

**EAST DUNBARTONSHIRE COUNCIL: EDUCATION SERVICE**

**PROPOSED CHANGES TO THE ARRANGEMENTS FOR ADMISSIONS AND THE  
TRANSFER OF PUPILS FROM PRIMARY TO SECONDARY IN RESPECT OF  
ALL EAST DUNBARTONSHIRE PRIMARY AND SECONDARY SCHOOLS  
EFFECTIVE FROM SESSION 2020/21**

**1.0 Background**

- 1.1 East Dunbartonshire Council is committed to ensuring the highest standards of attainment and achievement for all children within our schools and centres. This has resulted in consistently good inspection reports, examination results and positive school leaver destinations. This has resulted in high demand for places in our schools.
- 1.2 A number of schools have high occupancy levels. This is due to demand from the delineated catchment areas and / or through the placing request process from parents, who live outwith the catchment area. Roll projections take account of the housing developments within the area as well as the trends in placing requests.
- 1.3 Within East Dunbartonshire, there is well established specialist provision. This includes the Music School within Douglas Academy, the Gaelic Medium Primary Education Unit within Meadowburn Primary, the Gaelic Medium Secondary Provision within Bishopbriggs Academy and the Football Academies in partnership with Celtic Football Club at St Ninian's High School and with Rangers Football Club at Boclair Academy.
- 1.4 The current Admissions Policy, Mid-Session Transfers and Primary / Secondary Transfer Arrangements are detailed in Procedure Manuals 3/01, 3/03 and 3/04. They require to be updated to ensure they are comprehensive and reflect the current context within the Council. This will ensure clear information for parents and carers and ensure that there is efficient management of the school estate.

**2.0 Purpose of the Consultation**

- 2.1 To consult on the proposed changes for all East Dunbartonshire denominational (Roman Catholic) and non-denominational primary and secondary schools to:
- i. the admissions arrangements, including Primary 1 and during a school session;
  - ii. the arrangements for the transfer of pupils from a primary school to a secondary school;
  - iii. the arrangements for admission to the Educational Specialist Provision within East Dunbartonshire.

These changes will take effect for admissions from Session 2020/21.

- 2.2 The proposed changes would provide clarity on the Council's proposed arrangements for admissions to primary and secondary schools within East Dunbartonshire Council. The proposed changes would detail a procedure to be followed in the event of oversubscription by pupils from the delineated catchment area to any East Dunbartonshire Council primary or secondary school. The proposal will also clarify

the arrangements for entry to any of the specialist provision within East Dunbartonshire.

- 2.3 The proposal does not affect placing requests and the criteria under which they are approved.

### **3.0 Introduction**

- 3.1 East Dunbartonshire's current school provision and arrangements for admissions and Primary 7 to S1 transfer arrangements are underpinned by legislative requirements in the Education (Scotland) Act 1980. This requires the Council to:

- i. provide adequate and efficient management of their school estate and provide sufficient places for their pupil population;
- ii. adhere to the general principle that children should be educated in line with their parents' wishes;
- iii. ensure that all admissions must comply with class size legislation and national staffing agreements;
- iv. enable parents to express a preference for a particular school that they may want their child to attend by submitting a placing request, which an authority must grant if places are available in the school unless there is valid legal reason not to do so.

- 3.2 East Dunbartonshire Council operates a catchment policy where every address in the authority is associated with a primary and secondary school in both the denominational (Roman Catholic) and non-denominational sectors.

- 3.3 Placing requests are only considered for any remaining places after catchment places are accommodated. Placing requests are granted unless there is a valid legal reason not to do so.

- 3.4 The Council aims to provide sufficient places for children who live within the delineated catchment area. Parental choice in terms of denominational and non-denominational schools is difficult to predict. A number of parents change from a denominational primary school to a non-denominational secondary school within the catchment area.

- 3.5 The proposed changes clarify the process to be followed if a school is oversubscribed when the applications for admission into Primary 1 or S1 are received for pupils, who live in the catchment area.

- 3.6 Overall, roll projections show increases in the secondary school population over the next six years, rising from around 7800 to around 8200. This projection shows a period of relative stability in rolls, following a fall from a high of 8700 in the early 2000s, to a low of 7400 in 2014, and a slight rise since then.

Primary school populations are expected to rise from around 9100 to 9300 over the next five years, and then return to 9200. This projection shows a period of relative stability in rolls, following a fall from a high of 10500 in the late 1990s, to a low of 8200 in 2011, and a rise to around 9000 since then.

