its Budget for 2020/21. This is the fourth periodic monitoring report to track progress against budgeted allocations. The 2020/21 budget represented a consolidated plan of management action, transformation and partnership working to deliver upon the Council's strategic objectives. These plans were specified to against the backdrop of sustained financial austerity and were agreed before the outbreak of COVID-19 (Covid). At that time no cases of the Covid had been reported in Scotland and there were no UK deaths.
- 3.3.** Much has happened in the months since setting the Budget. Such events have now been articulated in a series of reports to Council, notably:
- The Financial Outturn Report and Draft Financial Statements (CFO/025/20/JR),
 - Financial Update and Planning Report (CFO/031/20/JR),
 - General Fund Revenue Monitoring Report at Period 6 (CFO/046/20/GM).
 - Prioritising Our Services Prioritising our Resources (EPB/135/20/AD).
 - General Fund Revenue Monitoring Report at Period 6 & 8 (both issued as technical notes).
 - Prioritising Our Services, Prioritising Our Resources: General Fund Revenue Budget 2021/22
- 3.4.** The fourth Report on the above list provided the Council with a consolidated update in December 2020 as the budget setting process for 2021/22 continued to developed and future funding options continued to be discussed. Future Reports as part of the Council's Prioritising Our Services Prioritising our Resources framework will continue to track progress in this regard.
- 3.5.** The previous general fund monitoring Report noted that the scale of, and Council's response to, Covid has been unprecedented. This continues to be the case with now significant revisions to the Scottish Government's roadmap through and out of the crisis now becoming manifest. Similar to the previous report these changes, and the associated required actions could not have been planned for and, even now, the Council has to react to circumstances as they arise.
- 3.6.** The final report above notes the Local Government in Scotland Financial Overview 2019/20 by Audit Scotland, which includes an independent public assessment of how effectively Scottish local government is managing public money and responding to the financial challenges it faces.
- 3.7.** Patterns of new and unanticipated expenditure continue with these financial monitoring reports now playing an increasingly significant role in tracking the impact of Covid, the Council response and an assessment of the cost. The first general fund monitoring Report of the year set out those required considerations within the Financial Regulations where expenditure was being incurred outwith previous revenue estimates. Financial monitoring reports provide remedy to this unique set of circumstances.

- 3.8.** The UK and Scottish Governments have provided funding to support the wider economy and the Council's Covid response. This includes additional distributions to Councils to support their ongoing work over a considerable and increasing number of policy initiatives. The previous report highlighted twenty three different allocations over seven of core priority areas but also highlighted a number of complicating factors that make this work to track the income, and resulting expenditure challenging. This remains a work in progress with the previous Scottish allocation of £8.2bn noted in period 8, now moving to £9.7bn within the latest SPICe guidance. It is unclear how this translates to funding for Councils with funding now being allocated on a 'guaranteed sum' basis which means that scrutinising the distribution (other than on an individual basis through the SDG) of the consequentials is now impossible to determine. Amounts still to be determined at a Council level include additional non recurring Covid funding of £275m, Addressing future needs for financial insecurity £20m and the Spring Hardship payment of £16.8m, these will have a significant impact on the final outturn and have not been included in this report.
- 3.9.** Consistent with the prior report many of the new funding allocations the Councils are specified to offset new or additional expenditure to support the wider policy response and associated Council action. Therefore significant elements of this funding is passed through to businesses and residents rather than retained; given the nature of the response this is to be expected. Additional funding now equates to £6.554m which is not ringfenced and has been applied to support the Council's efforts. This amount, whilst significant, has only served to reduce the financial pressure projected at Period 10. Further non-ringfenced funds are expected and work is ongoing to secure options to close this financial gap further. The implications for the Council expenditure including, but not isolated to the General Revenue are likely to be significant.

General Fund Position at Period 10

- 3.10.** As at the end of Period 10, the Council projected that £193.270m of its annual revenue budget of £261.792m would have been spent at this stage. This planned expenditure includes resources delegated to the Health and Social Care Partnership as well as any expenditure carried forward from previous years and any known redeterminations to be received from Government. In terms of the latter, several redeterminations have not been fully quantified at this stage and are unlikely to be received until March 2021. These have not been included in the final outturn at this stage, however Officers have added a new appendix, Appendix 7, where those confirmed redeterminations are set out along with where they will be applied.
- 3.11.** At present the current outturn position assumes that East Dunbartonshire Council, adjusted for the HSCP, will overspend by £6.061m which will be offset by additional income of £6.554m providing for a positive variance of £0.453m however with requests for carry forwards of £0.576m now being requested Appendix 4 a residual deficit of £0.123m is anticipated on the budget set. It should be noted that at Period 10 Officers are generally more confident in their projections however in the current circumstances there are many unknowns and the position remains fast changing.
- 3.12.** As noted in the above paragraph this is worst case as not all redeterminations have been fully quantified and therefore not included in the projected position. Expenditure is profiled in *Appendix 1* to this Report, which also includes an early assessment of the indicative outturn position as the Council moves towards the financial year-end.
- 3.13.** Subsequent Appendices to this report include
- The main General Fund Revenue summary at **Appendix 1**,
 - Analysis and narrative of *Appendix 1* at **Appendix 2**,
 - An update on those savings included at the Budget at **Appendix 3**,

- An update on expenditure carried forward to, and from, 2020/21 at **Appendix 4**.
- A new Appendix to provide more detailed Analysis of Covid Costs at **Appendix 5**
- A new Appendix to provide more detailed Analysis of HSCP Covid Costs at **Appendix 6**.
- A new Appendix to provide detail on confirmed Redetermined Income at **Appendix 7**.

- 3.14.** The consolidated revenue monitoring position of the Council, including HSCP, at Period 10 reflects current expenditure of £193.270m against the £184.942m planned at Para 3.9 above. At face value this position reflects a consolidated underspend of £8.328m or an underspend of £4.668m if you exclude the impact of the HSCP. *Appendix 1* to this Report however represents that this overall position is far more nuanced with many of the Covid costs are changing on a daily basis. Similar to the previous report the consolidated underspend position is driven largely by timing differences in Education with Early Years grant income received in anticipation of spend. Other notable variations include property costs within Assets & Facilities with emerging underspends being attributed to the ongoing Covid response.
- 3.15.** The Period 10 overspend position will be sustained towards the year with albeit further variation continuing to be anticipated. The nature, timing and extent remains uncertain with this projection remaining heavily caveated. However, and on the information available at Period 10 this equates for a potential consolidated overspend of £6.061m with £7.035m being incurred as a direct result of COVID.
- 3.16.** In relation to the HSCP and as noted above the Council's total budget includes expenditure attributable to the delivery of Social Work Services under the strategic direction of East Dunbartonshire Health & Social Care Partnership (HSCP). The total budget, net of income, equated to £57.437m. At Period 10 Social Work expenditure equates to £43.201m, which is £3.660m less than budgeted for at this stage. The HSCP is currently projecting a year-end underspend within Social Work budgets of approximately £3.416m. This which is based on how the service is currently being mobilised in accordance with their plan. This also contains a projection on additional funding from the Scottish Government.
- 3.17.** Additional narrative for the HSCP along with those for each of the Council's other strategic areas is provided in *Appendix 2*. This includes best estimates of the outturn position based on current information with this driving future patterns of expenditure. As the Council moves through the year there continues to be the potential for additional financial burdens with budgets, especially but not singularly due to the current circumstances.
- 3.18.** *Appendix 3* to this report sets out those management actions agreed to be included in budgets for 2020/21. These adjustments have been reflected within budgets for the year and are noted as 'expected to be delivered' as management action has now been implemented. The outturn position within these approved management actions may be offset by the Covid response however they remain anticipated. There is however a recognition that current events may overtake expectations. One such activity not likely to deliver in 2020/21 is the programme of Service Reviews and any associated Organisational Transformation. This work, whilst well specified at the time of setting budget, requires to be fundamentally reviewed in light of Covid and any establishment of new Council strategic and operational priorities. Such actions is to be expected as the Council works to establishing a new normal. Any shortfall in planned operational savings resulting from the above has been included in the Covid costs return. This lost opportunity likely to have a significant impact, not just in 2020/21 but for many years to come.
- 3.19.** As with all finance Reports, accountants have engaged with Service Managers & Executive Officers, where possible, to provide narrative explanations around variations. This work provides assurance that the year-end outturn position has been considered at all levels of the Council and that appropriate structure, governance processes and accountabilities are in place.

Revenue Monitoring Period 10 - General Fund Service Variances

- 3.20.** Departmental variances arising at Period 10 are summarised in *Appendix 1*. These are categorised by strategic area. A narrative explanation for both the actual and predicted full year variation are included at *Appendix 2*. Officers continue to be aware of their requirement to deliver a balanced budget and have followed established procedures to achieve this position and ensure that their service activities are within set budgets.

Education, People & Business

- 3.21.** *Education – Projected Underspend £0.468m; Underspend Period 10 £5.813m.*

The main area of significance is the additional spend in relation to remobilisation of schools this will be closely monitored as the year progresses. Expenditure to the current period is underspend to date is through the Early Years Grant which is awaiting the finalisation of the Early years plan in line with the Covid response as this develops. The saving projected to year end, at this time, includes vacancies within the service, school materials and various agency costs detailed in App 2.

- 3.22.** *Org Transformation - Projected Underspend £0.288m; Underspend Period 10 £0.286m.*

A number of vacancies are being held which is resulting in the underspend to date.

- 3.23.** *Customer & Digital - Projected Overspend £0.260m; Overspend to Period 10 £0.546m.*

The main variation expected within Customer & Digital is through a loss of income for lets. This is directly attributable to the current Covid pandemic. In some respects this has been offset by vacancy & administration costs.

- 3.21.** *Legal & Democratic – Projected Underspend £0.020m; Underspend to Period 10 £0.111m*

The main variations expected within Legal & Democratic is for planned income now not unachievable as a result of the Council's Covid response. This has been reduced through underspends for administration costs and some small savings in other areas as shown in App 2.

Place, Neighbourhood & Corporate Assets

- 3.22.** *Depute Chief Executive – Projected Overspend £0.003m; Overspend Period 010 £0.045m*

The current overspend within this area is not expected to continue with this being due to the timing of invoices received from the Leisure and Cultural Trust. It is anticipated that staff turnover savings will be unachievable in year.

- 3.23.** *Roads & Environment – Projected Overspend £1.677m; Overspend Period 10 £0.642m.*

Roads & Environment is expecting a significant periodic overspend and this is likely to continue throughout the year. This is due to the required Covid response and unachievable income.

- 3.24.** *Assets & Facilities – Projected Overspend £0.698m; Underspend to Period 10 £0.663m.*

The service has had several Covid related actions that has led to the projected overspend. This is in part as a result of unachievable capital income, unachievable school meals income. This has been offset by savings expected within food costs for these meals and savings within utility costs.

- 3.25.** *Neighbourhood Services – Projected Overspend £0.262m; Overspend Period 10 £1.123m.*

The current underspend is through timing of payments of Waste Fees however some of these require to be transferred to the Covid cost centre, however an overspend is still expected, there is also expected lost income which is expected to continue. This has been reduced through transport savings through under utilisation.

3.26. General Fund Housing – Projected Underspend £0.229m; Overspend to Period 10 £0.195m

There is expected savings within property costs, Care & repair, common repairs and disabled adaptation for 2020/21, reduced through under achieving Rental Income and PHSG Income.

3.27. Land Planning Development – Projected Overspend £0.144m; Overspend Period 10 £0.102m.

At Period 10 Income for Building Warrants is running behind this is expected to continue. There is also expected to be unachievable income for Letters of Comfort.

3.28. Place & Community – Projected Overspend £0.542m; Underspend Period 10 £0.081m.

The expected overspend within Place & community is through the unachievable parking income and unachievable income at Mugdock, this is due to the service ceasing through the Covid pandemic. Staff turnover savings are also not expected to be achieved.

Health & Social Care Partnership

3.29. Health & Social Care - Projected Underspend £3.416m; Underspend to Period 10 £3.660m.

Whilst accounted for as part of the Council's revenue monitoring report, budgets for the following services are consolidated, alongside a contribution from the NHS, within the HSCP.

- Community, Health & Care Services,
- Mental Health, Learning Disability, Addictions & Health Improvement
- Children & Families & Criminal Justice, and
- Social Work Strategic Resources
- HSCP Covid costs (coded direct)

3.30. At Period 10, the HSCP has underspent the profiled allocation by £3.660m. An underspend position of £3.416m is currently anticipated at the year end. Expenditure related to Covid is set out in Appendix 6. As noted in the prior year there continues to be significant risks in relation to the variability of this expenditure and this remains a risk.

3.31. Budget variations are shown in more detail in Appendix 2 with these reflecting pressures within employee costs, including overtime & other pay, and agency cost expenditure. This narrative is presented for Council information with further periodic reporting to the HSCP Board.

Miscellaneous Services

3.32. Miscellaneous Services – Projected Underspend £0.550m; Overspend to Period 10 £0.888m.

This budget in the main holds budgets for uncertainties (including rates and inflation) as well as offsetting savings still to be fully implemented but not allocated to services.

Having established a Corporate Cost of Change Fund within the Council's reserves, miscellaneous services will be used to record and additional expenditure, linked to change projects, that will be funded from reserves after the completion of year end accounts. Having established a strategy for it is important to ensure that there is no 'direct reserve accounting'. Misc. Services is used to

ensure that this does not occur and there is transparency of any planned or additional spend. At Period 8 a saving of £0.550m has been projected with the rest being held for further unexpected Covid costs.

3.33. *Additional Superannuation - Projected Underspend £0.050m; Underspent P10 £0.004m.*

In setting the Council's budget position for 2020/21, an assessment of the potential additional superannuation was included within budgetary provisions. At this time an underspend of £0.050m has been projected.

3.34. *Finance Audit Performance - Projected Underspend £0.012m; Underspend Period 10 £3.027m.*

The in-year variation is due to phasing of Department of Work and Pensions income for rent allowances and rent arrears, which is challenging to predict. At this time, the early-year estimates have been applied to the projections. It is likely that given the current experiences and the impact of Covid this may remain variable throughout the year.

Budget Adjustments within Periods 8 to 10

3.35. The work of the finance team seeks to ensure that budgets continue to be appropriately aligned, demonstrating a clear accountability that enables management oversight, scrutiny and review. Financial reporting at Period 10 has only made two budget adjustments one for a change between services to align reporting, and a budget adjustment to reflect probationers income received from the Scottish Government adjustments expected in future reports include:-

- The application of redeterminations within the General Revenue Grant. These constitute a number of additional allocations for specific ring-fenced funding in addition to the baselined General Revenue Grant. Such additional allocations have been identified in Appendix 7, however some will be allocated to services and others will help with the bottom line. For instance General Covid consequentials will be allocated to East Dunbartonshire's bottom line whereas the Education Recovery Fund will be allocated into Education to offset spend that has occurred. Some spend on redeterminations will be required to be carried forward into 2021/22 but at this time this is unknown.
- There is still a possibility of further budget adjustments towards year-end, for example in line with grants, but these are not fully known at this time.

Council Tax Income

3.36. The Council decision, as part of the budget setting process, to increase to Council Tax rates for 2020/21 will be closely monitored during the financial year. In the prior year, the decision to increase rates had no detrimental impact on collection, which was a significant achievement. To date in-year collection rates to January 2021 was 92.15%, a 1.05% decrease from that reported in the previous year. Management and operational action is now taking place to ensure that collection rates continue to be high despite the current climate.

3.37. The Council will continue to review the implications of Covid on Council Tax collection levels. Collection rates are more significantly impacted where no direct debit or standing order instructions are in place. In recent years the Council has encouraged and increased its use of such payments to the extent that these are by far the most common payment routes. Such efforts have not been reflected in all Councils with cash payment or bank transfers showing the most significant reductions in payment. By contrast the Council is anticipating a reduction of less than 1%, equating to £0.738m within its Council Tax yield, with £0.200m of this being as a result of the reduction in anticipated house completions. Work is ongoing to encourage Council Tax payments with reminders and Sheriff Officers actions remaining an option.

Covid Pandemic Costs

- 3.38.** In seeking to quantify the Covid costs within Services an additional appendix, Appendix 5, has been prepared to analyse the General Fund costs directly applicable to the Council's Covid response.
- 3.39.** This Appendix provides a point in time analysis and sets out how these costs are effecting Council services. This is a moving position and will be updated as services remobilise and new priorities and strategies emerge. This shows the breakdown of new, separately identifiable costs, alongside those that are being managed within existing Service budgets. If additional grant income is received for specific pressures these are allocated to the service where they are incurred, for example the £20.127m including business grants, so will not show as a pressure as the Council's response is 'funded' and offset within the Service. This is complex process and presentation however represent our best efforts to track Covid costs.
- 3.40.** Total gross Covid costs are estimated at £15.664m albeit with reduced expenditure of £2.075m resulting in a net cost of £13.589m. Additional income has been provided through the General Revenue Grant of £6.554m (Appendix 1 and Appendix 7) from the Scottish Government and reduces net costs to £7.035m with further expectations of funding to follow. This financial gap includes lost income and additional staff time for the Trust (£2.322m) which has been consolidated for reporting purposes and given its significance and excludes the early indications of additional costs within capital (£0.075m) and Housing (including HRA of £0.315m).
- 3.41.** Work is ongoing to address this financial gap as set noted in the previous cycle of Reports to Council.
- 3.42.** Appendix 6 which has been added to give further information in relation to the HSCP's Covid response. This currently shows that there is a gap of £7.913m of Covid costs however this has been offset by additional income, received through the Health Board.

