

Statutory Consultation Timeline for ASN Provision

Task Name	Start	Description	Time Requirements
Consultation Launch	23 rd April 2018	Publish the proposal paper: Distribute consultation papers / invite responses / launch on website	None
Consultation response period (including public meeting)	23 rd April 2018 - 8 th June 2018 (Consultation Period extended to Friday 15 th June 2018 at noon)	A period for stakeholders to submit responses to the consultation, and to make representation to the council on the issues that affect them. These representations should be responded to, describing how issues raised have been or will be dealt with. At least one public meeting should be held in this time period.	6 Weeks or 30 schools days (minimum)
Public meeting date	Within above timescale	A public meeting should be held within the school / area involved. This allows members of the public to put questions and representations to officers. These will be recorded as representations under the consultation.	Within above timescale
Council produce report for Education Scotland	15 th June 2018	The Council should produce a report for Education Scotland taking into account representations and responses. Copies of all representations and responses should be provided to Education Scotland.	None
Education Scotland to prepare report for EDC (may include a school visit)	18 th June 2018 – 6 th July 2018	Education Scotland take receipt of all representations and responses received in response to the consultation. They make a visit to the school / area involved and following this will develop a report which they will send to EDC.	3 Weeks (maximum) from the date they receive a copy of the Council report)
Council develop consultation report	9 th July 2018 – 23 rd October 2018	Taking account of representations received and the Education Scotland report, the proposal is reviewed, and a consultation report is published. This report should contain: <ul style="list-style-type: none"> the number of written representations received; 	None

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		<ul style="list-style-type: none"> a summary of the written and oral representations made and the authority's response to those representations; the full text of the Education Scotland report; and a statement explaining how the Council has reviewed the proposal in light of the representations and Education Scotland report. 	
Council publish consultation report / plus Further consideration period	24 th October 2018- 14 th November 2018	Following publication of the consultation report, the Council must allow time for the public and elected members to consider the consultation report, before making any decision.	3 Weeks (minimum)
Council Decision	15 th November 2018	Council meets to make a decision on whether to proceed or not with the proposal, based on the consultation report and any revisions. This can be at the next scheduled Council Committee or a Special Council can be called.	None (normally at next scheduled Council Committee or a Special Council is called)
Council implements decision	Thereafter	If the outcome of the Council Committee is to proceed with the proposal then the Council can start to implement its proposal.	None
Scottish Minister Consideration Period	16 th November 2018 – 21st January 2019	Ministers have the power to call in decisions, but only in relation to school closure decisions and where it appears to Ministers that the authority may have failed (a) in a significant regard to comply with the Act's requirements imposed on it by (or under) the 2010 Act so far as they are relevant to the closure proposal, or, (b) to take proper account of a material consideration relevant to its decision to implement the proposal.	8 Weeks (4 weeks for public representation and 4 weeks for Ministerial decision)