- 3.7 There is currently a review of the School Estate taking account of the roll projections. The review of the School Estate Asset Management Plan will form a key part of the Council's updated Corporate Asset Management Plan which will identify future projects for inclusion within the Council's approved 10 year Capital Investment Plan. Where appropriate, funding applications will be made to external bodies, specifically the Scottish Futures Trust, to support development of the Learning Estate. The roll projections are based on analysis of population data, interpreted through current trends. It is important the projections are not taken to be exact predictions as any change in the current trends will have an impact on the roll projections. They are intended to provide a guide to likely levels of school population. While some schools have high occupancy levels, others have low occupancy. In many of these schools, the accommodation has been used to provide early years as part of the expansion or as part of the Council's strategy for the provision of additional support needs. The Council has taken action to address issues in relation to high occupancy in Killermont Primary, Bearsden by extending the school to accommodate the increases in the school roll.
- 3.8 There is a requirement to ensure that the Council fulfils its statutory obligations to ensure clear policies in relation to school admissions and transfer from primary to secondary. The increasing demand for places in our schools requires more rigorous process in place to ensure catchment places are allocated appropriately and that the placing request process is fair and operates within the legal requirements.
- 3.9 The information provided as part of an application for catchment place or placing request must be full and correct in every respect to the best of the parent's/carer's knowledge. East Dunbartonshire Council will conduct checks to establish the accuracy of information supplied which may include visits to premises to confirm residence. If fraudulent information is provided, the school place may be withdrawn even if the child has enrolled in the school.
- 3.10 The demand for places in some schools requires the Council to have in place a process for dealing with the circumstances where a school is oversubscribed for catchment places. This ensures that parents are clearly informed of how places are allocated in these circumstances.
- 3.11 The Council is entitled to reserve a reasonable number of places for children moving into each school's delineated catchment area up to and during the following academic year.
- 3.12 Options appraisal: It is important to detail the options considered by the Council in order to address the issues identified in relation to school admissions and transfer to secondary school.
- 3.12.1 Option A: Do nothing
- This is not a viable option. The Admissions Policy and Primary and Secondary Transfer Policy require to be updated as they have not been reviewed for more than twenty years. The demand for catchment places, as well as the number of placing requests, has increased over that time. There is a requirement to ensure that

catchment places are allocated fairly and there require to be stringent checks in place to ensure accurate information is provided by parents.

There is now a small number of pupils, who have to be redirected to another school, until a catchment place becomes available. There is no policy in place if a school is oversubscribed during the normal placing round.

Currently children who wish to attend any of the Educational Specialist Provision are enrolled under a placing request, unless they live in the catchment area. The Council is at risk of not fulfilling their statutory duty to provide progression in Gaelic Medium Education or the contractual obligation to provide places at the Celtic and Rangers Football Academies. The Music School at Douglas Academy is funded by Scottish Government and there is a requirement to provide places to children, who meet the entry requirements.

### 3.12.2 Option B: Extend schools where there is a high demand for places

The review of the School Estate Asset Management Plan will identify suitable projects; including opportunities to extend PPP secondary schools. The School Estates Asset Management Plan will be a key component of the Council's refreshed Corporate Asset Management Plan which will inform investment proposals for inclusion within the updated 10 year Capital Investment Plan. Where appropriate, funding applications will be made to external bodies, specifically the Scottish Futures Trust, to support development of the Learning Estate.

However while this is a longer term option, the policies and procedures require to be updated to address the issues in the short term.

### 3.12.3 Option C: Change the Arrangements for Admissions and the Transfer of Pupils from Primary to Secondary

The proposed changes would provide clarity on the Council's proposed arrangements for admissions to primary and secondary schools within East Dunbartonshire Council. The proposed changes would detail a procedure to be followed in the event of oversubscription by pupils from the delineated catchment area to any East Dunbartonshire Council primary or secondary school. The proposal will also clarify the arrangements for entry to any of the specialist provision within East Dunbartonshire.

3.13 Options A is not a viable option and Option B would not address the issue in the short term. Therefore Option C requires to be progressed and the following section details the preferred approach and will form the consultative proposal.