Carry Forwards

- 3.43.** At period 10 in previous years, we are usually able to determine the level of carry forwards required into the following year, 2021/22. This allows us to review the amount required within our reserves position. For instance monies within Education are applicable to school years not financial years and are required in the next financial year this is held in reserves so that these budgets can be used in the following year. This year due to the Covid response we have attempted this within Appendix 4 however please note that this is an assessment at period 10 and is likely to vary depending on how the last two months outturn. It is expected that some of the monies received by the Scottish Government will be required to be applied to 2021/22 and these will be noted in the final outturn report.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1.** Frontline Service to Customers- Improved service delivery through continued effective scrutiny and management of financial performance.
- 4.2.** Workforce (including any significant resource implications) – This Report may support future Business Improvement Planning and Organisational Transformation in areas where budgets are not being contained within existing or future planned budgets.
- 4.3.** Legal Implications – None

- 4.4. Financial Implications – This Report discharges the requirement within the Council’s Financial Regulations.
- 4.5. Procurement - None
- 4.6. ICT - None
- 4.7. Corporate Assets- None
- 4.8. Equalities – None
- 4.9. Other - None

5.0 MANAGEMENT OF RISK

The risks and control measures relating to this Report are as follows:-

- 5.1. Ensuring effective scrutiny of service financial performance and driving improvement in service delivery, which in turn ensures early identification and management of financial risks.
- 5.2. Ensuring Council is continuing to meet its statutory obligations in regards to financial performance reporting and Best Value.

6.0 IMPACT

The scrutiny of service performance should drive improvements, helping to achieve LOIP outcomes.

- 6.1. **ECONOMIC GROWTH & RECOVERY** – As above.
- 6.2. **EMPLOYMENT & SKILLS** - As above.
- 6.3. **CHILDREN & YOUNG PEOPLE** – As above.
- 6.4. **SAFER & STRONGER COMMUNITIES** - As above.
- 6.5. **ADULT HEALTH & WELLBEING** - As above.
- 6.6. **OLDER ADULTS, VULNERABLE PEOPLE & CARERS** – As above.
- 6.7. **STATUTORY DUTY** – As above.

7.0 POLICY CHECKLIST

- 7.1. This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 APPENDICES

- 8.1. **Appendix 1:** Summary Financial Position
- 8.2. **Appendix 2:** Detailed Financial Position
- 8.3. **Appendix 3:** Approved Savings Delivery
- 8.4. **Appendix 4:** Analysis of Carry Forward Expenditure from 2019/20

- 8.5. Appendix 5: Covid costs**
- 8.6. Appendix 6: Covid Costs HSCP**
- 8.7. Appendix 7: Income Redeterminations confirmed**

GENERAL FUND REVENUE MONITORING 2020/21
SUMMARY FINANCIAL POSITION

APPENDIX 1

As at : 24 January 2021 Accounting Period 10	BUDGET		ACTUAL		VARIANCE	
	Annual Budget	Budget Period 10	Expenditure Period 10	Projected Annual	At Period 10	Projected Annual
	£000	£000	£000	£000	£000	£000
Chief Executive	532	467	298	532	(169)	0
Total	532	467	298	532	(169)	0
Education, People & Business						
Depute Chief Executive - Directorate EP&B	131	100	100	131	0	0
Education	105,783	78,393	72,580	105,315	(5,813)	(468)
Organisational Transformation	4,298	3,409	3,123	4,010	(286)	(288)
Customer & Digital Services	7,144	5,621	6,167	7,404	546	260
Legal & Democratic Services	2,464	1,960	1,849	2,444	(111)	(20)
Total	119,820	89,483	83,819	119,304	(5,664)	(516)
Place, Neighbourhood & Corporate Assets						
Depute Chief Executive - Directorate P,N,CA (incl EDLCT)	5,524	5,485	5,530	5,527	45	3
Roads & Environment	6,351	5,243	5,885	8,028	642	1,677
Neighbourhood Services	10,910	8,760	9,883	11,172	1,123	262
Assets & Facilities	33,441	30,346	29,683	34,139	(663)	698
General Fund Housing	234	822	1,017	5	195	(229)
Land Planning & Development	971	715	817	1,115	102	144
Place & Community Planning	3,177	2,420	2,339	3,719	(81)	542
Total	60,608	53,791	55,154	63,705	1,363	3,097
Health & Social Care Partnership						
Community Health & Care Services	37,384	28,182	27,574	36,200	(608)	(1,184)
Mental Health, Learning Disability, Addictions & Health Improvement	23,129	17,812	16,698	21,949	(1,114)	(1,180)
Children and Families & Criminal Justice	11,932	9,738	9,866	12,432	128	500
Social Work Strategic Resources	(15,008)	(12,531)	(13,170)	(15,594)	(639)	(586)
HSCP - Covid Costs	0	0	(1,427)	(965)	(1,427)	(965)
HSCP Underspend / (Overspend) Reported to the Board					3,660	3,416
Total	57,437	43,201	39,541	54,022	0	0
Joint Boards	2,649	1,987	2,465	2,637	478	(12)
Finance & Audit	3,817	351	(2,676)	3,805	(3,027)	(12)
Miscellaneous Services	4,579	3,990	3,102	3,979	(888)	(600)
<i>Covid Costs (See Appendix 2 & 5 for further detail)</i>	0	0	3,239	4,504	3,239	4,504
Debt Charges	12,350	0	0	11,950	0	(400)
Net Service Expenditure	261,792	193,270	184,942	264,437	(8,328)	2,645
Council Net Service Expenditure Adjusted for HSCP	204,355	150,069	145,401	210,416	(4,668)	6,061
General Revenue (+ NDR, redeterminations - Specific Grants)	193,228	137,458	137,458	193,317	0	89
General Revenue (Additional monies for Covid redeterminations Circular 1)	0	0	0	6,554	0	6,554
Council Tax Income (net of CTRS)	65,927	54,939	54,939	65,727	0	(200)
Use of General Fund Balance	1,764	0	(4,669)	1,382	(4,669)	(382)
HSCP Overspend / (Underspend)	0	0	(3,660)	(3,416)	(3,660)	(3,416)
Carry Forward from 2019/20	873	873	873	873	0	0
Net Income	261,792	193,271	184,941	264,437	(8,329)	2,645

GENERAL FUND REVENUE MONITORING 2020/21

Appendix 2

DETAILED FINANCIAL POSITION as at Period 10 : 24 January 2021

	Annual Budget £000	Budget Period 10 £000	Expenditure Period 10 £000	Projected Annual £000	Variation Period 10 £000	Projected Year End Variation £000
CHIEF EXECUTIVE'S OFFICE						
CHIEF EXECUTIVE'S OFFICE	532	467	298	532	-169	0
The current variation is based on payment of the audit fee, this will come in line for year end.						
Total - Chief Executives Office	532	467	298	532	-169	0
EDUCATION, PEOPLE AND BUSINESS						
DEPUTE CHIEF EXECUTIVE - EPB	131	100	100	131	0	0
No variation on budget is expected.						
Total - Depute CEX - Education, People & Business	131	100	100	131	0	0
EDUCATION						
1 Teachers Payroll Costs	77,940	58,425	59,738	77,940	1,313	0
No projection has been made as yet with this expected to even out over the course of the year. Income is expected from the SG however these amounts at this time are not fully known therefore a projection in line with budget has been made. Probationers funding has now been received, there will be a request to carry forward the amount relating to 2021/22.						
2 Non Teaching Employee Costs	26,231	20,616	19,350	25,887	-1,266	-344
Employee costs for Education are underspent within Early Years, currently £1.000m. This will either be carried forward to be used in future years or used to pay for any Covid overspends within Early Years for 2020/21. This is consistent with the flexibility now afforded. Projections in this area will be reviewed for the next monitoring report. At this time a saving of £0.100m has been forecast for vacancies within Skills for Learning, Life & Work and a vacancy within School Support Co-ordinators of £0.044m. There have been various pointage vacancies across the school estate which is projected to produce an in year saving £0.200m. As per last year there is an expectation that carry forwards will be required for Additional Support for Learning Implementation. This is due to the school year being outside the financial year.						
3 Property Costs	0	0	13	13	13	13
All property cost budgets are with Assets & Facilities. Additional costs here are for unanticipated costs such as vandalism.						
4 Supplies and Services	1,362	1,137	792	1,187	-345	-175
Supplies & services are underspending mostly due to schools materials. At this time it is considered prudent to forecast that £0.175m will not be spent, this may change as the schools return. As per previous years there is an expectation that carry forwards will be required for Education Scotland and Gaelic. This is due to the school year being outside the financial year.						
5 Agencies and Other Bodies	11,803	9,798	5,776	9,176	-4,022	-2,627
The majority of the current underspend result from Early Years expenditure and Pupil Equity Funding. Expenditure profiles reflect the Early Years plan in responding to Covid. At this time the under recovery of Nursery Income is expected to be covered here offsetting income below. Due to placement requests within Residential Schools there is an expectation of an overspend albeit this is difficult to predict and will reviewed as the year progresses however at this time £0.300m is forecast. Pupil Equity Funding is downloaded to schools and will be spent in line with current guidelines. Staff Curriculum Development is expected to be underspent by £0.150m, alongside £0.005m for Head Teacher training, Payment to Other Local Authorities £0.028m, breakfast clubs £0.75m, payments to other bodies £0.039m, play scheme £0.085m, school activities £0.030m and £0.020m for infrastructure again this will be closely monitored. This has been offset through additional spend on childminders £0.005m. Spend will reduce by £2.500m as this is related to early years income below, which is expected to be carried forward. As per previous years there is an expectation that carry forwards will be required for 1 + 2 languages This is due to the school year being outside the financial year.						
6 Transport and Plant	3,141	2,369	2,407	3,084	38	-57
Transport costs are currently being reviewed as part of the Covid 19 response. Work is ongoing within this area including a number of considerations within contracts and tendering and will be reviewed for forecasts for the final paper within contracted hires. At this time this looks over due to the SPT payments coming in based on SPT budget rather than actuals (clawed back at year end) however a saving of £0.057m is expected. However this may change as schools return.						
7 Admin and Other Costs	1,252	1,023	753	1,232	-270	-20
The Education Maintenance Allowances, payments to the Knightswood and printing are currently running behind expenditure profiles however these are expected to come in on budget. There is also potential to overspend within school clothing grants and at present £0.008m has been projected within the Covid cost centre. There is a potential for more savings within printing costs however this will not be reported until the next monitoring period to see how the current situation progresses at this time £0.075m is being reported. This is offset by an overspend within Membership Fees & subscriptions of £0.050m and telephone charges £0.010m.						
8 Income	-15,946	-14,975	-16,249	-13,204	-1,274	2,742
The current income position is due the Early Years grant. As all areas within East Dunbartonshire Council this will be closely monitored in year and any variation reported when confirmed in full. It has been confirmed that the Early Years grant can be used for any Covid related expenditure. Nursery Fees are likely to be under-recovered and this grant will be used to offset this. At this time a figure of £2.500m is expected. Youth Music Initiative Income is expected to be under recovered by £0.020m this figure may change when finally confirmed. There is also a loss of income expected for school concerts of £0.009m and instrumental music £0.213m.						
Total - Education	105,783	78,393	72,580	105,315	-5,813	-468

	Annual Budget £000	Budget Period 10 £000	Expenditure Period 10 £000	Projected Annual £000	Variation Period 10 £000	Projected Year End Variation £000
ORGANISATIONAL TRANSFORMATION						
1 Employee Costs	4,486	3,527	3,193	4,164	-334	-322
Employee costs are expected to be under budget for 2020/21 with work ongoing within vacancy control to ensure that this remains. At this time the saving to date has been forecast. Medical fees are expected to be received late in the year which has reduced this forecast.						
2 Supplies and Services	9	8	13	16	5	7
Statutory Advertising is expected to overspend in year by £0.007m.						
3 Agencies and Other Bodies	108	101	121	133	20	25
Additional printing costs are expected to continue for the year. There is also expected to be additional consultants costs albeit this is not material £0.006m.						
4 Admin and Other Costs	22	22	22	23	0	1
Other costs are expected to overspend during the year.						
5 Income	-327	-249	-226	-326	23	1
Procurement income is lower than anticipated and this is expected to continue in year with a £0.031m under recovery. However, income is expected to exceed projections as the year progresses due to charges to Police Scotland.						
Total - Organisational Transformation	4,298	3,409	3,123	4,010	-286	-288
CUSTOMER AND DIGITAL SERVICES						
1 Employee Costs	7,208	5,666	5,584	7,095	-82	-113
Employee costs for Customer & Digital are expected to be under budget for 2020/21 through vacancies.						
2 Supplies and Services	139	81	63	113	-18	-26
There is a small underspend expected through CCTV, this will be reviewed as the year progresses. There is also additional spend for Digital Inclusion expected set off from the grant below. There is expected in year savings on marketing and advertising, of £0.009m.						
3 Agencies and Other Bodies	15	1	0	0	-1	-15
A variation is expected with consultants.						
4 Admin and Other Costs	1,388	833	1,090	1,122	257	-266
At period 10 an underspend is expected on hardware / software (£0.020m), telephones (£0.025m) and maintenance (£0.221m), this is with the overspend in Seemis being accounted for of £0.016m.						
5 Income	-1,606	-960	-570	-926	390	680
Letting income is not expected to be fully achievable due to current circumstances with an adverse variance of £0.713m expected. Income from other agencies is also expected to under recover. Additional Grant Income is expected to be received for Digital Inclusion totalling £0.040m. There is also an additional £0.029m for previous years income.						
Total - Customer & Digital Services	7,144	5,621	6,167	7,404	546	260
LEGAL AND DEMOCRATIC SERVICES						
1 Employee Costs	2,064	1,622	1,574	2,033	-48	-31
Employee costs for Legal & Democratic are slightly under resulting from vacancies , this is not expected to continue as there are plans to recruit.						
2 Supplies and Services	49	30	12	23	-18	-26
To date there have been no agents fees paid or court expenses.						
3 Agencies and Other Bodies	34	31	30	30	-1	-4
Current underspends are based on payments to Children's Panel as these have been virtual.						
4 Admin and Other Costs	908	710	555	761	-155	-147
There is current underspends within administration costs. At this time a saving of £0.147m has been forecast constituted mainly by stationery and printing .						
5 Income	-591	-433	-322	-403	111	188
Income levels for Legal & democratic are below budget for licencing & registration fees and taxi income. Income levels for the year are expected to be under recovered by £0.145m for Registration & licensing.						
Total - Legal and Democratic	2,464	1,960	1,849	2,444	-111	-20

Annual Budget £000	Budget Period 10 £000	Expenditure Period 10 £000	Projected Annual £000	Variation Period 10 £000	Projected Year End Variation £000
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PLACE, NEIGHBOURHOOD AND CORPORATE ASSETS

DEPUTE CHIEF EXECUTIVE - PNCA

5,524 5,485 5,530 5,527 45 3

Current overspends are due to timings of payments to the Leisure Trust (based on receipt of invoices) and this should come in on line as the year progresses. Turnover savings are unlikely to be achieved in during the year.

Total - Depute Chief Executive - PNCA 5,524 5,485 5,530 5,527 45 3

ROADS AND ENVIRONMENT

1 Employee Costs 6,905 5,428 5,226 6,935 -202 30

Although employee costs are currently underspent, volatility in this area around the winter months and Covid means that it is too early to fully project in full, however it is thought this is likely to become an overspend through additional overspend required over the winter months. Additional staff have been recruited temporarily for specific gritting duties to accommodate outdoor learning, which have been considered as part of the outturn.

2 Property Costs 154 53 20 83 -33 -71

A small variation is expected at this time, due to current restrictions service are reviewing flooding programme.

3 Supplies and Services 2,434 1,725 2,013 2,401 288 -33

There has been some materials purchased as the service awaits the programme fully restarting, however savings are expected to outturn within materials & subcontractors. This has been offset with electricity expecting to overspend by £0.059m. There is also expected to be additional spend related to Sustrans of £0.083m and £0.018m on other grants however this will be offset by income below.

4 Agencies and Other Bodies 42 20 25 155 5 113

Savings are expected within payments to other local authorities and other bodies. However this has been offset by spend towards a SEPA grant of £0.143m.

5 Income -3,184 -1,983 -1,399 -1,546 584 1,638

Due to the current climate there is very little that can be recharged at present, this is an area that will be reviewed on an ongoing basis. Income for capital recharges, Road construction consents and Care of Gardens has been forecast as unachievable through the Covid pandemic for £1.827m. There is also lost income within work for other departments of £0.025m and cemeteries (£0.030m). A grant from Sepa (£0.143m), Sustrans (£0.083m) and other grants (£0.018m). has been received this will offset spend above.

Total - 6,351 5,243 5,885 8,028 642 1,677

NEIGHBOURHOOD SERVICES

1 Employee Costs 5,322 4,122 4,432 5,632 310 310

Neighbourhood Services is currently showing an overspend this is due to the service review being delayed through Covid and being unable to implement in full.

2 Supplies and Services 4,603 3,836 4,623 4,630 787 27

The current position is over based on tonnage position during the year where tonnages have been high through the current situation. As the Clyde Valley partnership is new in 2020/21 this is being reviewed but could cause variations going forward. Late invoices were received from North Lanarkshire Council relating to the Clyde Valley project that have had an impact on this years outturn.

