

Housing Services

Rent Standing Order Mandate



sustainable thriving achieving

East Dunbartonshire Council

www.eastdunbarton.gov.uk

Name _____
Address _____

Postcode _____

THIS MANDATE CANCELS ALL PREVIOUS RENT STANDING ORDER MANDATES

Your Bank Details

Name of Your Bank			
Address of Your Bank			
Your Bank Account Number			

Please pay to Virgin Money, 110 Cowgate, Kirkintilloch, G66 1JU **Sort Code 82-69-13** for the credit of East Dunbartonshire Council Housing Rents, **Account Number 80000577**, the sum of £ _____ on the _____ of each week / month* commencing on _____ and on the same day / date* every week / month* until notified in writing and debit my account with the sums so paid.

* *delete as appropriate*

Please quote your **10-digit** Rent Reference number with each payment: _____

Signature of Account Holder _____ Date _____

A Bankers Standing Order, unlike Direct Debit, is an agreement between the Bank and the bank account holder and the Council has no authority to influence the amounts, or the timing, of the payments Therefore it is your responsibility to ensure that the bank pays every week/month thereafter. You must also advise them of any changes which are required in the future.

ONCE YOU HAVE COMPLETED THIS MANDATE PLEASE FORWARD IT TO YOUR BANK