## **4.0 Proposal for Admission to Primary 1 during the normal placing round**

4.1 The current admissions policy, as detailed in Procedure Manual 3/01 Admissions of Pupils to Schools, is as follows but is not a fundamental change:

4.1.1 Parents who live in East Dunbartonshire apply for a Primary 1 place for their child in either the non-denominational or denominational primary school in their delineated

catchment area. Arrangements for enrolment are publicised each year in January. Where there are sufficient places, all those children will be allocated a place at their catchment primary school.

4.1.2 There is a requirement for all schools to obtain proof of residency from parents/carers of catchment area children at the time of enrolment. This proof should include:

- the child's birth statement;
- council tax direct debit mandate;
- a recent Child Benefit Statement or Driving Licence or Bank statement/ Utility Bill if this is not available. This should show transactions within the previous three months;
- a signed and independently witnessed residency / tenant agreement for at least one year, i.e. evidence that covers the entire calendar year from the date of application. ( if applicable)

4.1.3 For children who are residing with grandparents/aunts/uncles etc., legal confirmation of guardianship is also required.

4.1.4. In the situation where there is an agreement for shared custody of a child where a child lives with a different parent/carer regularly at a different property, the local catchment school is defined by the Education Service as the residence of the parent/carer who receives Child Benefit for the child. Recent documentary evidence of receipt of Child Benefit or equivalent paperwork will require to be submitted to the Education Service.

4.1.5 All parents/carers must be advised that they have a right to make a placing request for their children to be educated in a school other than one designated as serving the area in which they reside.

Parents/carers interested in having their children attend a school outwith their local area should present their children direct for registration at their catchment school. The children should be registered but they must not be enrolled. The parents/carers should be given the appropriate information regarding placing requests and be advised that they must make formal application to Education Shared Services.

4.1.6 Parents who wish to apply for a Deferred Entry can do so and this process is detailed in a separate policy. This is available on the East Dunbartonshire Council Website.

4.2 The proposed changes to the Admissions Policy are:

The Council aims to provide sufficient places for all children to attend their catchment primary school. A school is 'oversubscribed' in terms of catchment demand when applications for places in Primary 1 exceed the available places. This would be determined when the places are allocated in April / May for the following school session. In such instances all applications would be deemed placing requests. These placing requests will then be processed according to the proposed priority detailed in Appendix 1. Those children that cannot be accommodated within the catchment school would be offered redirection to another local school. Refer to Section 8 which details the Redirection process and Section 10, the Appeal process.

- 4.3 If a parent applies for a catchment place prior to taking up residence, the place will not be allocated until the child is actually resident in the property and evidence of proof of Council Tax payment is provided.

## **5.0 Applying for an S1 school place during the normal placing round**

- 5.1 The current policy, is detailed in Procedure Manual 3/03 Primary – Secondary Transfer. The following clarifies the current policy but is not a fundamental change:
- 5.1.1 As part of the Primary 7 – S1 transitions programme, all parents/ carers of children within East Dunbartonshire primary schools will be provided with details of the S1 application process in December / January.
- 5.1.2 Parents who live in East Dunbartonshire can apply for an S1 place for their child in either the non-denominational or denominational secondary school in their delineated catchment area. All East Dunbartonshire Secondary Schools have associated primary schools. These schools work together as part of a 3 to 18 cluster to ensure progression and continuity in children’s learning. Lennoxton Primary and Craighead Primary in Milton of Campsie are associated schools for Kilsyth Academy in North Lanarkshire, in addition to St Ninian’s High School in East Dunbartonshire.
- 5.1.3 In the situation where there is an agreement for shared custody of a child, where a child lives with a different parent/carer regularly at a different property, the local catchment school is defined by the Education Service as the residence of the parent/carer who receives Child Benefit for the child. Recent documentary evidence of receipt of Child Benefit or equivalent paperwork will require to be submitted to the Education Service.
- 5.1.4 All parents/carers must be advised that they have a right to make a placing request for their children to be educated in a school other than one designated as serving the area in which they reside.
- 5.1.5 Pupils in attendance at a primary school, as the result of a successful placing request , will be required to make a further placing request to the associated secondary school should they wish to transfer to that secondary school rather than the secondary school for the area they reside in.
- 5.2 The proposed changes are as follows:
- 5.2.1 Parents/ carers residing within East Dunbartonshire Council should complete the application for a place at their preferred catchment secondary school. They should provide evidence of their continued residency within the delineated catchment area. This should be submitted to the primary school that the child attends and should include:
- council tax direct debit mandate;
  - a recent Child Benefit Statement or Driving Licence or Bank statement/ Utility Bill if this is not available. This should show transactions within the previous three months;