3 Agencies and Other Bodies 32 32 32 32 0 0

No variations expected

4 Transport and Plant 2,060 1,720 1,639 1,765 -81 -295

A saving is expected here in relation to Covid for fuel of £0.300m, however this will be monitored as this may reduce due to anticipated additional vehicles over the winter period.

5 Administration Costs 0 0 1 1 1 1

A small overspend is expected within administration costs.

6 Income -1,107 -950 -844 -888 106 219

Through discussions with managers the income below is expected to produce an in year shortfall. Income is under recoverable due to Covid for MOTs, special uplifts, scrap and commercial income etc. this is likely to result in a shortfall of £0.235m. This has been offset through additional income for insurance recoveries and vehicle hires.

Total - Neighbourhood Services 10,910 8,760 9,883 11,172 1,123 262

	Annual Budget £000	Budget Period 10 £000	Expenditure Period 10 £000	Projected Annual £000	Variation Period 10 £000	Projected Year End Variation £000
ASSETS AND FACILITIES						
1 Employee Costs	15,051	11,716	11,085	14,290	-631	-761
Employee costs for Assets & Facilities are currently being reviewed for the additional requirements of Covid and staff are currently being recruited this is an ongoing exercise as recruitment takes place (any additional costs related to Covid will be paid through the Covid cost centre). There are also additional costs expected for painters and the service review's have been put on hold. A saving through vacancies is expected of £0.761m.						
2 Property Costs	11,741	10,617	8,176	10,770	-2,441	-971
A saving is expected in this area in utilities, as buildings have been closed, this has been reported as part of the Covid saving £0.517m as confirmed by the service manager. We are currently receiving bills from utilities late and there has been several large credits received. Other repairs & maintenance costs are underspending by £0.250m and reactive repairs £0.373k at this point and this is expected to continue also. The current position is showing a large underspend as we are awaiting utility bills making it difficult to forecast. Cleaning materials are expecting to overspend in line with additional cleaning requirements going forward, this is being forecast at £0.126m and other overspends of £0.043m.						
3 Supplies and Services	3,687	1,824	2,306	2,448	482	-1,239
A saving is expected on food & milk costs through meals not being provided, this offsets lost income below, and is part of the Covid return, at this point £1.174m and £0.020m for school milk is expected. There is a further underspend within small tools and equipment of £0.015m, vending of £0.15m and other of £0.028m. These have been offset by overspends within disposables of £0.013m.						
4 Agencies and Other Bodies	15,996	13,330	13,116	15,703	-214	-293
There is an expected PPP Rebate of £0.293m for 2020/21.						
5 Admin and Other Costs	6	5	13	15	8	9
Spend is currently in line ahead of budget and this is expected to continue for the year for the cash registers.						
6 Income	-13,040	-7,146	-5,013	-9,087	2,133	3,953
A contract for Police Scotland has not been renewed this has led to a loss of income £0.062m. Rental income due to changes in tenancies has also led to a drop of income of £0.260m. As meals have not been provided (schools, nursery, lunch clubs and Broomhill), there is no income for this in first quarter of year and some lower recovery for later in year £1.937m, capital costs are also not able to be charged for programme in place so this income has also been lost in design and property maintenance capital programme £0.837m. There is also lost income for the Early Years Grant as staff were not recruited of £0.650m.						
In line with reduced spend above income is likely to reduce for service charges by £0.177m. There is also under - recoverable income for work for housing of £0.027m, vending machine income of £0.036m. This is offset by additional other income of £0.033m						
Total - Assets and Facilities	33,441	30,346	29,683	34,139	-663	698
GENERAL FUND HOUSING						
1 Employee Costs	424	329	326	421	-3	-3
Employee costs for General Fund Housing are expected to be slightly under, this will be monitored in year.						
2 Property Costs	822	658	312	616	-346	-206
There is a current underspend in property lease costs, storage , furniture & fittings, rental costs and reactive repairs at period 10. At this time projections expect reactive repairs, storage & furniture and fittings to deliver a saving of £0.206m, this will be reviewed as the year progresses.						
3 Supplies & Services	55	46	6	9	-40	-46
Expenditure on Bed and Breakfast accommodation is demand led, it is underspent at this time and at this time spend is expected to be under by £0.046m this will be closely monitored as restrictions are eased.						
4 Agencies and Other Bodies	1,350	1,097	1,023	947	-74	-403
There is savings expected on disabled adaptations of £0.365m, common repairs £0.040m, rental payments to landlords £0.022m, homelessness strategies £0.017m and care & repair £0.105m. This has been reduced through First Stop payments of £0.043m and overspends expected in rapid rehousing of £0.013m.						
5 Admin and Other Costs	226	187	120	226	-67	0
No variation expected on budget.						
6 Income	-2,643	-1,495	-770	-2,214	725	429
Rental Income is expected to be under in year at this time £0.130m is forecast. Landlord registration Fees of £0.006m is also unachievable, with Other Government Grants of £0.154m and PHSF of £0.139m. PSHG monies have been underspent in year and these have been requested for carry forward into 2021/22 of £0.200m, this has not progressed through current conditions.						
Total - General Fund Housing	234	822	1,017	5	195	-229

Annual Budget £000	Budget Period 10 £000	Expenditure Period 10 £000	Projected Annual £000	Variation Period 10 £000	Projected Year End Variation £000
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LAND PLANNING & DEVELOPMENT

1	Employee Costs	1,846	1,446	1,453	1,846	7	0
Employee costs for Land & planning are expected to be on budget as we end 2020/21.							
2	Supplies and Services	100	83	90	98	7	-2
Small variation expected in supplies & services through the local plan spend.							
3	Agencies and Other Bodies	95	79	85	95	6	0
Spend in this area is expected to be fully spent in year.							
4	Income	-1,070	-893	-811	-924	82	146
Land & Planning has received lower than anticipated income within Building Warrants, at period 10, this is forecast to continue. Letters of Comfort are also running behind profile and this will continue for the year and has been forecast at £0.019m.							
Total - Land Planning & Development		971	715	817	1,115	102	144

PLACE & COMMUNITY PLANNING

1	Employee Costs	3,121	2,453	2,441	3,206	-12	85
Employee costs for Place & Community currently have vacancies that are being filled and the staff turnover saving which is being forecast as not fully achievable. This will be monitored going forward.							
2	Property Costs	51	37	29	43	-8	-8
Utility costs are being reviewed for savings due to buildings not being open within Mugdock Country Park, this would have a knock on effect on income.							
3	Supplies and Services	394	177	271	555	94	161
Supplies and services are expected to overspend by £0.100m for West Scotland and £0.090m for grants this will be offset in income below and this will be reviewed in the next monitoring report. There are overspends expected within animal welfare (£0.002m), Scientific instruments (£0.007m), CCTV (£0.009m) and other (£0.003m). A saving for Mugdock Country Park artists and stock is expected due to the shop being closed and events cancelled, offsetting lost income (£0.027m). There is also a saving of £0.023m on the public analyst expected.							
4	Agencies and Other Bodies	854	725	510	947	-215	93
An overspend is expected through costs for specific grants £0.195m this will be offset in income below. There is an underspend expected within Town Centre Management of £0.067m, Corporate initiatives £0.024m, grants to external agencies of £0.006m and £0.005m other.							
5	Admin and Other Costs	33	12	7	33	-5	0
Budget expected to be in line							
6	Income	-1,276	-984	-919	-1,065	65	211
Budgets are currently ahead at this time through grants & additional income and monies for West Scotland, this additional income will offset spend above. As per the Covid monitoring there is lost income expected within parking (£0.506m) and Mugdock Country Park (£0.65m). Corporate Initiatives Income will not be fully achieved (£0.025m) and other income of £0.014m will not be achievable.							
Total - Place & Community Planning		3,177	2,420	2,339	3,719	-81	542

	Annual Budget £000	Budget Period 10 £000	Expenditure Period 10 £000	Projected Annual £000	Variation Period 10 £000	Projected Year End Variation £000
FINANCE & AUDIT						
1 Employee Costs	2,042	1,605	1,592	2,033	-13	-9
There is an expectation that due to vacancies there will be a saving of £0.009m.						
2 Supplies and Services	29	26	1	1	-25	-28
Current saving and projected based on anticipated savings within cash uplifts.						
3 Benefits Paid	14,280	6,976	6,570	15,457	-406	1,177
Rent rebates and rent allowances (DWP) will be closely monitored through the year. A mid year estimate has now been received which has amend the year end expected position. The mid year estimate has changed significantly because the reduction change to 1% reduction for rent rebates and 2% for rent allowance, also there has been an increase in awards due to Covid which are for multiple reasons, LHA rate was increased, Working Tax Credit disregards increased by £20 per week which results in additional awards of the same amount each week. This could change as the year progresses and people get back to full time work.						
4 Agencies and Other Bodies	132	104	104	140	0	8
Print costs are expected to overspend in year.						
5 Admin and Other Costs	1,449	1,313	1,697	1,792	384	343
Insurance costs for 2020/21 are expected to overspend by £0.065m, these are currently showing over as prepayments are not made until year end. Payments for Crisis Grants are over by £0.250m, however these will be offset by income below, and Community Care payments £0.023m.						
6 Income	-994	-719	-749	-1,341	-30	-347
In line with additional spend above Crisis Grants are expected to produced income to match. Water Authority Income is expected to under recover. Monies for Statutory Additions have yet to be received of £0.198m.						
7 DWP Subsidy	-13,121	-8,954	-11,891	-14,277	-2,937	-1,156
The DWP is currently causing the to date position this will be monitored and reviewed. The current position is based on the mid year estimate, however as above this cannot be fully confirmed until year end.						
Total - Finance, Audit & Performance	3,817	351	-2,676	3,805	-3,027	-12

Annual Budget £000	Budget Period 10 £000	Expenditure Period 10 £000	Projected Annual £000	Variation Period 10 £000	Projected Year End Variation £000
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HEALTH AND SOCIAL CARE PARTNERSHIP

COMMUNITY HEALTH & CARE SERVICES

1	Employee Costs	9,187	7,270	7,389	9,367	119	180
At this stage projections show that there will be an unfavourable year end variation to budget. It is planned that vacancies will be filled with commencement dates as discussed with managers. The current projection is based on overtime and other pay are based on profiles of spend. Payroll variations will continue to be monitored as an area of recurring pressure.							
2	Supplies and Services	681	500	504	683	4	2
Additional costs relate to diaries purchased for the Homecare service.							
3	Agencies and Other Bodies	28,566	21,494	20,218	26,754	-1,276	-1,812
At this stage there is a reduction in the commitment against all types of service package, however, mainly in Residential accommodation and Homecare. Covid has had a substantial impact in this area. The budget assumed a 5% demographic increase, however, Residential placements have seen a significant reduction in number, at the start of the financial year, due to Covid related deaths. The projections include an estimate for packages still to go onto the Carefirst system including an estimated increase throughout the year. This is volatile area for the partnership as any changes in caseload or packages can have a significant impact on commitments. This does not include any additional future unknown costs that may be a result of the impact of Covid on individuals.							
4	Transport and Plant	23	19	1	23	-18	0
At this stage, no variation on budget is being reported. The impact of Covid on this area will, however, be reviewed, in a future reporting period.							
5	Admin and Other Costs	247	120	156	211	36	-36
The variation within this area is in relation to an assumed reduction in Fleet recharges. Fleet recharges are to be reviewed. It can be assumed that charges will be in line with last financial year until this review has been completed. Due to Covid there was no Care of Gardens service this year, however, as seasonal staff had already been recruited, the charges still apply. Underspends in independent living fund expenditure are also expected.							
6	Health Board Resource Transfer Income	-7	-6	-6	-7	0	0
No variation on budget is expected							
7	Other Income	-1,314	-1,215	-688	-831	527	483
It is anticipated that Daycare services will gradually resume. Recharge income in this area will be substantially reduced as a result of Covid. This variation has been reported through the Mobilisation plan and therefore may be funded by the Scottish Government. There has also been a credit raised on previous years charges to Glasgow City Council.							
Total - Community Health & Care Services		37,384	28,182	27,574	36,200	-608	-1,184

	Annual Budget £000	Budget Period 10 £000	Expenditure Period 10 £000	Projected Annual £000	Variation Period 10 £000	Projected Year End Variation £000
MENTAL HEALTH, LEARNING DISABILITY, ADDICTIONS & HEALTH IMPROVEMENT						
1 Employee Costs	5,816	4,615	4,260	5,399	-355	-417
At this stage projections show that there will be a favourable variation to budget. At this stage it is assumed that staff turnover savings will be achieved. Projected overspends in overtime and other pay are based on profiles of spend. This report assumes that the vacancies within the Pineview service will not be filled this financial year, while one client placement remains void. Payroll variations will continue to be monitored.						
2 Property Costs	0	0	-7	-7	-7	-7
Property Costs variations relate to prior year water rates credits.						
3 Supplies and Services	116	95	38	69	-57	-47
In year savings on supplies and services can now be anticipated. This is mainly in food, supplies for clients and other supplies and services budgets.						
4 Agencies and Other Bodies	17,710	13,497	12,917	17,061	-580	-649
At this stage there is a reduction in the commitment against all types of service package, however, mainly in Residential and Supported accommodation and Daycare. Due to Covid there has been a delay to transitions to Adult services this year. The projections include an estimate for packages still to go onto the Carefirst system including an estimated increase throughout the year. This is volatile area for the partnership as any changes in caseload or packages can have a significant impact on commitments. This does not include any additional future unknown costs that may be a result of the impact of Covid on individuals.						
5 Transport and Plant	644	527	200	318	-327	-326
Transport is being regularly reviewed and at this time a variation of £0.326m is forecast however this will be monitored as the year progresses.						
6 Admin and Other Costs	161	122	60	122	-62	-39
Fleet recharges are to be reviewed. It can be assumed that charges will be in line with last financial year until this review has been completed. In year savings can now be expected within Conferences and courses and other administrative budget lines.						
7 Health Board Resource Transfer Income	-508	-424	-424	-508	0	0
No variation on budget is expected.						
8 Other Income	-810	-620	-346	-505	274	305
The restart of Daycare services will depend on Scottish Government Covid lockdown measures. This has resulted in a loss of income recharges for Daycare, Lunch clubs and Transport. This variation has been reported through the Mobilisation plan and has been funded by the Scottish Government.						
Total - Mental Health, Learning Disability, Addictions & Health I	23,129	17,812	16,698	21,949	-1,114	-1,180

	Annual Budget £000	Budget Period 10 £000	Expenditure Period 10 £000	Projected Annual £000	Variation Period 10 £000	Projected Year End Variation £000
CHILDREN AND FAMILIES & CRIMINAL JUSTICE						
1 Employee Costs	5,684	4,521	4,453	5,583	-68	-101
Detailed analysis of payroll costs to date are continually reviewed. This involves comparison of actual posts to budgeted and liaison with service managers. At this stage projections show that there will be an underspend in this budget in relation to Criminal Justice.						
2 Property Costs	1	0	-9	22	-9	21
The variation reported is in relation to prior year water rates costs and review of costs in relation to Criminal Justice funding.						
3 Supplies and Services	190	155	46	234	-109	44
The variation reported relates to anticipated expenditure required for the Life Changes Trust project and review of costs in relation to Criminal Justice funding.						
4 Agencies and Other Bodies	7,086	5,886	6,477	7,926	591	840
Projections are indicating pressures mainly Children's residential where there is an assumed delay in respect of savings in alternative accommodation options to meet the needs of throughcare and care leavers. A number of new placements have started since the last report. There is also a pressure in relation to Voluntary organisations where it can be assumed that only 25% of the budget saving will be achieved and in support hours provided. The saving assumed for the Canal Project will also not materialise this year. In year savings in Befriending and disclosures can now be assumed.						
5 Transport and Plant	72	59	38	52	-21	-20
At this stage, £0.020m underspend is being reported. The impact of Covid on this area will be depend on the resumption of services in line with Scottish Government Covid regulations.						
6 Admin and Other Costs	214	173	106	182	-67	-32
Fleet recharges are to be reviewed. It can be assumed that charges will be in line with last financial year until this review has been completed. Expenditure relating to external funding is expected however this will be offset by income below.						
7 Income	-1,314	-1,056	-1,245	-1,567	-189	-253
Additional income is expected in relation to Children and young People's Mental health and Wellbeing. Life Changes Trust Project and Unaccompanied Asylum Seeking Children's Funding Streams Also within the Justice service additional Scottish Government funding and Low Moss recharges are anticipated.						
Total - Children and Families & Criminal Justice	11,932	9,738	9,866	12,432	128	500
SOCIAL WORK STRATEGIC / RESOURCES						
1 Employee Costs	822	648	622	724	-26	-98
Detailed analysis of costs to date continue. At this point projections assume that there will be a small variation to vacancies.						
2 Supplies and Services	6	5	0	6	-5	0
No variation on budget is expected						
3 Agencies and Other Bodies	1,612	1,408	991	1,268	-417	-344
The variation on budget expected is in relation to payments to voluntary organisations. There has been a delay, due to Covid, in implementing the 3rd Sector grants saving so only 25% saving has been assumed at this stage. This has been offset with a reduction in disabled adaptations. Due to Covid, a reduction in productivity in housing will result in an estimated underspend in this area. This is a broad estimate, as productivity levels change over the latter two months of the year.						
4 Admin and Other Costs	311	235	118	240	-117	-71
Fleet recharges are to be reviewed. It can be assumed that charges will be in line with last financial year until this review has been completed.						
5 Health Board Resource Transfer Income	-16,541	-13,784	-13,784	-16,541	0	0
No variation on budget is expected						
6 Income	-1,217	-1,043	-1,117	-1,291	-74	-74
The additional income reported is in relation to additional recharges to the NHS in relation to interim management structure changes.						
Total - Social Work Strategic / Resources	-15,008	-12,531	-13,170	-15,594	-639	-586