- a signed and independently witnessed residency / tenant agreement for at least one year, i.e. evidence that covers the entire calendar year from the date of application. ( if applicable)

5.2.2 The Council aims to provide sufficient places for all children to attend their catchment secondary school. A school is ‘oversubscribed’ in terms of catchment demand when applications for places in S1 exceed the available places. This would be determined when the places are allocated in April / May for the following school session. In such instances all applications would be deemed placing requests as above. These placing requests will then be processed according to the proposed priority detailed in Appendix 2. Those children that cannot be accommodated within the catchment school would be offered redirection to another local school. Refer to Section 8, which details the Redirection process and Section 10, the Appeal process.

5.3 If a parent applies for a catchment place prior to taking up residence, the place will not be allocated until the child is actually resident in the property and evidence of proof of Council Tax payment is provided.

## **6.0 Applying for a school place out with the normal placing round**

6.1 The current policy is detailed in Procedure Manual 3/04. The following proposal provide more clarity to the current procedures but is not a fundamental change:

6.1.1 Applications for a place to commence at any point during the academic year, out with the normal placing round, should be made by the parent/ carer directly to the preferred catchment school.

6.1.2 Where places are available, the school should make arrangements for the parent/ carer to submit their application along with the required appropriate documentary evidence as detailed in paragraph 5.2.1 above.

6.1.3 Applicants may find that the school is already full at the year group requested. In that situation the parent should contact the Education Shared Services team to discuss the options for redirecting the child to another local school. Refer to Section 8: Redirection.

6.2 Applications during school holidays should be made directly to the Education Shared Services Team.

6.3 If a parent has a catchment place in a school and then moves out of the area, they should complete a placing request to remain within the school.

## **7.0 Education Specialist Provision**

7.1 There are a number of well-established specialist educational provisions within East Dunbartonshire. There is a need to ensure clear procedures are in place for the admission to specialist provision within a school. This will ensure that the Council fulfils its statutory or contractual requirements.

7.2 In Meadowburn Primary, there is a Primary Gaelic Medium Education Unit. It is a separate unit within the primary school. The Council approved a proposal to change the catchment area for the Primary Gaelic Medium Education Unit (GME) at Meadowburn to the whole of East Dunbartonshire in 2017. This ensured we were complying with the Statutory Guidance on Gaelic Education. This requires the authority to assess the need for Primary Gaelic Medium Provision if there is a request from parents. An application for a place at the Primary Gaelic Medium Education Unit is made directly to the school in accordance with the processes detailed in Section 4 above for a place in Primary 1. For an application at any other stage of the school, there would be a requirement to have previously attended a Gaelic Medium establishment. The current capacity of the Primary Gaelic Medium Unit is 100; to manage this effectively the intake is capped at 13 but this may be increased depending on the classification within the unit.

7.3 There is a statutory requirement for the Council to ensure progression in Gaelic learning for children, who have attended a Primary Gaelic Medium Unit, when they transfer to secondary education. The provision of Gaelic Medium Secondary Education is provided within Bishopbriggs Academy. It is not a separate unit within the school. Pupils study Gaelic with some adjustments to the timetable in the mainstream school. Admission to the Gaelic Medium Secondary Provision should be made directly to Bishopbriggs Academy or at the time of the Primary 7 / S1 transfer requesting Bishopbriggs Academy. The entry requirements are:

- resident in East Dunbartonshire; and
- the child has attended the Gaelic Medium Primary Provision within Meadowburn Primary; and
- the parents give a commitment to support their child's continued learning in Gaelic.

Places will be allocated within the S1 roll for children who meet the entry requirements. The number of places will vary each year and will be dependent on the number of children who meet the entry requirements. A maximum of 15 places will be allocated in S1 for those who meet the entry requirements. If the child is resident out with East Dunbartonshire, parents/ carers would require to make a placing request and it would be processed with all other placing requests for a place in S1.

Applications at any other stage of the school would require to be through a placing request and would be processed in accordance with the placing request policy.

7.4 The Music School within Douglas Academy has pupils from across Scotland attending to study music. It is not a separate unit within the school but there are adjustments made to the timetable for pupils to enable them to study music as a specialism. The entry requirements are set by the Music School. Places will be allocated within the S1 roll for children who meet the entry requirements. The number of places varies each year depending on the number of successful applicants. A maximum of 10 places will be allocated within S1. If there is an application for a place at another stage of the school, it would require to be submitted as a placing request and be subject to the relevant process.