	Annual Budget £000	Budget Period 10 £000	Expenditure Period 10 £000	Projected Annual £000	Variation Period 10 £000	Projected Year End Variation £000
HSCP Covid Costs						
1 Employee Costs	0	0	326	595	326	595
April to December based on actuals, remainder of the year assumes additional overtime and agency cover for in-house care at home provision. Actual overtime costs running a month in arrears with staff working remotely to collate and process claims. Additional staffing includes 2 agency workers one for inreach to hospital to facilitate discharge, one agency MHO, addl Childcare Management & residential cover.						
2 Supplies and Services	0	0	650	664	650	664
PPE - April to October based on actuals. Assumes further costs of £0.017m to year end.. Going forward assume normal procurement routes for PPE at increased levels for Covid with backstop of NSS for items not available through normal procurement routes per new model for community hubs.						
3 Agencies and Other Bodies	0	0	1,843	5,748	1,843	5,748
Based on sustainability calculator for care homes and actual invoicing. Additional payments based on audit of provider claims submitted so far plus an assumption for similar levels on outstanding provider claims - assumed to continue at similar levels for the remainder of the financial year. Additional care packages and support hours put in place to support carers & prevent carer breakdown - spend based on actuals assumed to continue at similar level for the duration of 20/21 based on standard phasing. Relates to care packages and respite which has had to continue due to individual having Covid symptoms and unable to be moved. Also includes additional mileage for care at home service due to changes required in use of pool cars during this period. Relates to additional care at home packages to support individuals who would otherwise be at day centres.						
4 Admin and Other Costs	0	0	0	2	0	2
Relates to emergency payments from S12 for food and electricity.						
5 Budget Savings	0	0	0	0	0	0
No variation on budget is expected						
6 Health Board Resource Transfer Income	0	0	0	0	0	0
No variation on budget is expected						
7 Income	0	0	-4,246	-7,974	-4,246	-7,974
The Scottish Government has now provided full funding for Qtr 1-4 to support SW activity as the result of the Covid 19 pandemic. This is based on estimates provided in the December Mobilisation Plan.						
Total - HSCP Covid Costs	0	0	-1,427	-965	-1,427	-965
Total Health and Social Care Variances	57,437	43,201	39,541	54,022	-3,660	-3,416

Annual Budget £000	Budget Period 10 £000	Expenditure Period 10 £000	Projected Annual £000	Variation Period 10 £000	Projected Year End Variation £000
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MISC SERVICES

JOINT BOARDS	2,649	1,987	2,465	2,637	478	-12
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A small in year underspend is expected within Joint Boards through agreements made. An additional payment has been made at this time but this will catch up as the year progresses.

ADDITIONAL SUPERANNUATION	3,697	3,108	3,104	3,647	-4	-50
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Additional superannuation has not yet been calculated. Once this has been reviewed any under or overpayments will be forecast. This budget also has the tendency to change based on any additional exit packages throughout the year. At this point an underspend of £0.050m is expected but this will be closely monitored.

OTHER MISC BUDGETS	882	882	-2	332	-884	-550
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This budget in the main holds budgets for uncertainties including rates and inflation. This budget will hold any costs for the cost of change and this will be allocated against the appropriate reserve. At this time a saving of £0.550m is expected, however this may require to be used for unforeseen costs.

COVID REPORTING	0	0	3,239	4,504	3,239	4,504
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This contains additional costs received in year for the Covid pandemic as defined in Appendix 5. This does not include lost income or cost savings captured within services, this is shown within the detail above and again in Appendix 5.

Total - Joint Boards / Addn Supern / Misc. Services / Covid	7,228	5,977	8,806	11,120	2,829	3,892
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DEBT CHARGES

DEBT CHARGES	12,350	0	0	11,950	0	-400
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This budget depends on the Councils borrowing levels including terms i.e. cost of borrowing - interest rates. This tends to have a direct impact from the capital programmes. After careful review of this budget at period 8 of 20/21, £0.250m was recognised as a saving. After further review, at period 10, an additional £0.150m has been identified as a saving.

Total - Debt Charges	12,350	0	0	11,950	0	-400
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OVERALL TOTAL	261,792	193,270	184,942	264,437	-8,328	2,645
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APPROVED SAVINGS INCORPORATED INTO 2020/21 BUDGET
ANTICIPATED SAVINGS DELIVERY as at Period 10: 24 January 2021

APPENDIX 3

SAVINGS PER BUDGET SETTING	SAVING	PROJECTED	SAVING			PROGRESS UPDATE
	APPROVED	SAVING	TRANSFORM PROG	ACHIEVED	EXPECTED	
	£000	£000				
BUDGET REDUCTIONS & INCOME GENERATION SAVINGS						
Council tax Increase including build additions	2,786	2,586				It was expected that additional income would be received through additional house builds - as the housing market has stopped this is no longer expected.
Charging, Pricing structures and upfront payment conditions	207	104				A decision was made not implement the 4% increase to charges to support the local economic response to COVID-19 . It is anticipated that this will be reintroduced as the phased recovery eases. An assumption has been made as to when this will be actioned.
Staff Turnover Savings	1,000	1,000			✓	Some areas are achieving this saving however as can be seen from Appendix 2 others are finding this difficult to accomplish. This will be closely monitored and a projection will be made in a future report. In reviewing this position across the Councils budgets it is hoped that this will be made in total even if not per service.
Service Reviews	1,062	0	✓			The progression of Service Review activity will now require to be reviewed in light of the COVID-19 response. There is the potential that those service reviews previously specified cannot reasonably be delivered in a post COVID Council. Whilst there are elements of the current programme that may be delivered this will be subject to a detailed review when appropriate.
Total	5,055	3,690				
MANAGEMENT EFFICIENCY ACTIONS						
Land & Planning payments to other bodies	1	1			✓	
Land & Planning Income based on previous years trends	10	10			✓	
Mileage	182	182			✓	
Travel budgets	28	28			✓	
Conferences & Fees	6	6			✓	
Other Supplies & Services	5	5			✓	
Consultants	17	17			✓	This will be made through other areas within the service
External Printing	23	23			✓	This will be made through other areas within the service
Overtime	2	2			✓	
Common Burials	1	1			✓	
Membership Fees	1	1			✓	
Rates	166	166		✓		
Electricity	21	21		✓		
Planned Maintenance	10	10			✓	
Rents Feus	56	56			✓	
Storage	30	30			✓	
Gas	7	7			✓	
Decants	1	1			✓	
Payments to Other Bodies	50	50			✓	
Mortgage Act	2	2			✓	
Other Transport	2	2			✓	
Advertising	22	22			✓	
Private Sector Housing Grant	273	273			✓	
Landlord Registration	5	5			✓	
Other Employee Costs	83	83			✓	
Internal Transport Hires	4	4			✓	
Leasing	170	170			✓	Due to current circumstances leases may have to be extended, however if this does happen it will be reviewed to see if it can be offset elsewhere.
Fuel	45	45		✓		

APPROVED SAVINGS INCORPORATED INTO 2020/21 BUDGET
ANTICIPATED SAVINGS DELIVERY as at Period 10: 24 January 2021

APPENDIX 3

SAVINGS PER BUDGET SETTING	SAVING	PROJECTED	SAVING			PROGRESS UPDATE
	APPROVED	SAVING	TRANSFORM PROG	ACHIEVED	EXPECTED	
	£000	£000				
Internal Work for Housing	11	11			✓	
Car Allowance	1	1			✓	
Agency	6	6			✓	
Office Equipment	1	1			✓	
Marketing Expenses	9	9			✓	
Operational Expenses	8	8			✓	
FMP - maintenance agreement (workforce)	10	10			✓	This will be made through other areas within the service
Capitalisation of Software - Microsoft / Cisco	500	500			✓	This will be made through other areas within the service
Other Admin within Service	6	6			✓	
Legal Expenses	14	14			✓	
Books & Materials	1	1			✓	
Other Admin	5	5			✓	
Lumis Cash Uplift	75	75			✓	
Council Tax Rebase	8	8			✓	
Operational Property Lease Saving	82	82			✓	
Cleaning	41	0				This will no longer be achieved, there is expected additional materials expected to be purchased on top of those specifically purchased for Covid.
Central Energy Efficiency Fund (CEEF)	43	43			✓	
Small Tools	76	76			✓	
Pool Chemicals	1	1			✓	
Paper Towels	18	18			✓	
Vending Machines	8	8			✓	
Materials	13	13			✓	
Other Admin within the Service	18	18			✓	
Promotional Materials	4	4			✓	
Residential Schools	192	192				This saving will be made within an other area of Education
Payments to Childminders	50	50			✓	
Disclosure Scotland	32	32			✓	
Cultural Expenditure	10	10			✓	
Telephone	1	1			✓	
Training	3	3			✓	
Abandoned Vehicles	1	1		✓		
Food Safety	1	1			✓	
Pest Control	1	1			✓	
Hospitality	1	1			✓	
Work for Private Parties	9	9			✓	
Water Charges	1	1			✓	
Rental Income	9	0				This is not expected to be achieved in 2020/21 due to current Covid circumstances.
Other	8	8			✓	
Protective Clothing	20	20			✓	
Security Costs	56	56			✓	
Other Supplies & Services	3	3			✓	
CCTV	29	29			✓	
Use of Consultants	6	6			✓	
Software	17	17			✓	
Communications & Engagement use of Consultants	2	2			✓	This will be made through other areas within the service

APPROVED SAVINGS INCORPORATED INTO 2020/21 BUDGET
ANTICIPATED SAVINGS DELIVERY as at Period 10: 24 January 2021

APPENDIX 3

SAVINGS PER BUDGET SETTING	SAVING	PROJECTED	SAVING			PROGRESS UPDATE
	APPROVED	SAVING	TRANSFORM PROG	ACHIEVED	EXPECTED	
	£000	£000				
Joint Boards late increase	-10	-10		✓		
Operational Expenses	6	6		✓		
Furniture & Fittings	4	4		✓		
Food Starter Packs	1	1		✓		
Reactive Repairs	50	50			✓	
Planning Income	45	45			✓	
Advertising Income	2	2			✓	
Superannuation Budget Review	13	13			✓	
Clyde Valley Payment	4	4			✓	
Scotland Excel	3	3			✓	
Electricity within Roads	25	0				The roll out of the LED programme is on hold at present meaning that this saving will not be achieved.
Teachers additional secondary initial review reduced	131	131			✓	Covid dependant and being closely monitored
Early Years SG reassessment to GAE	327	327			✓	
Employee cost review for Prior Year Outturns. Basic	100	100			✓	
Employee cost review for Prior Year Outturns. Superannuation	22	22			✓	
Employee cost review for Prior Year Outturns. National Ins	10	10			✓	
Average Salary	411	411			✓	
Underutilised Central Budgets	263	263			✓	
Primary Management previously overachieved	56	56			✓	
Reduce Central Cover	30	30			✓	
Reduce sessional workers	20	20			✓	
Nursery Cover	9	9			✓	
Staffing Curriculum Underutilised	27	27			✓	
PRD Cover	188	188			✓	Covid dependant and being closely monitored
Cover for Long Term Absence	95	95			✓	Covid dependant and being closely monitored
Staffing Budget no Longer Utilised	19	19			✓	
Supplies & Services	17	17			✓	
	4,502	4,427				
Total Savings Delivered Against Budget Options	9,557	8,117				

CARRY FORWARDS FROM 2019/20

Appendix 4

Period 10: 24 January 2021

	CARRY FORWARD INTO 2020/21	SPENT AT P10	CARRY FORWARD REQUEST TO 2021/22	DESCRIPTION, UPDATE AND REASON FOR CARRY FORWARD FROM 2019/20 OR TO 2021/22
	£'000	£'000	£'000	
EDUCATION				
	150	150	150	Probationers funding received from the Scottish Government covers 2 financial years and front loads over 10.5 months. This carry forward will take place year on year due to the nature of spend, at this time this is an estimate as work in ongoing to review the grade amendments.
	29	19	20	Carry forwards required over several areas - Education Scotland / Confucius / Food for Thought / Gaelic - due to the current climate this has not yet been fully spent.
	364	364	150	Grant for additional Support for Learning Implementation - funds have been received from the Scottish government late 2019/20 for academic year required for 20/21. This has now all been spent, however this years grant will be requested to be carried forward into next year of £0.150m
	251	251	0	Access to School Counselling - funds have been received from the Scottish government late 2019/20 academic year that required to be carried forward into 2020/21. To date £0.251m has been spent.
	0	0	0	Education Recovery Funding for Covid, digital inclusion, home learning support & additional Teachers funds will be received in March 2021, some of this will be required for April-June costs within Education. This will be confirmed at year end.
	57	57	56	1+2 languages - to support the modern language programme. The amounts received for 20/21 is likely to be carried forward and this has been estimated at £0.056m. Clear guidance from the Scottish Government has been received to state that this should be carried forward if not spent.
	851	841	376	
HEALTH AND SOCIAL CARE PARTNERSHIP				
	9	0	0	An amount was received late in 2019/20 for Appropriate Adults within the redeterminations this was carried forward to 2020/21. Due to current circumstances this has not been carried forward and may be requested for carry forward to 2021/22
	13	13	0	Whole Systems Approach to early and effective intervention with young people committing offences,
	22	13	0	
GENERAL FUND HOUSING				
	0	0	200	PSHG monies have been underspent in year and these have been requested for carry forward into 2021/22 of £0.200m, this has not progressed through current conditions.
	0	0	200	
Total Carry Fw	873	854	576	

COVID COSTINGS
As at : 24 January 2021
Accounting Period 10

Appendix 5

	Expenditure Period 10 £000	Projected Annual £000	Projected Within
MOBILISATION COSTS			
Residential Care	96	147	Covid Cost Centre
This is in relation to costs for placements due to Covid.			
ELC provision to key workers	32	60	Covid Cost Centre
Payments for additional external nursery payments to support key workers.			
Payments/vouchers for food	0	0	Covid Cost Centre
This is the costs for Farmfood vouchers for Children - this has been reduced as income is expected			
Community Kitchen Staffing Costs	5	5	Covid Cost Centre
This relates to the additional costs of providing packages of care to those individuals who are shielding. This is above existing budgets.			
Operational and food supplies cost	102	102	Covid Cost Centre
This is the additional Costs for Food Boxes and Shielding			
Immediate Overtime Pay Pressures	66	144	Covid Cost Centre
This is the additional costs expected for staff overtime in mobilisation of the Council's COVID response.			
Additional Cost Payment to Supply Teachers	333	400	Covid Cost Centre
As agreed supply teachers in EDC employment at time of Covid will continue to be paid, if these costs were not expected to continue after March the actuals will be seen here. There has now been a grant received from the Scottish Government, however this will only cover the costs of probationers, this will be reviewed as we move through the year to see if it can be reduced through vacancies and cover budgets. This has been reduced as grant income is expected to cover part of this within Education.			
Staff pay - Additional Agency Use (EDCLT)	0	200	EDCL Trust
These are additional costs required as part of the Council's response to support key worker provisions, including the extension of snack and play with cost implications for Education and areas of the Trust. No actuals have been reported here as EDC is not responsible for these accounts and does not have this information.			
Staff Adaptations to Working from Home	135	215	Covid Cost Centre
Additional costs associated with digital connectivity required to support the Council's Covid response.			
Increased demand for cleaning supplies & PPE	840	931	Covid Cost Centre
Additional cleaning and protective clothing has required to be purchased as part of the COVID response, this is expected to continue with projections indicating that this will increase further.			
Cost of other building re-purposing	46	62	Covid Cost Centre
An additional storage had to be acquired for the possibility of additionality that could not be covered.			
Total Mobilisation costs	1,655	2,266	

LOST INCOME

Leisure & Sports facilities	0	1,994	EDCL Trust
The income for these services is expected to be down once other considerations are made, however these relate to the EDCLT and have not been considered as part of this report. No actuals have been reported here as EDC is not responsible for these accounts and does not have this information.			
Libraries etc.	0	128	EDCL Trust
The income for these services is expected to be down, however these relate to the EDCLT and have not been considered as part of this report. No actuals have been reported here as EDC is not responsible for these accounts and does not have this information.			
Nursery Fees	0	0	Education
This will now be met through the Early Years Grant.			
Letting Income	594	713	Customer & Digital
As premises have been closed no letting income has been received. This is likely to continue however expecting this to reduce as the year continues. The actual position will be reported within the service.			
Meal Income	1,900	1,937	Assets & Facilities
School Meals Income has not been received, this has been offset by a saving in food costs noted below. The actual position will be reported within the service. This includes nursery, lunch clubs and Meals from staff in Broomhill.			
Waste Income - special uplift & Commercial	168	202	Neighbourhood Services
The Waste service has not been available to provide this income. The actual position will be reported within the service.			
Parking fines & fees	402	506	Place & Community
The Parking service has not been available to provide this income. The actual position will be reported within the service.			
Road Construction Consents	114	114	Roads & Environment
The Roads service has not been available to provide this income. The actual position will be reported within the service.			
Licencing Fees & registration Income	121	145	Legal & Democratic
The licencing & registration services have not been available to provide this income. The actual position will be reported within the service.			
Landlord Registration	1	1	General Fund Housing
There has been lost fee income through the current circumstances in this area. The actual position will be reported within the service.			
Mugdock Country Park	16	64	Place & Community
Mugdock Country Park has been closed to date and income has been unrecoverable, this has been offset slightly with costs saved below. The actual position will be reported within the service.			
Care of Gardens	83	83	Roads & Environment
The care of gardens service is unlikely to achieve their income for 2020/21.			
YMI	20	20	Education
YMI income is to be redistributed to accommodate Covid 19 costs, therefore EDC will receive less monies this year.			
Instrumental Music & Concert Income	185	222	Education
Through the Covid pandemic it is expected that income of £0.213m is expected.			
Rental Income	20	20	Assets & Facilities
A building has been unable to be let causing lost income of £0.020m.			
MOTs etc.	8	8	Neighbourhood Services
The fleet service has been unable to provide this service to date. The actual position will be reported within the service.			
Total Lost Income	3,612	6,137	

OTHER COSTS

School Trips	262	301	Covid Cost Centre
Monies have required to be paid back to parents for school trips that have not taken place, this may reduce if insurance companies refund.			
Accommodation Early release prisoners	3	3	Covid Cost Centre
There has been a small amount to be paid within this area.			
Homeless accommodation	45	130	Covid Cost Centre
The service are reporting a cash flow issue with accommodation payments - this is the amount expected to be lost for 2020/21.			
Managing Absence	0	628	Various Services
These costs are for lost costs for staff affected through Covid of £0.628m, these have been covered within services.			
Additional Printing costs	43	53	Covid Cost Centre
There was a requirement to send out payslips due to circumstances that would not previously have been posted, this includes the mail costs. There has also been additional costs for posters and required floor stickers.			
School Clothing Grants	0	8	Covid Cost Centre
It is expected that there will be an increase in claims for school clothing grants			
Council Tax build income	150	200	Finance
The expected additional income would be received through additional house builds. With the housing market slowing this is not expected.			
CTCR	0	0	Finance
Through the impact of the pandemic on employment and earnings resulting in more people qualifying for benefits such as Council Tax Reduction this has now been removed due to the funding expected from the Scottish Government.			
Fleet Hires	0	40	Covid Cost Centre
Additional vehicles have had to be leased to accommodate new practices.			
Residual Waste, Contraflow at Waste sites, Mavis Valley & Bulking costs	950	1,188	Covid Cost Centre
Due to the current climate there has been additional costs incurred within the Waste Service for Residual (£0.843m), Contraflow works (£0.072m), bulking costs (£0.270m) and overflow facilities (£0.003m).			
Fees & Charges not increased (out with income above)	81	81	Various Services
A decision was made not implement the 4% increase to charges, this amount represents this where not accounted for in other lines. This is the position expecting this to be re- introduced in 2020/21.			
Service reviews unable to be taken forward	881	1,057	Various Services
Service reviews have been unable to be moved forward due to current circumstances, therefore attached savings are unable to be achieved.			
Staff time and plant unable to be capitalised	2,056	2,467	Various Services
Current budgets expect that staff costs expected will be recovered through capital, as this work has not occurred the revenue budget is currently having to manage these costs.			
Other costs	14	47	Covid Cost Centre
These are other costs that have to be managed including group call texts for Covid which has now went over their allocations.			
Total Other costs	4,485	6,203	

REDUCED COSTS			
Lower food costs for school meals	-1,165	-1,174	Assets & Facilities
In line with school meals not being provided there has been a saving on food costs.			
Reduced costs fuel	-267	-300	Neighbourhood Services
At initial stages vehicles were under utilised this has led to a saving, depending on future requirements this may change.			
Reduced energy costs	-414	-517	Assets & Facilities
As buildings are closed utility costs have reduced.			
Reduced Gate Fees	0	0	Neighbourhood Services
This saving is no longer expected, as it will offset other overspends not being reported here.			
Reduced costs Mugdock Country Park	-19	-27	Place & Community
Stock and artists have not been purchased offsetting some of the lost income above. The actual position will be reported within the service			
Transport costs Education (75%)	-57	-57	Education
This is being considered as part of a review for additional expected costs on distanced measures on new term. At this time a saving of £0.057m is expected in the SPT payment.			
Additional Income West Rics	0	0	Covid Cost Centre
West RICS has provided for 2019/20 an additional amount of income to help with this situation in 2019/20 (£0.008m), it is possible that more may be provided for 2020/21.			
Total Reduced Costs	-757	-2,075	
TRANSITION COSTS			
Education & ELC	534	668	Covid Cost Centre
Work is ongoing to consider costs required to bring EDC to a new normal this is in early stages and likely to change. For Education the full implications of additional monies is still to be considered. At this time monies have been received that will cover probationers however not additional teachers or non teaching staff within the school. Where grants have been made available the costs will be transferred to match. There is also additional costs expected for cleaning within schools of (£0.688m), sanitising units (£0.130m) and printing for signage (£0.032m). Additional monies are expected to be received to offset some of these costs however these have not as yet been fully quantified..			
Cleaning and sanitising units are included in the costs for mobilisation above.			
Total Transition Costs	534	668	
TOTAL COVID COSTS (Revenue)	9,530	13,199	

HOUSING REVENUE ACCOUNT			
HRA Capital - standstill costs	0	91	Housing Revenue Account
Due to Covid the capital programme has been stood down this has led to expected. additional contractor costs. There are additional costs not expected to be paid within 2020/21 of £0.061m not reported here.			
HRA Revenue - Rent loss	83	124	Housing Revenue Account
Due to Covid the HRA is expecting a rent loss of £0.124m			
HRA revenue cashflow housing arrears	47	70	Housing Revenue Account
Due to tenant arrears there is an expected cashflow issue of £0.070m in year.			
HRA rent loss new builds	0	30	Housing Revenue Account
Due to Covid the HRA is expecting a rent loss of £0.010m on new builds.			
Total HRA Costs	129	315	
GENERAL FUND CAPITAL			
Standstill Roads Programme contractor claims	67	75	Capital
Work has been ongoing within the Roads team to establish the likely costs within this area.			
Standstill Capital Programme contractor claims	0	0	Capital
This will be considered as part of a review once the programme can be restarted. This is unlikely to be quantified until 2021/22.			
Total General Fund Capital Costs	67	75	
SUMMARY OF COVID EXPENDITURE			
COVID-19 EXPENDITURE & COSTS	9,727	13,589	
Grants not on COSLA return	13,329	20,127	
Income received from SG to cover (separate grants)	-13,535	-20,127	
COVID EXPENDITURE WITHIN COVID CODE	3,239	4,504	
COVID EXPENDITURE WITHIN SERVICES	6,488	9,085	

COVID COSTINGS HSCP

Appendix 6

	Expenditure Period 10 £000	Projected Annual £000	Projected Within
MOBILISATION COSTS			
Payroll costs & Agency	326	595	HSCP Covid Cost Centre
This is in relation to costs for placements due to Covid.			
Additional PPE	648	664	HSCP Covid Cost Centre
Additional costs of PPE required			
Provider Sustainability & Care Packages	1,843	5,748	HSCP Covid Cost Centre

Based on sustainability calculator for care homes. Additional payments based on audit of provider claims submitted so far plus an assumption for similar levels on outstanding provider claims - assumed to continue at similar levels for the remainder of the financial year.. Additional care packages and support hours put in place to support carers and prevent carer breakdown - spend based on actual for April - December. These are assumed to continue at similar level for the duration of 20/21 based on standard phasing. Relates to care packages / respite which has had to continue due to individual having Covid symptoms and unable to be moved. Also includes additional mileage for care at home service due to changes required in use of pool cars during this period. Relates to additional care at home packages to support individuals who would otherwise be at day centres. Based on actuals at April to December, assumed to continue at a similar level for the remainder of 20/21.

Section 12 payments	2	2	HSCP Covid Cost Centre
Relates to emergency payments from S12 for food and electricity. Based on actuals at April to December, assumed to continue at a similar level for the remainder of 20/21 based on standard phasing.			
Total Mobilisation costs	2,820	7,010	

LOST INCOME

Transport & Daycare recharges	485	592	Community Health & Care services / Mental health, Learning Disability & Addictions
The projected income within this area assumes reduced Daycare and Transport recharges this financial year as a result of Covid.			
Total Lost Income	485	592	

UNACHIEVED SAVINGS

Unallocated savings	1,069	1,305	Community Health & Care services
Total Unachieved Savings	1,069	1,305	

REDUCED COSTS

Offsetting Cost reductions	-815	-994	Community Health & Care services / Mental health, Learning Disability & Addictions
Total Reduced Costs	-815	-994	

TOTAL COVID COSTS (Revenue)	3,559	7,913	
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SUMMARY OF COVID EXPENDITURE

COVID-19 EXPENDITURE & COSTS	3,559	7,913	
Income received from SG to cover (separate grants)	-4,246	-7,974	
COVID EXPENDITURE WITHIN COVID CODE	2,820	7,010	
COVID EXPENDITURE WITHIN SERVICES	739	903	

COVID REDETERMINATION INCOME**Appendix 7****As at : 24 January 2021****Accounting Period 10****Expected March 2021****Annual
£000****Spend within****Expected Redetermination Income**

General Covid	3,228	Covid Cost Centre
UK Consequentials relating to Local Government funding to support local authorities		
Local Authority Hardship Fund	1,042	Covid Cost Centre
UK Consequentials relating to Local Government funding to support local authorities		
Scottish Welfare Top Up	251	Finance
Funding to support individuals, families and communities		
Food Fund	436	Covid Cost Centre
Funding to support individuals, families and communities for the food Fund distributed by East Dunbartonshire Council.		
Registrars of Death	12	Covid Cost Centre
Test and Protect Funding, Public Health and Supporting People for registrars of Death		
Community Justice CPP transitional Funding Extra	12	Place & community Planning
Additional Funding Provided for Community Justice		
Council Tax Reduction Scheme Additional Support	390	Covid Cost Centre
Additional income to support the Council Tax reduction scheme.		
Extra Environmental Health Officers	19	Place & community Planning
Additional Income provided for Environmental Health officers.		
Test & protect Combined	43	Covid Cost Centre
Additional income received for test and protect.		
Winter Plan RRTP	61	General Fund Housing
Additional Funding for Rapid Rehousing Transition Plans RRTPs 20/21- from SG Winter Support Fund		
Additional UKG Consequentials (confirmed)	1,021	Covid Cost Centre
Further UK Consequentials relating to Local Government funding to support local authorities		
Children & Young Peoples Mental Health	268	HSCP
This funding has been granted permission to carry forward within the service from the Scottish Government		
Business Support Grant Admin	116	Covid Cost Centre
Funds to support the administration of the Business Support Grant.		
Education Recovery Funding	424	Education
The monies received here will be transferred to Education to deal with the recovery process within schools. Some of this may be required for carry forward.		
Additional Education Teachers	555	Education
The monies received here will be transferred to Education to deal with the recovery process within schools. Some of this may be required for carry forward.		
Additional Education - Digital Inclusion	133	Education
This will be the second tranche of monies received and a plan is being developed. This may be required to carry forward into 2021/22.		
Additional Education - Home Learning Support Fund	125	Education
This will be the second tranche of monies received and a plan is being developed. This may be required to carry forward into 2021/22.		
Winter Hardship £100 payments & admin (80% of £16m)	172	Covid Cost Centre
Funding for winter hardship payments		
January Free School Meal	94	Covid Cost Centre
Additional funds for free school meals		
Total Mobilisation costs	8,402	
Total Covid Income	6,554	
Total Service Income	1,848	



TECHNICAL NOTE

6 APRIL 2021

TN-001-21

**DEPUTE CHIEF EXECUTIVE - PLACE,
NEIGHBOURHOOD & CORPORATE ASSETS**

CHIEF FINANCE OFFICER

CONTACT OFFICER:

**ALAN BAUER, EXECUTIVE OFFICER – ASSETS &
FACILITIES (0141 578 8624)**

**JAMIE ROBERTSON, CHIEF FINANCE OFFICER
(0141 574 5651)**

SUBJECT TITLE:

**GENERAL SERVICES CAPITAL PROGRAMME
MONITORING REPORT 2020/21**

1.0 PURPOSE

- 1.1** The purpose of this Report is to provide an update on the 2020/21 General Services Capital Programme. This represents delivery of the Council's capital expenditure to Period 10, from 23 November 2020 to 24 January 2021.

2.0	<u>RECOMMENDATIONS</u>
2.1	It is recommended that Council: <ul style="list-style-type: none">a) notes the revised funding and expenditure detailed within this report, andb) notes the projects that require to be re-profiled within the 10 Year Capital Programme.

THOMAS GLEN

DEPUTE CHIEF EXECUTIVE - PLACE, NEIGHBOURHOOD & CORPORATE ASSETS

JAMIE ROBERTSON

CHIEF FINANCE OFFICER

3.0 **BACKGROUND/MAIN ISSUES**

3.1 The 2020/21 capital programme was approved at the Council meeting held on 20th February 2020, with some subsequent amendments to the programme were approved at the Policy & Resources Committee on 26 November 2020, report CFO/037/20/SU. Technical Note CFO/002, dated 18 February 2021, provided a further update. This report presents an update to that position.

3.2 **Capital Funding 2020/21**

3.2.1 **Appendix 1** shows the current Capital Funding to be £32.571m for 2020/21. This represents an overall decrease of approximately £0.750m on that previously reported on 18th February 2021. The summary of these changes are shown in Table 1 below. N.B. This table is subject to rounding.

Table 1: Movement in Capital Funding

	£ Million
Previously Approved Funding, excluding reserved Developer Contributions – 18 February 2021	33.320
<i>Movement this Cycle:-</i>	
1. Overall net decrease in applied Grant Funding	(0.761)
2. Overall increase in applied contributions	0.002
3. Increase in income from disposal of vehicles	0.009
4. Minor Rounding difference	0.001
Revised Approved Funding	32.571

3.2.2 Movements this cycle, as identified in Table 1 above, relate to the following movements in funding, which have been reflected in all appropriate expenditure budgets:

a) The decrease in Grant Funding includes:

1. A reduction in Town Centre Grant Funding to match additional re-profiled expenditure budget of £0.842m 2021/22,
2. An adjustment (part reversal) to previous reduction in SPT Grant Funding of £0.095m relating to projects at risk of not completing due to delays in contracts and/or Covid19 and where funding is not transferable to 2021/22,
3. An adjustment to SEPA Grant Funding, i.e. a reduction of £0.040m to match previously reported re-profiling to 2021, advised on 18 February 2021, and adjustment (part reversal) of same by £0.020m for further project re-profiling due to Covid19 uncertainties, and
4. An adjustment (part reversal) to previous re-profiling of City Deal Grant Funding of £0.006m due to Covid19 uncertainties.

The overall result equates to a total net decrease of £0.761m in Grant Funding being reported this cycle, as detailed in **Appendix 1**.

- b) The overall increase of £0.002m in applied contributions for Playground Development, as detailed in **Appendix 1**.
- c) There has been an increase of £0.009 in projected income from the disposal of Vehicles.

3.2.3 Appendix 6 to this report details projected income from the disposal of surplus Council assets. As the sale of these assets conclude, this income is added to the capital fund. Income from the sale of assets is not allocated directly to the delivery of projects. Instead, this income is credited to the Council's Capital Fund and committed as part of the budget setting process.

3.3 Capital Budget/Expenditure

3.3.1 Appendix 2 shows the current capital expenditure forecast to be £26.710m for 2020/21. This represents an overall increase of £0.794m on that previously reported on 18th February 2021. The summary of changes is shown in table 2 below. N.B. This table is subject to rounding. **Appendix 2** provides more detail on these movements.

Table 2: Movement in Capital Budget/Expenditure

	£ Million
Previously Approved Expenditure Budget - 18 February 2021	25.916
<i>Movement in budget this cycle:-</i>	
1. Necessary adjustments to capital expenditure budgets to match movements in External Funding (including rounding differences)	0.095
2. Movements in Developer Contributions impacting on expenditure budget	0.002
3. Minor Rounding Difference	(0.001)
Current Budgeted Position	26.012
Movement in re-profiled projects from future years (Appendix 3)	0.912
Movement in projected variances reported this cycle (Appendix 4)	(0.214)
Revised Approved Projected Expenditure	26.710

3.3.2 The above table shows a budgeted position of £26.012m however, against this, there is re-profiling, or an overall acceleration, of £0.912m from future year's budgets and movement on projected variances, i.e. an increase on previously reported underspends, of £0.214m giving a revised approved capital expenditure figure for 2020/21 of £26.710m.

3.3.3 The implications of COVID-19 has resulted in significant project delays and the re-profiling of several projects to future years however this has been partly offset by the acceleration of some budgets from future years for projects that have been progressing well; this is reflected in **Appendix 3**. The position will continue to be monitored and reported as necessary through future Reports.

3.4 Projected Variance

- 3.4.1** Based on current projections, the capital programme shows funding of £32.571m and an expenditure budget of £26.710m, representing under-programming of £5.861m. Officers will continue to review the extent of under-programming and will provide a further update on this in future Capital Programme Monitoring Reports.

3.5 Actual Expenditure

- 3.5.1** Capital expenditure charged to the financial ledger to 24th January 2021 was £18.320m as detailed in **Appendix 2**. This represents 69% of the total revised planned expenditure. However, a Work in Progress valuation of £4.349m gives a total value of works undertaken to date of £22.669m representing 85% of the total revised expenditure budget.