- 7.5 The Council has a contract with Celtic Football Club to provide places for pupils as part of the Celtic Football Academy within St Ninian's High School. The Celtic Academy has been in place for over ten years and many of those who have attended have progressed on to national and international success. It has been recognised by Education Scotland as an important strength of the school. This is not a separate unit within the school but adjustments are made to the timetable to enable pupils to have additional coaching in football skills. The entry requirements are set by Celtic Football Club. The number of places is dependent on the number of children who attain the required standard. A maximum of 25 places will be allocated within S1. If there is an application for a place at another stage of the school, it would require to be submitted as a placing request and be subject to the relevant process.
- 7.6 The Council has a contract with Rangers Football Club to provide places for pupils as part of the Rangers Football Academy within Boclair Academy. This is not a separate unit within the school but adjustments are made to the timetable to enable pupils to have additional coaching in football skills. The entry requirements are set by Rangers Football Club and places are allocated within the S1 roll. The number of places is dependent on the number of children who attain the required standard. A maximum of 25 places will be allocated within S1. If there is an application for a place at another stage of the school, it would require to be submitted as a placing request and be subject to the relevant process.

## **8.0 Redirection**

- 8.1 If a school is oversubscribed at a particular year group, the child will be redirected to another school. In negotiation with parents/carers, children will attend an alternative local school until a place becomes available in their requested catchment school.
- 8.2 As places become available in the requested catchment school, these will be offered to parents/carers of the child, in the order in which the applications for a place in the school were received.
- 8.3 Where the number of children, who are redirected, with the same application date is greater than the number of places which have become available in the catchment school, the published priorities for placing requests will be applied.
- 8.4 When places in the preferred catchment school become available, parents/carers may instead wish for their child to remain in their redirected school and not return to their catchment school. In such situations, the child will no longer be regarded as a redirected child and will be removed from the redirected list.
- 8.5 Where a child has been redirected to a non-catchment school, the cost of transport will be met by the Council if the free school transport criteria has been met. If the family of a child chooses to keep their child in the redirected school when a place in an appropriate catchment school becomes available, travelling costs will no longer be met by the Council.

## **9.0 Transport**

- 9.1 Information related to the provision of school transport is detailed in the relevant policy.

## **10.0 Appeal Process**

- 10.1 The Council appreciates that parents/carers may be very disappointed that their child cannot go to the school they desire because the year stage at the school is full. Parents/carers can make an appeal to have the Education Appeals Committee review their application.

## **11.0 Educational Benefits**

- 11.1 The aim of the Education Service is to ensure the highest standards of attainment and achievement for every child within East Dunbartonshire. This requires the Council to ensure that there are clear policies in place to ensure that schools are appropriately staffed and resourced.
- 11.2 All East Dunbartonshire schools remain open to all children and will continue to have inclusion and respect as core values.
- 11.3 There is a need to ensure clear information for parents, in order that they can make informed decisions about their child's education. The proposed new arrangements will provide clarity and will be communicated in a clear and accessible format. This will include information on placing requests, in order that parents are fully informed about the options available to them and how the Council will process their requests.
- 11.4 There are overall educational benefits in that the proposal provides clarity on the arrangements to be put in place by the Education Service, in the event that a school is oversubscribed. The use of consistent prioritisation, using the well-established criteria for placing requests, is fair and transparent. The use of a ballot would be open to criticism.
- 11.5 There is a statutory requirement for every education authority to secure for their area, adequate and efficient provision of school education. It is therefore important that intake levels are limited to ensure that the capacity for a school is not exceeded and to ensure compliance with class size maxima. Roll projections are based on current known housing development and it is necessary to monitor intakes and adjust the number of placing requests accordingly. It also requires the provision of reserved places to meet the needs of East Dunbartonshire families, who may move into the catchment area and so reduce the need to redirect a child until a place in their catchment school becomes available. Building bigger schools or extending schools would see demand continue to increase in certain schools, while other schools have low occupancy levels.
- 11.6 The proposal will enable the Council to ensure best value in managing its school estate. Financial resources are constrained due to the current economic climate. The

proposal minimises the extent of any necessary capital investment recognising there are adequate school places to meet the demand from the delineated catchment.