3.6 Virement

- 3.6.1** Some budget virements have taken place during this cycle however, these mostly fall within the allowable, £0.100m (or 10%) delegated authority limit with anything falling outside of that detailed separately in this report.

3.7 Large Scale Capital Projects – Update

- 3.7.1** **Appendix 5** provides a more detailed status report of projects within the Major Asset Programme.
- 3.7.2** The construction phase continues to progress well at the new Bocclair Academy. Phase 1 of the project, creating the new school building and immediate surrounds, remains on-schedule for completion by August 2022.
- 3.7.3** The construction phase for the new Allander Leisure and Day Care Centre commenced in early January and continues to progress well. The Sportsdrome has now been demolished and preparations are underway for the piling works to form the sub-structure of the new building.
- 3.7.4** The planning application for the new ASN School at Waterside in Kirkintilloch has now been submitted and is under consideration. The Stage 1 Report for the project was approved by Council as part of the Revised 10 Year Capital Investment Plan Report in February 2021 (ref: PNCA-020-021-AB). Subject to planning consent and the conclusion of remaining pre-construction activities, the construction phase is targeted to begin from July 2021. The Stage 2 Report for the project will be submitted for approval by Council in due course.
- 3.7.5** Handover of the completed Oakburn Early Years Centre took place in February 2021. Preparations are now underway with colleagues in Education to prepare the building for its official opening. Construction activity remains on-going at the two final Early Years sites and the projects are now due for completion in early March (Lairdsland) and end March (Bearsden). The on-going impact of the pandemic continues to present the potential for late change to these arrangements and they remain under close review by the major asset projects team.
- 3.7.6** Final contractual negotiations remain underway for the Kirkintilloch Community Sports Complex project. Subject to the conclusion of these in March 2021, construction is likely to begin by mid-late April. The project will be delivered in a single phase.

- 3.7.7** Works are substantially complete to deliver a refurbished Southbank House / Kirkintilloch Health and Care Centre. Subject to conclusion of final contractual matters, official handover of the buildings will take place in early March 2021.
- 3.7.8** Early design work and the commissioning of phase one site and desktop surveys have concluded for Lennoxton High Park Pitch project. The project continues to experience some delay due to the pandemic with implications for the longer-term programme currently being considered by the project team. A further update on anticipated costs and timescales for the project will be provided to Council as early as reasonably possible.
- 3.7.9** Design development and tendering is now complete for the refurbishment of Brookwood Villa, Bearsden. The project has experienced some delay due to the pandemic with implications for the longer-term programme currently being considered by the project team. A Stage 2 Report providing an update on total anticipated costs and the delivery timescale for the project will be provided to Council in early 2021.
- 3.7.10** Plans for the refurbishment of Westerton Primary School remain at feasibility stage. The next phase of the project will include the agreement of a procurement route, appointment of contractor and project design team, further development of a preferred design proposal towards planning application stage and a feasibility review of construction logistics. Overall project timescales, including the anticipated start of any construction works, will be advised later this year.

3.8 Developer Contributions

- 3.8.1** Developer Contributions are held in a separate holding account and only drawn down from that account and added to budget as necessary.
- 3.8.2** The reported balance on the holding account, as at 18 February 2021, was £8.098m. This represents an update to that position.
- 3.8.3** Movements within the Holding Account, being reported this cycle, are summarised below:
- a) £0.000m of additional Developer Contributions were received, or transferred to the holding account, and
 - b) £0.001m has been drawn-down from the holding account, in the current financial year.
- 3.8.4** Taking the above movements into account, the balance on the Holding Account is currently sitting at approximately £8.097m.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1 Frontline Service to Customers** – Capital works represent the ongoing improvements and investment in the Council's capital assets. Such work is specified to improve services at the frontline and to Council Customers.
- 4.2 Workforce** (including any significant resource implications) – Capital works are closely aligned to organisational transformation activities. Consequential workforce implications are considered as part of the Transformation Programme.
- 4.3 Legal Implications** – Assets and Facilities work closely with officers within Legal Services to ensure that any relevant legal matters are considered as part of the capital programme.

- 4.4 Financial Implications** – In the event of current over-programming within the capital programming being realised at the year-end this would need to be assessed against any available funding and any remaining, unfunded elements, adding to the borrowing need. This will require being included within our Treasury Management activities and will incur a future revenue cost. The anticipated year-end position reflects the low risk of this occurring at the year-end.
- 4.5 Procurement** - Assets and Facilities work closely with officers within Procurement to ensure that these are considered as part of the capital programme.
- 4.6 ICT** - Assets and Facilities work closely with officers within ICT to ensure that these are considered as part of the capital programme.
- 4.7 Corporate Assets** – The work of officers is fundamental to the production of this report with the most up to date narrative being presented for scrutiny. This narrative reflects the financial position at the current period.
- 4.8 Equalities Implications** – The Assets and Facilities team works closely with development partners and their supply chain to ensure those involved with the delivery of large-scale capital projects are operated in compliance with the Equalities Act (2010).
- 4.9 Other** – No other issues noted.

5.0 MANAGEMENT OF RISK

The risks and control measures relating to this Report are as follows:-

- 5.1** This Report in itself represents a means of managing risk. This Report ensures that the risks associated with the completion of the Capital Programme are clearly articulated and presented to Members. These reports are specified as risk control activities within the Strategic Risk Register.
- 5.2** Capital receipts continue to be secured from the disposal of surplus assets. Rather than allocate these receipts against specific projects, this income is credited to the Council's Capital Fund and committed as part of the budget setting process.
- ## **6.0 IMPACT**
- 6.1 ECONOMIC GROWTH & RECOVERY** – The completion of capital works is specified to promote economic development in the Council area. Such works are specified within the Report and the appendices.
- 6.2 EMPLOYMENT & SKILLS** - The completion of capital works is specified to promote economic employability in the Council area. Such works are specified within the Report and the appendices.
- 6.3 CHILDREN & YOUNG PEOPLE** - The completion of capital works is specified to deliver for children and young people in the Council area. Such works are specified within the Report and the appendices.
- 6.4 SAFER & STRONGER COMMUNITIES** - The completion of capital works may be specified to promote community safety in the Council area. Such works are specified within the Report and the appendices.

6.5 ADULT HEALTH & WELLBEING – Capital works at Allander Leisure Centre will deliver improvements for service users.

6.6 OLDER ADULTS, VULNERABLE PEOPLE & CARERS - None.

6.7 STATUTORY DUTY – None.

7.0 POLICY CHECKLIST

7.1 This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 APPENDICES

8.1 Appendix 1 – Funding forecast

8.2 Appendix 2 – Expenditure forecast

8.3 Appendix 3 – Re-profiling

8.4 Appendix 4 – Variances

8.5 Appendix 5 – Major Assets Programme – Status Report

8.6 Appendix 6 – Approved Disposals

EAST DUNBARTONSHIRE COUNCIL
2020/21 GENERAL SERVICES CAPITAL PROGRAMME
FUNDING AND EXPENDITURE SUMMARY

APPENDIX 1

	Approved Position 18/02/2021 - CFO 002 TECH NOTE £'000	Approved Position ***** - CFO *** TECH NOTE £'000	Increase/ Decrease £'000
Approved Borrowing	8,000	8,000	0
Over-Programming bfwd from 2019/20	0	0	0
Additional Approved Borrowing	11,850	11,850	0
	19,850	19,850	0
Grant Funding			
Assumed General Grant		0	0
Revised General <i>Grant (net of PSHG)</i>	6800	6800	0
Early Years Grant Funding	4,300	4,300	0
Specific Grant (CWSS) - <i>Transport Scotland</i>	223	223	0
Other Grants:			0
Transport Scotland - Electric Vehicles Charging Points	250	250	0
SG - Town Centre Regeneration	844	2	(842)
Regeneration Grants - Twechar Project	0	0	0
City Deal	40	46	6
SPT Grants	5	100	95
SG - Digital Inclusion within Schools	273	273	0
SG - Town Centre Fund	339	339	0
Sustrans Grant	56	56	0
SEPA	48	28	(19)
LEADER FUNDING / West Dunbartonshire Council	170	170	0
	13,348	12,588	(761)
Applied Capital Receipts:-			
Sale of Land/Property			0
Sale of Vehicles	70	79	9
	70	79	9
Contributions:-			
Application of Developer Contributions	52	54	2
Stirling Council - Mugdock Country Park	0	0	0
Other Contributions - Anticipated Insurance Receipt			0
	52	54	2
Capital Fund Contribution	0	0	0
Total Funding Available	33,320	32,571	(750)
Total Revised / Approved Capital Expenditure	25,916	26,710	794
Projected Under/(Over) Programming	7,404	5,861	(1,543)
<i>Core Under / (Over) programming £m</i>	7,404	5,861	(5,861)
<i>Core Under / (Over) programming %</i>	(22)	(18)	

The above table may be subject to minor rounding differences

		BUDGET 2020/21						
DIRECTORATE	SERVICE AREA	Approved Budget	Adj's to Budget	Other Changes	19/20	2020/21	Other	Applied
		10Yr Prog	re Dev Cont's	& Slippages	YE Slippage	Change to, or	Approved	Developer
		PNCA/010/20/AB	& other diff's	Reported 19/20	Reported at	Additional	Revisions	Cont's
			Other diff's		Outturn	Ext' Funding		
		£'000	£'000	£'000	£'000	£'000	£'000	£'000
EDUCATION, PEOPLE & BUSINESS:								
	CUSTOMER & DIGITAL SERVICES	1,600.0		65.4	204.0		700.0	2,569.4
	ORGANISATIONAL TRANSF	2,639.5		98.4	605.4	273.2		3,616.5
	EDUCATION	9,620.1	(490.7)	131.8	476.0		0.4	9,737.6
PLACE, NEIGHBOURHOOD & CORPORATE ASSETS:								
	NEIGHBOURHOOD	3,397.0		115.4	1,099.3			4,611.7
	ROADS & ENVIRONMENT	7,461.7		701.8	417.8	129.3	24.0	8,746.2
	PLACE & COMMUNITY PLANNING	6,536.4	(344.0)	(313.5)	381.6	509.0	138.0	6,949.4
	ASSETS & FACILITIES	6,390.0		3,075.9	(30.7)		(476.0)	8,959.2
INTEGRATED HEALTH & SOCIAL CARE		0.0						0.0
MISCELLANEOUS		425.0			1,015.5		(386.4)	1,054.2
KIRKINTILLOCH INITIATIVE		0.0						0.0
TOTAL CAPITAL PROGRAMME		38,069.7	(834.7)	3,875.2	4,168.9	911.5	0.0	53.6
								46,244.1

		PROJECTED OUTTURN 2020/21							
		Actual			Projected	Projected	(Acceleration)	(Acceleration)	Total
		Expenditure	WIP	Other	Outturn	(Over)/Under	/ Carry Fwd	/ Carry Fwd	(Acceleration)
		As at Per 10		Commitments	As at Per 10	Spend	to 2021/22	to future yr	/ Carry Fwd
DIRECTORATE	SERVICE AREA	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
EDUCATION, PEOPLE & BUSINESS:									
	CUSTOMER & DIGITAL SERVICES	1,422.2	363.6	748.5	2,534.2	(29.7)	64.9	64.9	
	ORGANISATIONAL TRANS	1,356.7	34.0	715.1	2,105.7	0.0	1,510.8	1,510.8	
	EDUCATION	9,855.0	2,081.0	842.0	12,778.0	(28.1)	(3,012.3)	(3,012.3)	
PLACE, NEIGHBOURHOOD & CORPORATE ASSETS:									
	NEIGHBOURHOOD	1,412.3	362.5	0.0	1,774.9	240.5	2,596.3	2,596.3	
	ROADS & ENVIRONMENT	1,467.1	812.2	159.3	2,438.6	76.7	5,930.8	6,230.8	
	PLACE & COMMUNITY PLANNING	1,887.8	596.1	497.4	2,981.4	14.2	3,953.8	3,953.8	
	ASSETS & FACILITIES	918.7	100.0	24.4	1,043.1	0.0	8,636.6	(720.5)	
INTEGRATED HEALTH & SOCIAL CARE		0.0	0.0	0.0	0.0	0.0	0.0	0.0	
MISCELLANEOUS		0.0	0.0	1,054.2	1,054.2	(0.0)	0.0	0.0	
KIRKINTILLOCH INITIATIVE		0.0	0.0	0.0	0.0	0.0	0.0	0.0	
TOTAL CAPITAL PROGRAMME		18,319.8	4,349.4	4,040.8	26,710.0	273.6	19,681.0	19,260.5	

The above table may be subject to minor rounding differences

£'000

TOTAL, RE-PROFILED PROJECTS APPROVED IN PREVIOUS REPORTING CYCLE OR VIA TECHNICAL NOTE, BROUGHT FORWA			20,172.3
ADDITIONAL RE-PROFILING BEING REPORTED CURRENT CYCLE:			
EDUCATION, PEOPLE & BUSINESS		SUB TOTALS	OVERALL TOTALS
DIGITAL TRANSFORMATION	NECESSARY ADJUSTMENT TO PREVIOUSLY REPORTED REPROFILING LEVELS DUE TO INCREASED SPEND FOR ADDITIONAL DEVICES FOR PUPILS, NEW HSCP PHONE PURCHASE & CASHLESS CATERING COSTS	(272.2)	
EARLY YEARS INVESTMENT BUDGET/PROGRAMME	PROJECTED REPROFILING DUE TO COVID19 UNCERTAINTY / SITUATION	435.3	
SCHOOL PITCHES UPGRADE PROGRAMME	PROJECTED REPROFILING DUE TO COVID19 UNCERTAINTY / SITUATION	134.6	
ADDITIONAL SUPPORT NEEDS (ASN) PROJECT	ACCELERATION OF FUTURE YEARS BUDGET REQUIRED TO COVER EXPENDITURE AS A RESULT PROGRESSION OF PROJECT	(139.0)	
MAJOR ASSET PROJECT - NEW BOCLAIR ACADEMY	FURTHER ACCELERATION OF FUTURE YEARS BUDGET REQUIRED TO COVER EXPENDITURE AS A RESULT OF PROGRESSION OF PROJECT	(1,863.2)	(1,704.6)
PLACE, NEIGHBOURHOOD & CORPORATE ASSETS			
OPEN SPACE ASSET MANAGEMENT	ADJUSTMENT TO PREVIOUSLY REPROFILED BUDGET DUE TO COVID19 UNCERTAINTY WITH SOME REPROFILING TO FUTURE YEARS BUDGET	132.7	
ROADS & FOOTWAYS (AND ASSET MANAGEMENT PLANNING)	ADDITIONAL PROJECTED REPROFILING DUE TO COVID19 UNCERTAINTY	401.3	
STREET LIGHTING	ADDITIONAL PROJECTED REPROFILING DUE TO COVID19 UNCERTAINTY	82.8	
TRAFFIC	ADDITIONAL PROJECTED REPROFILING DUE TO COVID19 UNCERTAINTY	85.6	
FLOOD MITIGATION	PROJECTED REPROFILING DUE TO COVID19 UNCERTAINTY	54.5	
GLAZERT RESTORATION PROJECT	ADJUSTMENT TO PREVIOUSLY REPORTED REPROFILING DUE TO COVID19 UNCERTAINTY	(20.1)	
TOWN CENTRE REGEN* / BROOKWOOD VILLA (SG FUNDED)	ADDITIONAL PROJECTED REPROFILING DUE TO COVID19 UNCERTAINTY	842.0	
TWECHAR CANALSIDE PROJECT	ADJUSTMENT TO PREVIOUSLY REPORTED REPROFILING DUE TO COVID19 UNCERTAINTY	50.0	
CITY DEAL PROJECT	ADJUSTMENT TO PREVIOUSLY REPORTED REPROFILING DUE TO COVID19 UNCERTAINTY	(6.5)	
EDLCT - (MAJOR ASSET PROJECT) ALLANDER LEISURE CENTRE REPLACEMENT	ADDITIONAL ACCELERATION OF FUTURE YEARS IS REQUIRED TO COVER EXPENDITURE	(793.4)	
EDLCT - REPLACEMENT PITCHES	ADJUSTMENT TO PREVIOUSLY REPORTED REPROFILING DUE TO COVID19 UNCERTAINTY	(3.0)	
KIRKINTILLOCH COMMUNITY SPORTS COMPLEX	ADDITIONAL PROJECTED REPROFILING DUE TO COVID19 / UNCERTAINTY	16.0	
LENZIE PUBLIC HALL REFURB'	ADDITIONAL PROJECTED REPROFILING DUE TO COVID19 / UNCERTAINTY	6.5	
SCHOOLS ELEMENTAL WORKS	ADJUSTMENT TO PREVIOUSLY REPORTED REPROFILING DUE TO COVID19 UNCERTAINTY	(55.7)	792.7
INTEGRATED HEALTH & SOCIAL CARE			
			0.0
MISCELLANEOUS			
			0.0
KIRKINTILLOCH INITIATIVE			
			0.0
VARIOUS MINOR MOVEMENTS			
	NET MOVEMENT ON VARIOUS MINOR REPROFILINGS.		0.0
	CHANGES TO PROJECTS IDENTIFIED TO BE REPROFILED THIS CYCLE		(911.8)
Total Slippages currently being reported			19,260.5

Note:

The above table may be subject to rounding differences

EAST DUNBARTONSHIRE COUNCIL
2020/21 GENERAL SERVICES CAPITAL PROGRAMME
DETAIL OF VARIANCES BEING REPORTED THIS CYCLE

APPENDIX 4

			£'000
TOTAL, VARIANCES APPROVED IN PREVIOUS REPORTING CYCLE OR VIA TECHNICAL NOTE, BROUGHT FORWARD:			59.9
ADDITIONAL VARIANCES BEING REPORTED CURRENT CYCLE:			
EDUCATION, PEOPLE & BUSINESS		SUB TOTALS	OVERALL TOTALS
(MAJOR ASSET PROJECT) BISHOPBRIGGS HUB	ADJUSTMENT TO PREVIOUSLY REPORTED VARIANCE ON PROJECT	(14.3)	
			(14.3)
PLACE, NEIGHBOURHOOD & CORPORATE ASSETS			
(MAJOR ASSET PROJECT) MAVIS VALLEY TRNSFR STAT'N & RECYCLING CNTR	REPORTED VARIANCE ON PROJECT	240.5	
(MAJOR ASSET PROJECT) AUCHINAIRN PLACE PROJECT	ADJUSTMENT TO PREVIOUSLY REPORTED VARIANCE ON PROJECT	(12.4)	
			228.1
OTHER			
VARIOUS OTHER (OVERS) AND UNDERS			0.0
	CHANGES TO VARIANCES BEING REPORTED THIS CYCLE		
			213.7
Total Variances currently being reported			273.6

Note:

The above table may be subject to rounding differences

EAST DUNBARTONSHIRE COUNCIL
2020/21 GENERAL SERVICES CAPITAL PROGRAMME
MAJOR ASSET PROGRAMME - STATUS REPORT (JANUARY 2021)

APPENDIX 5

Cost Centre	Project	Project Status					Original Completion Date	Current Completion Date	Financial Status - £000m					Progress Update
		Programme	Affordability	Risks/Issues	Expenditure	Procurement			2020/21 Budget	Gross Expenditure	% Spend to Date	WIP	Other Commitment	
EX126	Additional Support Needs School						Jul-22	TBC	890,679.0	950,669.0	106.74%	78,976.0	0.0	Design development remains on-going. Planning application determination due 30 March
GX116	Allander Leisure and Day Care Centre						Phase 1 - May 2022	Phase 1 - May 2022	1,253,397.0	1,539,692.0	123%	507,086.0	0.0	Planning application approved in June 2020. Full Council agreement reached Oct 2020 to enter into contract. Construction commenced Jan 2021.
EX134	Bearsden Early Years (Brookwood)						Aug-20	Mar-21	2,096,456.0	1,794,076.0	86%	118,225.0	184,155.0	Construction activity re-started following pandemic in mid-June 2020. Handover date programmed end March - under review.
DX162	Brookwood Villa Refurbishment						Nov-20	TBC	844,000.0	190.0	0%	0.0	1,810.0	Tender exercise on-going to confirm revised price. Timescales associated with this will drive the programme. Statutory consents now confirmed.
EX131	New Bocclair Academy						Phase 1 - Aug 2022	Phase 1 - Aug 2022	1,988,623.0	2,419,604.0	122%	1,432,217.0	0.0	Enabling works have commenced as of October week. Stage 2 Report approved at Council in December. Full construction commenced January 2021.
EX132	Killermont PS & Early Years						Apr-20	Oct-20	724,154.0	818,641.0	113%	0.0	0.0	Project complete. Final valuation requires TBC.
EX135	Lairdland Early Years (Southbank)						Jul-20	Mar-21	1,976,693.0	1,609,309.0	81%	342,000.0	25,384.0	Construction activity re-started following pandemic in mid-June 2020. Handover date programmed early March.
LX008	Lennoxton High Park						TBC	TBC	25,158.0	0.0	0%	0.0	25,158.0	Professional Services DA remain in negotiation. Timescales for project remain under review.
TX131	Mavis Valley (Phase 1)						Dec-19	Sep-20	1,059,137.0	818,652.0	77%	0.0	0.0	Project complete. Viridor taken over the facility.
EX136	Oakburn Early Years (St Joseph's)						Jul-20	Feb-21	2,368,586.0	1,736,131.0	73%	0.0	632,455.0	Project complete with the exception of some snagging works.
BX004	Southbank House / KHCC						Jun-20	Mar-21	2,318,495.0	1,368,547.0	59%	288,930.0	661,018.0	Works anticipated to complete in early March 2021.
EX137	Westerton Primary School						TBC	TBC	385.0	385.0	0%	0.0	0.0	Feasibility on hold. Timescales for project are TBC.

Asset	Current status and future activities	Original Completion Date	Estimated Completion Date	Original anticipated Receipt (000's)	Current Estimated Receipt (000's)
Former Auchinairn Primary School, Bishopbriggs	Report on offers received considered at Council in August 2020 and an offer from Robertson Living was accepted in principle for £1.71 million (subject to abnormalities and further committee approval). The price is subject to deductions and will only be confirmed once ground investigations and other matters have been considered and the level of deductible costs agreed between both parties. Once agreed a further report will be presented to committee advising of the proposed price. Subject to final approval and all statutory consents being obtained, the sale is expected to conclude in late Spring 2022.	21/22	22/23	750	1,000
Former Lairdsland PS Canteen, Kirkintilloch	D&R Committee approved the sale of the canteen to Alexander Hart Properties in 2015 however the sale was put on hold as a result of the canteen being brought back into operational use while Holy Family PS occupied the former Lairdsland Primary School. Offer to sell has been issued to purchasers solicitors, however following the submission of a planning application for 3/4 residential units a new proposal is being explored due to the initial proposal being unviable. Planning permission for one dwelling has been obtained so sale should have concluded by end of March 2020, however as a result of the global pandemic the sale is likely to conclude next financial year.	15/16	21/22	0	40
Land at Huntershill Playing Fields, Bishopbriggs	Committee approval granted to sell. Marketing concluded but no interest at closing date. Housing have been advised as to the availability of the site and are currently considering the sites merits and constraints.	13/14	21/22	0	0
Land at rear of Gavins Mill, Milngavie	Committee approval granted to sell. Marketing was progressed through an external agent with no interest. Estates thereafter progressed marketing. One offer was received and rejected with Estates instead approving the assignation of the existing lease to the local group who have recently leased Gavins Mill. The Mill is now operational as a Fair trade café. Sale not likely until the group can raise funds to acquire the Mill outright.	14/15	21/22	7	7
Grazings, Chryston Road, Kirkintilloch	Last payment made in July 2015. Legal instructed to transfer title to current tenant. Legal have enlisted Landownership Scotland to ensure that the land in question is Council owned. Discussions ongoing with purchasers solicitor in connection with title and how to proceed. As a result of the global pandemic the sale is likely to conclude next financial year should the title position be confirmed in the Council's favour.	14/15	21/22	5	0
18 Strathblane Road, Milngavie	Conveyancing in progress - additional comments on offer received from purchaser's solicitor which are under review. Sale has been moved to 2021/22 whilst the proposed purchaser seeks to obtain planning consent for their development.	14/15	21/22	300	480
6 Kenilworth Crescent, Bearsden	Three offers were received at closing date and reported to PNCA. Highest offer accepted with Legal Services instructed to conclude the sale. The prospective purchaser resiled from sale and property was re-marketed with all offers being reported to PNCA in August 2019. PNCA approved the sale to the adjacent shop owner who acquired 10 Kenilworth Crescent from the Council. Proposed purchaser is still wishing to progress with the sale which is expected to conclude in 21/22.	14/15	21/22	50	50
Parkburn Pavilion, Kirkintilloch	Approved for disposal by Council in 2014. As of March 2021, the proposed purchaser has confirmed their intention to progress the sale on the basis of their original offer. Timescales for the conclusion of the transaction will be subject to prioritisation via the CC process.	15/16	21/22	25	25
48 Drymen Road, Bearsden	Conditional missives instructed with further DV valuation required upon the granting of planning permission. Offer to sell was issued on 12th November 2018 and has been accepted by the proposed purchaser with Legal progressing sale. Missives still to be concluded with the sale subject to Planning.	19/20	21/22	450	700
Kelvinbank Resource Centre site, Kirkintilloch	Currently operational. Site will be surplus to requirements once replacement facility completed in late 2022 as part of the new Allander Leisure and Day Care Centre development. Gerald Eve have been appointed to progress the marketing of the site, which will likely commence in early Summer 2021.	17/18	22/23	250	250
Land at rear of Bridgeway Road, Kirkintilloch.	Sale of land to sitting tenant approved at PNCA Committee. Sale expected to conclude towards the end of this financial year.	17/18	20/21	5	5
Land at Woodilee Road, Lenzie	Sale of land to Scottish Power to allow them to extend their existing sub-station and upgraded generators. Heads of Terms have been agreed and Legal Services have been instructed to conclude sale. As a result of the global pandemic the sale is likely to conclude next financial year.	18/19	21/22	9	9
Land at Civic Way, Kirkintilloch	SOLD - 11 February 2021. To be removed from future lists.	20/21	21/22	80	80
Land at McGavigans Road, Kirkintilloch	Missives are nearing conclusion with the sale still subject to Planning permission. As a result of the global pandemic the sale is likely to conclude next financial year.	20/21	21/22	95	190
Land at Kelvin View, Torrance	Committee approved the sale of land at Kelvin View to Merchant Homes for £225,000. Legal have been instructed to conclude the sale.	21/22	21/22	225	225
Land at Carlin's Place, Lennoxtown	Legal are progressing the conveyancing required. Draft offer is with the purchaser's solicitor for review and comments are awaited. Discussions on diligence ongoing. Sale likely to conclude 21/22.	19/20	21/22	5	5
DISPOSALS TOTAL				2,256	3,066



TECHNICAL NOTE

6 APRIL 2021

TN-001-21

**DEPUTE CHIEF EXECUTIVE - PLACE,
NEIGHBOURHOOD & CORPORATE ASSETS**

CHIEF FINANCE OFFICER

CONTACT OFFICER:

**ALICE MULLEN, PRINCIPAL ACCOUNTANT
(0141 574 5565)**

**IAIN BRODIE, TEAM LEADER - HOUSING
STRATEGY AND DEVELOPMENT
(07990775116)**

SUBJECT TITLE:

**HOUSING CAPITAL PROGRAMME
MONITORING REPORT 2020/21 AS AT PERIOD 10**

1.0 PURPOSE

- 1.1** The purpose of this Report is to provide an update on the 2020/21 Housing Capital Programme. This represents delivery of the Council's capital expenditure at Period 10 (24 January 2021).

2.0	<u>RECOMMENDATIONS</u>
2.1	<p>It is recommended that Committee:-</p> <ul style="list-style-type: none">a) Reviews the Period 10 analysis and agree that it represents an indication of the potential outturn financial position; andb) Notes that Officers will continue to report on potential for the financial outturn in line with the established cycle of reports; andc) Otherwise notes the content of this report.

**THOMAS GLEN
DEPUTE CHIEF EXECUTIVE
PLACE, NEIGHBOURHOOD & CORPORATE ASSETS**

**JAMIE ROBERTSON
CHIEF FINANCE OFFICER**

3.0 BACKGROUND/MAIN ISSUES

- 3.1** The Housing Capital Programme for 2020/21 was approved by Special Council on 20 February 2020 (Report No. CFO/009/19/JR). This Report presents an update to that position.

Capital Funding 2020/21

- 3.2** **Appendix 1** details the capital funding projections. A total funding package of £24.383m was approved which included Prudential borrowing of £10.634m. The current appraisal of projected expenditure for 2020/21 now anticipates an outturn of £13.160m as a consequence of the significant impact of COVID-19 (Covid) on expenditure. As such, the level of Prudential borrowing required has been reviewed and is now expected to be £5.586m in year. Future proposals to be brought forward for use of the HRA Surplus may reduce the borrowing requirement further.
- 3.3** The programme of draw-down of Scottish Government New Build Grant has been updated and is now expected to result in funding of up to £3.050m being available in year, a slight reduction on the previous reported position.

Capital Budget/Expenditure

- 3.4** **Appendix 2** shows the current capital expenditure forecast to be £13.160m. This represents an overall increase of £3.333m on that previously reported.

Projected Variance

- 3.5** Based on current projections, the capital programme shows forecast funding of £13.160m and forecast expenditure of £13.160m. Officers will continue to review the programme. Given the on-going uncertainty of the pandemic and its impact on development activity, forecast expenditure and corresponding variances will continue to be subject to change in the short-term at least.

Actual Expenditure

- 3.6** Capital expenditure charged to the financial ledger to 24 January 2021 was £6.899m as detailed in **Appendix 2**. This represents 28.3% of the total planned expenditure.
- 3.7** Work is continuing within Housing to understand and evaluate the impact of Covid within the plan of work. Programme delays due to the resetting of contract programmes are generally now known but costs associated with delay and additional measures to enable Covid-safe construction operations are yet to be fully realised. These will be subject to consideration on a claim by claim basis and in the context of the terms of each contract.
- 3.8** Capital works delivered by Council services continue to be recharged at agreed levels despite lockdown arrangements. The potential for some of this work to catch up during the remainder of the year has reduced as additional restrictions on activity are now likely for the majority of Q4. The Council's consolidated Covid cost tracker (CFO-036-21-GM Appendix 5) provides for an additional £0.151m of standstill costs within the housing capital programme which are anticipated however this is likely to increase as further costs are identified and evaluated.
- 3.9** Out with Covid there are a number of variances anticipated across the programme at this stage. A significant acceleration of spend is anticipated for the electrical rewiring contract, which is the result of a new programme to install smoke, heat and CO detectors ahead of the main electrical rewire capital works contract, and in order to meet a statutory deadline. A smaller acceleration in spend is anticipated for MR render to allow for an intensification of this programme to include additional households while capacity is available during this financial year.

- 3.10** Overspends are also anticipated for new build at Phase One and demolition at Nithsdale Crescent, but these additional costs are still to be realised and will be subject to consideration on a claim by claim basis and in the context of the terms of each contract. These overspends will be fully offset with underspends in other areas of the Housing Capital programme which have occurred principally as a consequence of Covid related delays; in particular for large capital works projects at Townhead/Ellisland and the award of contracts at Phase Three and the former Tom Johnson House. Furthermore, external development programmes intended to deliver to Council off-the shelf purchases of affordable homes across a number of sites have also been subject to delay as a result of Covid, resulting in a significant further projected underspend in this budget heading. These projects are currently progressing and anticipated now for purchase during 2021/22.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1 Frontline Service to Customers** - none
- 4.2 Workforce** (including any significant resource implications) - none.
- 4.3 Legal Implications** – Housing work closely with officers within Legal Services to ensure that these are considered as part of the capital programme.
- 4.4 Financial Implications** – Any variance on the housing programme forecast expenditure affects the overall council borrowing requirement and will be taken into account in respect of the treasury management strategy.
- 4.5 Procurement** – Housing work closely with officers within Procurement to ensure that these are considered as part of the capital programme.
- 4.6 ICT** - none
- 4.7 Corporate Assets** - none
- 4.8 Equalities** – Housing work closely with development partners and their supply chain to ensure those involved with the delivery of large-scale capital projects are operated in compliance with the Equalities Act (2010).
- 4.9 Other** – No other issues noted

5.0 MANAGEMENT OF RISK

The risks and control measures relating to this Report are as follows:-

- 5.1** Ensuring that opportunities are taken to accelerate programmes where possible to balance underspends, and that projects are in-place with a potential to commence when the Covid risks allow.
- 5.2** Housing and support services resources are in place to deliver programmes.

6.0 IMPACT

- 6.1 ECONOMIC GROWTH & RECOVERY** – On-going capital investment in Housing represents a significant economic development opportunity for SMEs in East Dunbartonshire

and beyond. The continuing engagement of SMEs, either directly or via the construction supply chain, remains a key consideration in the development of procurement strategies for the delivery of projects within the Housing Capital programme.

6.2 EMPLOYMENT & SKILLS - Potential for jobs through housing investment and local apprenticeship opportunities.

6.3 CHILDREN & YOUNG PEOPLE – None.

6.4 SAFER & STRONGER COMMUNITIES - Better street design to minimise criminality and design out neighbour disputes/anti-social behaviour.

6.5 ADULT HEALTH & WELLBEING - Assistance with accommodating Community Care clients. 10% target for Community Care clients.

6.6 OLDER ADULTS, VULNERABLE PEOPLE & CARERS – None.

6.7 STATUTORY DUTY - Housing Scotland Act 2001 and more recently - The Scottish Government's 'More Homes Scotland' initiative was announced in March 2016. This initiative committed to providing £3billion of investment to support the delivery of 50,000 new affordable homes over the period to March 2021. The Development programme - SHIP is an extension of, and aligns to, the Local Housing Strategy (LHS) with the SHIP outlining how the Council and its partners will deliver more homes. The meeting of SHQS and EESSH minimum requirements for existing Council Housing stock.

7.0 POLICY CHECKLIST

7.1 This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 APPENDICES

8.1 Appendix 1 - Housing Capital Programme – Source of Funds 2020/21

8.2 Appendix 2 - Housing Capital Programme – Expenditure, Progress & Outcome 2020/21

HOUSING CAPITAL PROGRAMME : SOURCES OF FUNDS 2020/21
Accounting Period 10

Housing Capital Programme Income	Original Budget	Budget Including Slippage b/f	Forecast Outturn as at P10 20/21	(Increase)/ Decrease	Explanation
As at Period 10	£m	£m	£m	£m	
Scottish Government Grant - New Build	5.620	5.620	3.050	2.570	Reduction in grant funding to be drawn down due to delays to the Council's Affordable Housing Investment Programme resulting from Covid-19 delays.
Scottish Government Grant - Off the Shelf	0.650	0.650	0.000	0.650	Delays to Off the Shelf projects no longer make this applicable for 20/21 and it will instead apply to future years
Scottish Government Grant - Open Market Purchase (ROTS)	1.000	1.000	0.085	0.915	ROTS applications for 2 properties purchased during 20/21 have been accepted by the SG.
Mortgage to Rent	0.080	0.080	0.080	0.000	A single property has been purchased
CR Second Homes	0.250	0.250	0.000	0.250	Reduction in expenditure due to Covid-19 related delays no longer makes it necessary to apply this funding during 20/21 and it will be carried forwards.
Developer Contributions	0.150	0.150	0.000	0.150	Reduction in expenditure due to Covid-19 related delays no longer makes it necessary to apply this funding during 20/21 and it will be carried forwards.
Sale of Properties	0.000	0.000	0.000	0.000	
Shared Equity Sale Income	2.000	2.000	0.360	1.640	On track for purchases at St Agathas - other projects will now be ready for purchase in 20/21 due to Covid-19 related delays to construction.
CFCR	3.999	3.999	3.999	0.000	
Prudential Borrowing	10.634	10.634	5.586	5.048	Reduced in line with projected reduction in expenditure.
Total Funds Required	24.383	24.383	13.160	11.223	
Total Capital Expenditure	24.383	24.383	13.160	11.223	See Detail on Appendix 2
Variance Under/(Over)	0.000	0.000	0.000	0.000	

DIRECTORATE : PLACE, NEIGHBOURHOOD & CORPORATE ASSETS

HOUSING CAPITAL: Period 10 2020/21

Progress				Budget 2020/21 Including Carry Forwards	Actual Expenditure To Date P10	Committed Expenditure	Projected Spend to Year-End	Projected Variance At Year-end <Over.....Under>
Project Name	Type	Cost Centre	Notes	£m	£m	£m	£m	£m
Housing Capital Programme								
Solar Thermal (New Tech) Programme	EESHS	HCH01	Contract nearing completion with 6 out of 36 to be installed	0.200	0.299	0.002	0.300	-0.100
Window & External Door Replacement	EESHS	HCE01 Windows / HCE02 Doors	Covid-19 Shutdown has impacted on production but has now recommenced with focus on close windows and doors to clear backlog.	0.500	0.104	0.229	0.450	0.050
Central Heating Programme	EESHS	HCE03	Covid-19 impacted internal delivery. External contract being tendered.	0.500	0.044	0	0.044	0.456
EWI Programme (HEEPS) - Council Properties Only	EESHS	HCE04	18/19 contract completing. 19/20 not yet awarded and spend dependant upon this.	0.500	0.075	0	0.350	0.150
EESHS - Insulation & Lighting			Accelerated Programme to install loft insulation and energy efficient lighting across a number of properties in order to meet EESHS	0.000	0.000	0	0.000	0.000
Bathroom Replacement Programme - Internal	SHQS	HCB01	Covid-19 impacted internal delivery. External contract being tendered.	0.280	0.177	0	0.200	0.080
Electrical Rewiring Programme	SHQS	HCR01 (Whole House) /HCR05 (Kitchen Ring Main/Fan) /HCR09 (Bathroom Fan)	Progressing full rewires only via void properties at present. Budget substantially increased to target smoke and heat detector installation programme.	0.500	0.183	0	1.000	-0.500
Kitchen Replacement Programme - Internal	SHQS	HCK01	Covid-19 impacted internal delivery. External contract being tendered.	0.750	0.307	0	0.325	0.425
Roof Replacement Programme	SHQS	HCF01	Not progressing due to Covid-19 and difficulty in accessing tiles	0.700	0.298	0	0.350	0.350
Mixed Tenure Roofing - New Batch	SHQS	HCF05	Awaiting award of framework to progress work further. Expenditure will reduce as PSHG grant and owner costs are credited.	0.100	0.030	0	0.075	0.025
Burns Court - EWI Repairs	Structural	HCS01 (Structural Works)	Spend to be confirmed - Finance can you advise what this was for?	0.011	0.000	0	0.032	-0.021
Townhead and Ellisland Drive Flats Mixed Block	Structural	HSC06 - NEW CC to be set up	Delay to project while options appraisal for tender considered and negotiations continue over purchase of remaining residential landowners	1.000	0.000	0	0.000	1.000
Waterside - MR Render Programme	Structural	HCS01 (Structural Works)	Work commenced and now with opportunities to further extend scope to new areas during 19/20	0.800	0.613	0	0.900	-0.100
Housing Stock Condition Survey Part 4	Survey	HCM07	Tender completing. Commencement to be advised subject to Covid-19 restrictions	0.050	0.006	0	0.010	0.040
Aids and Adaptations	Miscellaneous	HCM01	Void-19 impact on installation but recommenced as of Aug 20	0.250	0.026	0	0.040	0.210
Decoration Allowances	Miscellaneous	HCM09	Will show spend as part of electrical rewires for remaining void properties	0.200	0.000	0	0.001	0.199
Public Utilities	Miscellaneous	HCR01	SPN supporting electrical rewire work well and spend will continue	0.200	0.094	0	0.100	0.100
Asbestos Removal	Miscellaneous	HCM06	Spend under Electrical Rewire will show in Q3 and Q4	0.150	0.000	0	0.000	0.150
Extensions and Refurbishments	Miscellaneous	HCM10	Work progressed through statutory consents and is expected to commence construction	0.300	0.007	0	0.010	0.290
Garage Ground Refurbishments	Miscellaneous	HCM11	No progress in 19-20	0.020	0.000	0	0.020	0.000
Steri Systems - Damp and Condensation	Miscellaneous	HCM12	Ad-hoc	0.120	0.000	0	0.120	0.000
Total Housing Capital Programme				7.131	2.263	0.231	4.327	2.804

Corporate Housing Programme								
Twechar Housing Regeneration	Corporate	HXC01	No budget or spend anticipated.	0.000	0.000	0	0.000	0.000
IHMS	Corporate	HXC02	Lack of interest in tender has delayed process	0.600	0.000	0	0.600	0.000
Mortgage to Rent	Corporate	HXC03	Ad-hoc	0.200	0.000	0	0.000	0.200
Open Market Purchases	Corporate	HXC07	Stalled due to Covid-19 but is targetted for additional 2-3 purchases throughout Q3 and Q4	2.000	0.504	0	0.504	1.496
Low Carbon Infrastructure Transition Programme Application			Preparation of Stage 2 bid for LCITP to seek funding for renewables technology pilot across both new build and existing housing.	0.000	0.000	0	0.013	-0.013
Off the Shelf Purchases	Corporate	HXC08	On track for purchases at St Agathas - other projects will now be ready for purchase in 20/21 due to Covid-19 related delays to construction.	2.625	0.113	0.45	0.700	1.925
Total Corporate Housing Programme				5.425	0.617	0.450	1.817	3.608

New Build Programme								
Phase One	Design + Works	HXT01 / HXT03 / HXT04 / HXT05 / HXT06	Work completed but snagging, retention and damages to be calculated	0.040	0.162	0.003	0.165	-0.125
Kilmardinny	Design + Works	HXT08	Work halted during lockdown but is now completed and final accounts being considered - including a claim for Covid-19 related costs	0.587	0.583	0.027	0.610	-0.023
Phase Three - Blackthorn Grove / The Loaning / Former Lairdsland PS	Design + Works	HXT07	Tender award delayed due to need to ensure Covid-19 and Brexit costs set out in detail. Award anticipated during Q4	3.500	0.017	0.000	0.425	3.075
Glasgow Road	Design + Works	HXT12	Not progressed - will be picked up in the next Affordable Housing Investment Programme	0.000	0.000	0.000	0.010	-0.010
Main St Torrance		HXT10	Not progressed - will be picked up in the next Affordable Housing Investment Programme	0.000	0.001	0.000	0.001	-0.001
Cleddans	Design + Works	HXT11	Not progressed - will be picked up in the next Affordable Housing Investment Programme	0.500	0.025	0.000	0.030	0.470
Kelvindale Nursery	Design + Works	HXT13	Not progressed - will be picked up in the next Affordable Housing Investment Programme	0.000	0.000	0.000	0.000	0.000
Nithsdale Crescent	Asbestos Removal + Demolition and Design Fees	HXT15	Additional expenditure relates to legal and administrative costs associated with the demolition and CPO and also planning consultancy costs for the application.	0.150	0.005	0.000	0.275	-0.125
Auchinain Primary	Feasibility	HXT16	Not Progressed beyond feasibility and bid stage	0.050	0.000	0.000	0.000	0.050
Tom Johnson House	Design + Works	HXT14	Work commenced later in the year than anticipated due to Covid-19 related delays.	7.000	3.226	3.300	5.500	1.500
Total Corporate Housing				11.827	4.019	3.330	7.016	4.811

TOTAL HOUSING CAPITAL PROGRAMME

24.383 6.899 4.011 13.160 11.223

Actual Outturn 28.3%
Projected Outturn 54.0%

**TECHNICAL NOTE****6 APRIL 2021****TN-001-21****DEPUTE CHIEF EXECUTIVE - PLACE,
NEIGHBOURHOOD AND CORPORATE ASSETS****CONTACT OFFICER:****GRANT MACKINTOSH, TEAM LEADER EXECUTIVE
OFFICER- HOUSING -0141 578 8064****ALICE MULLEN, PRINCIPAL ACCOUNTANT - 0141
574 5565****SUBJECT TITLE:****HOUSING REVENUE ACCOUNT
MONITORING REPORT 2020/21 - PERIOD 10****1.0 PURPOSE**

- 1.1** The purpose of this Report is to provide Council with an update on the Housing Revenue Account (HRA) and its financial performance to accounting Period 10.
- 1.2** Financial projections are based on budget monitoring reports as at Period 10 (24 January 2021), updated with the latest financial and management information available up to the time of submission to Committee.

2.0	<u>RECOMMENDATIONS</u>
2.1	<p>It is recommended that Council:-</p> <ul style="list-style-type: none"> a) Notes the Period 10 analysis and agrees that it represents an indication of the potential outturn financial position; and b) Notes that Officers will continue to report on potential for the financial outturn in line with the established cycle of reports.

THOMAS GLEN
DEPUTE CHIEF EXECUTIVE
PLACE, NEIGHBOURHOOD AND CORPORATE ASSETS

3.0 BACKGROUND/MAIN ISSUES

- 3.1** The Housing Revenue Account (HRA) budget of £15.061m was approved by Special Council on 20 February 2020 (Report No. CFO/009/19/CD).
- 3.2** **Appendix 1** to this Report sets out the actual spend, with the HRA reporting a £2.814m surplus of income over expenditure at the end of Period 10. The final year-end projected outturn is anticipated at a surplus of £0.946m against a budget of £15.061m. This variance reflects an underspend in expenditure of £1.100m and an under-recovery of income of £0.154m.
- 3.3** This analysis is provided over a number of reporting areas including employee costs, housing repair charges, recharges from other departments and capital financing costs and the potential impact of COVID-19. Three areas are currently being considered by the Housing Service as having a likely impact; these are:
- HRA Cashflow
 - HRA Rent Loss for New Builds
 - HRA Loss of Rental Income
- 3.4** Work is ongoing within each of these areas with an indicative HRA impact estimated to be an underspend in total actual expenditure against budget variance of £1.100m and an income shortfall variance of £0.124m attributable to Covid. The income shortfall variance is included in the Council's Covid cost tracker (CFO-027-21-GM Appendix 5) and is included separately on this Council agenda. This shortfall remains an assessment with the recovery of housing rents being a Council key focus to ensure financial sustainability. It is incumbent on Officers and Tenants to ensure that emerging reductions in cash flow do not translate into rent arrears and there is much work ongoing to ensure that this is limited.
- 3.5** A new Rent and Arrears Policy was agreed at committee on 12 Nov 2020. The pursuit of rent arrears has limitations at present due to the impact of the Covid-19 pandemic, as the Coronavirus (Scotland) Act 2020 does not allow for legal action/evictions until at least the end of April 2021. As a result, no legal action is currently being allowed against any tenant failing to pay rent, along with tenants who have increasing arrears. However, arrears letters are being issued, along with attempts being made by Housing Officers to engage with tenants who have arrears.
- 3.6** The Covid cost is included in the HRA projections at Appendix 1.
- 3.7** Report CFO/025/20/GM, which was submitted to a meeting of the Council on 27 June 2020 highlighted, an HRA surplus brought forward as at 31 March 2020 totalling £6.483m. This figure is constituted by:
- HRA retained Prudential Reserve £0.800m
 - Earmarked for Replacement Housing Rent IT System £1.300m
 - Earmarked surplus from previous years not yet applied £0.205m
 - Contingency Reserves (uncommitted) £3.590m
 - Supporting Budgets 2020/21 £0.588m
- 3.8** It is the intention of Officers to review the sufficiency of the carried forward surpluses and the overall position to ensure that they remain at a level to support ongoing initiatives as well as the potential Covid response. This review will also consider whether those elements that have previously been earmarked continue to be required at those levels, or, whether sums could therefore be returned to HRA reserves to support future planning.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1** Frontline Service to Customers – the planned schedules of maintenance on existing homes is being hampered due to Covid-19 requirements and these have been severely delayed during 2020/21.
- 4.2** Workforce (including any significant resource implications) - none
- 4.3** Legal Implications – none
- 4.4** Financial Implications – Financial implications are set out in the body of the Report.
- 4.5** Procurement - none
- 4.6** ICT - none
- 4.7** Corporate Assets - none
- 4.8** Equalities– none
- 4.9** Other – none

5.0 MANAGEMENT OF RISK

The risks and control measures relating to this Report are as follows:-

- 5.1** Housing and support services resources are in place to deliver programmes. Housing and Finance will work together to highlight any areas of concern through regular monitoring of budget lines.

6.0 IMPACT

- 6.1** **ECONOMIC GROWTH & RECOVERY** - Housing investment, housing development and increase in asset base.
- 6.2** **EMPLOYMENT & SKILLS** - Mainly through new development, SHIP programme and existing stock capital programme.
- 6.3** **CHILDREN & YOUNG PEOPLE** - Accommodation of families including children and young people through allocation or homelessness waiting lists
- 6.4** **SAFER & STRONGER COMMUNITIES** - Housing input to secure design and working with Community Safety and Police.
- 6.5** **ADULT HEALTH & WELLBEING** - Contribution through Care & Repair, Aids and Adaptations, New Developments, SHIP, Community Care, Alcohol and Drug protocol.
- 6.6** **OLDER ADULTS, VULNERABLE PEOPLE & CARERS** – N/A
- 6.7** **STATUTORY DUTY** – N/A
- 7.0** **POLICY CHECKLIST**

7.1 This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 APPENDICES

8.1 Appendix 1 – Housing Revenue Account – Summary Financial Position 2020/21.

HOUSING REVENUE ACCOUNT 2020/21 Period 10	2020/21 Budget (baseline)*	Actual to Date (24/01/21)	Forecast for the year	Projected budget variance
SUMMARY FINANCIAL POSITION: 24 January 2021				
	£000	£000	£000	£000
1 Employee Costs There is a small underspend anticipated at Period 10 due to vacancies across the service, but specifically within the systems and policy team that have arisen during the course of 20/21 and will be filled for 21/22.	1,418	1,134	1,368	50
2 Property Costs A small overspend is anticipated across the various budget lines, particularly in relation to payment to contractors, factors and estate management fees. This will be offset against underspends elsewhere across the service.	285	297	305	(20)
3 Housing Repairs Charges Housing repairs charges are anticipated to be on budget in 2020/21. There is an agreement in place, via COSLA, to continue to charge for the work that would have been anticipated to be carried out pre-pandemic.	2,751	1,749	2,751	(0)
4 Supplies & Services Bad debt write offs of rent arrears will have a significant impact on this budget line at the end of the financial year, although an underspend is still forecast against supplies and services	542	19	337	205
5 Agencies and Other Bodies An underspend of around £60k is anticipated due to a lack of project work progressing due to the pandemic.	96	16	36	60
6 Admin and Other Costs A small underspend of £10k is anticipated by the year end again due to a lack of work progressing during 20/21.	208	170	198	10
7 Recharges from other departments These costs are anticipated to be on budget by the end of the financial year, no variances are expected as a result of the pandemic as support functions have continued during the pandemic.	2,026	1,147	2,026	0
8 Capital Financing Costs As a result of the Covid pandemic, the capital financing costs anticipated are likely to be lower than forecast due to the delays in the programme of development works but the final figure will not be known until the financial year end.	7,735	0	6,940	795
9 Income Due to Covid, the HRA is expecting rent losses of £0.124m as a result of an increasing number of voids backlog. The backlog has almost been caught up with now but losses due to the inability to progress work on void properties at the start of the financial year, has resulted in lost revenue. Rental income will be under-recovered as a result of lost income from new build properties that would have been expected to have been operational during 20/21, but will not now be delivered until 21/22, amounting to £0.030m.	(15,061)	(7,346)	(14,907)	(154)
Total - HRA 2020/21 Budget	0	(2,814)	(946)	946

*This reflects baseline budget approved in February 2020 - surplus brought forward and reserves have not yet been applied to budget