- 11.7 All children have an entitlement to a curriculum, which is coherent and ensures well-paced progression across transitions from early years to primary and then into secondary education. East Dunbartonshire Council has established 3 to 18 school clusters. Secondary schools with their associated primary schools and early years' centres work together to ensure progression and continuity for children. This work ensures effective transitions, particularly when teachers work together to share standards and there is effective tracking of children's progress. This proposal aligns with this tenet as if a secondary school is oversubscribed priority is given to children, who have attended an associated primary school.
- 11.8 The Standards in Scotland Schools (Scotland) Act 2000 places education authorities under a duty to secure that the education provided to them is directed towards the development of the personality, talents and mental and physical abilities of the child to their fullest potential. The proposal to prioritise places within the Education Specialist Provisions for Music, Gaelic and Football for children, who meet the entry requirements, ensures that the Council provides support to ensure excellence.
- 11.9 The partnerships with Celtic and Rangers Football Clubs in the provision of the Football Academies has educational benefits for the children, who attend St Ninian's High School and Boclair Academy. The young people within the Academies are role models in terms of the effort and dedication required to succeed in sports. There is a clear emphasis on the skills for life, learning and work. The development of skills such as resilience, teamwork and confidence are important aspects of emotional health and wellbeing. In the respective schools, the staff from Celtic and Rangers Football Clubs work with school staff to ensure effective partnership working. This can include the provision of support and mentoring, some of which is shared with the whole year group. There are important business links, which have benefits for pupils within the schools.
- 11.10 Families of other faiths or none will still be able to apply for their child to be enrolled at a Roman Catholic school when they wish to do so. Where a Roman Catholic school is oversubscribed by pupils, who live in the delineated catchment area, priority will be given to baptised Roman Catholic children. Roman Catholic children will be able to learn in their faith environment. This criteria is used for prioritising the allocation of placing requests.

## **12.0 Financial Implications of the proposal**

- 12.1 The implications of the proposal are clearly detailed above. There is no financial benefit to the proposal.

### 13.0 Consultation

13.1 The Council is required to formally consult on proposed changes to school admissions arrangements, in line with the Schools (Consultation) Scotland Act 2010.

13.2 The schools affected by this proposal are:

- All East Dunbartonshire primary and secondary schools;

### 13.3 Consultation Timeline

Report to Education Committee seeking approval for the consultation	24 October 2019
Consultation starts	28 October 2019
Consultation ends	6 December 2019
Education Scotland prepare report	9 December 2019 - 6 January 2020
Consultation Report Published	9 January 2020
Consultation Report Submitted to Education Committee	30 January 2020
Notify Scottish Ministers if Approval is given by Council	31 January 2020

13.4 There will be a public meeting on:

Monday, 25 November 2019 in Bishopbriggs Academy at 6.30 p.m.

This will provide an opportunity to seek clarification or ask questions of officers.

13.5 The proposal will also be discussed with Parent Council Chairs at the Parent Council Forum meeting on Monday 18 November.

## **Appendix 1**

### **Priorities for Allocating Places in a Primary School in the event of being over-subscribed by catchment children during the placing round**

#### **Non-Denominational Primary Schools**

- (A) to those children who live within the school's delineated catchment area, who have older siblings, in attendance at the school at the time the application for a place in Primary 1 takes effect,
- (B) to those children who live within the school's delineated catchment, in accordance with the following criteria:
  - (i) to those children, who have Additional Support Needs, which can only be met by access to specialist provision located within the requested school and which can be supported by reports/evidence from appropriate professionals,
  - (ii) to those children, who have a medical condition, which can only be met by access to the requested school and which can be supported by reports/evidence from the community medicine specialist and/or family doctor or other health professional,
  - (iii) distance between home and school i.e. nearest to the school is given priority.

## **Denominational Primary Schools**

- (A) Those children who live within the school's delineated catchment area, and whose parents declare an affinity with the religious beliefs of the school and who have been baptised in the Roman Catholic Church; who have older siblings in attendance at the school at the time the application for a place in Primary 1 takes effect;
- (B) Non Roman Catholic children who live within the school's delineated catchment area, who have older siblings, in attendance at the school at the time application for a place in Primary 1 takes effect ;
- (C)
  - (i) to those children who have Additional Support Needs, which can only be met by access to specialist provision located within the requested school and which can be supported by reports/evidence from appropriate professionals,
  - (ii) to those children who have a medical condition which can only be met by access to the requested school and which can be supported by reports/evidence from the community medicine specialist and/or family doctor or other health professionals.
- (D) those children who live within the school's delineated catchment area and whose parents declare an affinity with the religious beliefs of the school and who have been baptised in the Roman Catholic Church:
  - (i) distance between home and school i.e. nearest to the school is given priority.
- (E) non Roman Catholic children who live within the school's delineated catchment area
  - (i) distance between home and school i.e. nearest to the school is given priority.

## Appendix 2

### **Priorities for Allocating Places in a Secondary School in the event of being over-subscribed by catchment children during the placing round**

#### Non-Denominational Secondary School

- (A) to those children who live within the school's delineated catchment area and who have older siblings, in attendance at the school at the time the application for a place in S1 takes effect,
- (B) to those children who live within the school's delineated catchment area and who attend an associated primary school in accordance with the following criteria:
  - (i) to those children who have Additional Support Needs, which can only be met by access to specialist provision located within the requested school and which can be supported by reports/evidence from appropriate professionals,
  - (ii) to those children who have a medical condition, which can only be met by access to the requested school and which can be supported by reports/evidence from the community medicine specialist and/or family doctor or other health professional,
  - (iii) distance between home and school i.e. nearest to the school is given priority,
- (C) to those children who live within the school's delineated catchment area, and who do not attend an associated primary school in accordance with the following criteria;
  - (i) to those children who have Additional Support Needs which can only be met by access to specialist provision located within the requested school and which can be supported by reports/evidence from appropriate professionals,
  - (ii) to those children who have a medical condition which can only be met by access to the requested school and which can be supported by reports/evidence from the community medicine specialist and/or family doctor or other health professional,
  - (iii) distance between home and school i.e. nearest to the school is given priority.

## **ROMAN CATHOLIC SECONDARY SCHOOLS**

- (A) children who live within the delineated catchment area, and who are transferring from an associated primary school and whose parents declare an affinity with the religious beliefs of the school and who have been baptised in the Roman Catholic Church; and who have older siblings in the school when the application for a place in S1 takes effect.
- (B) non Roman Catholic children who live within the school's delineated catchment area, and who attend an associated primary school and who have older siblings in the school when the application for a place in S1 takes effect.
- (C) those children who live within the school's delineated catchment area, within the East Dunbartonshire Council and who attend an associated primary school and whose parents declare an affinity with the religious beliefs of the school and who have been baptised in the Roman Catholic Church, in accordance with the following criteria;
  - (i) to those children who have Additional Support Needs which can only be met by access to specialist provision located within the requested school and which can be supported by reports/evidence from appropriate professionals,
  - (ii) to those children who have a medical condition which can only be met by access to the requested school and which can be supported by reports/evidence from the community medicine specialist and/or family doctor or other health professional,
  - (iii) distance between home and school i.e. nearest to the school is given priority.
- (D) those who live within the school's delineated area, and do not attend an associated primary school and whose parents declare an affinity with the religious beliefs of the school and who have been baptised in the Roman Catholic Church, in accordance with the following criteria;
  - (i) to those children who have Additional Support Needs which can only be met by access to specialist provision located within the requested school and which can be supported by reports/evidence from appropriate professionals,
  - (ii) to those children who have a medical condition which can only be met by access to the requested school and which can be supported by reports/evidence from the community medicine specialist and/or family doctor or other health professional,
  - (iii) distance between home and school i.e. nearest to the school is given priority,
- (E) non Roman Catholic children who live within the school's delineated area, and who attend an associated primary school in accordance with the following criteria;
  - (i) to those children who have Additional Support Needs which can only be met by access to specialist provision located within the requested school and which can be supported by reports/evidence from appropriate professionals,
  - (ii) to those children who have a medical condition which can only be met by access to the requested school and which can be supported by reports/evidence from the community medicine specialist and/or family doctor or other health professional,



- (iii) distance between home and school i.e. nearest to the school is given priority,
- (F) non Roman Catholic children who live within the school's delineated area, and who do not attend an associated primary school in accordance with the following criteria;
  - (i) to those children who have Additional Support Needs which can only be met by access to specialist provision located within the requested school and which can be supported by reports/evidence from appropriate professionals,
  - (ii) to those children who have a medical condition which can only be met by access to the requested school and which can be supported by reports/evidence from the community medicine specialist and/or family doctor or other health professional,
  - (iii) distance between home and school i.e. nearest to the school is given priority.

